



# Office of the Personnel Commission

501 South Santa Fe Avenue Suite #133

Compton, CA 90221

## Notice and Call of Special Meeting of the Personnel Commission

### MINUTES

Friday, July 30, 2021  
5:30 p.m.

Per Governor Newsom's Executive Order on March 12, 2020, which Enhanced the State's and Local Government's ability to respond to COVID-19; It allows local or state legislative bodies to hold meetings via teleconference and make meetings accessible electronically.

**TELECONFERENCE ONLY!**

**PUBLIC COMMENTS WILL BE ACCEPTED BY RAISING YOUR HAND,  
BY PRESSING \*9**

**ANYONE WISHING TO MAKE PUBLIC COMMENTS MUST HAVE  
THEIR HAND RAISED BETWEEN 5:00 P.M. AND 5:20 P.M.**

**CALL IN NUMBER (669) 900-6833**

**MEETING ID 865-9500-1561**

**Passcode 891837**

<https://us06web.zoom.us/j/86595001561?pwd=Mk1QMnFkOVVJZjZFcUllmbnh2cnVjdz09>

Due to the high volume of calls, it may take longer to connect or calls may drop. We apologize for any inconvenience this may cause.

Chairperson, Angela Burrell Vice

Chairperson, Gregory Pitts Member,

Vacant

Secretary, Christopher Calvin

Will participate via Teleconference or Electronic Means

## AGENDA-SPECIAL MEETING OF THE PERSONNEL COMMISSION

Friday, July 30, 2021 5:30 pm

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Christopher Calvin, Senior Director of Classified Personnel Services, at (310) 639-4321, for assistance. Notification of at least forty-eight (24) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for the public inspection in the *Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #133, Compton CA, 90221* during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us)

### PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting.

Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

#### A. OPEN SESSION

1. Meeting was called to order at 5:31 pm

2. Roll Call

PRESENT

Angela Burrell, Chairperson	X
Gregory Pitts, Vice Chairperson	X
Vacant, Member	
Christopher Calvin, Secretary	X

3. Pledge of Allegiance

4. Public Comments

AGENDA-SPECIAL MEETING OF THE PERSONNEL COMMISSION

Friday, July 30, 2021 5:30 pm

\* No public comments

5. MINUTES

1. Approval of Minutes – June 18, 2021

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

6. INFORMATION ITEM(S)

- ❖ Classified Actions Report July 20, 2021

7. ACTION ITEMS

- a. 21/22-1

Approval of the Eligibility List(s) for Attendance Clerk for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Attendance Clerk.

Number of Candidates	Classification
1	(Promotional)
8	(Open)

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

- b. 21/22-2

Approval of the Eligibility List(s) for Clerk Typist III for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Clerk Typist III.

Number of Candidates	Classification
10	(Promotional)
1	(Open)

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

AGENDA-SPECIAL MEETING OF THE PERSONNEL COMMISSION

Friday, July 30, 2021 5:30 pm

c. 21/22-3

Approval of the Eligibility List(s) for College & Career Analyst for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for College & Career Analyst.

Number of Candidates	Classification
1	(Promotional)
5	(Open)

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

d. 21/22-4

Approval of the Eligibility List(s) for Clerk Typist II for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Clerk Typist II.

Number of Candidates	Classification
2	(Promotional)
3	(Open)

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

e. 21/22-5

Approval of the Eligibility List(s) for Clerk Typist II Bilingual for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Clerk Typist II Bilingual.

Number of Candidates	Classification
3	(Promotional)
3	(Open)

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

AGENDA-SPECIAL MEETING OF THE PERSONNEL COMMISSION

Friday, July 30, 2021 5:30 pm

f. 21/22-6

Approval of the Revisions to the *Job Specification* of Trades Supervisor I.

**Proposed Action:** Motion to approve the Revisions to the *Job Specification* of Trades Supervisor I.

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

g. 21/22-7

Approval of the Revisions to the *Job Specification* of Trades Supervisor II.

**Proposed Action:** Motion to approve the Revisions to the *Job Specification* of Trades Supervisor II.

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

h. 21/22-8

Approval of the Revisions to the *Job Specification* of Irrigation Systems Technician.

**Proposed Action:** Motion to approve the Revisions to the *Job Specification* of Irrigation Systems Technician.

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

i. 21/22-9

Approval of the Revisions to the *Job Specification* of Grounds Operations Supervisor.

**Proposed Action:** Motion to approve the Revisions to the *Job Specification* of Grounds Operations Supervisor.

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

AGENDA-SPECIAL MEETING OF THE PERSONNEL COMMISSION

Friday, July 30, 2021 5:30 pm

j. 21/22-10

Approval/Request: For the State Superintendent to select the joint District-Classified Employee Personnel Commissioner pursuant to the powers set forth in the Education Code section 45246(b)(2).

Proposed Action: Motion: Request that the State Superintendent select the joint District-Classified Employee Personnel Commissioner pursuant to the powers set forth in Education Code section 45246(b)(2).

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

k. 21/22-11

Approval of Consulting Services: CPS HR Consulting, for on-call Classification Services.

**Proposed Action:** Motion: To approve the use of CPS HR Consulting for: On-Call Classification Services.

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Burrell	XX		

8. ADJOURNMENT Meeting was adjourned at 6:09 p.m.

*Both Commissioners made comments.  
Mr. Calvin had no comments.*

**Motion to close**

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Mr. Pitts	Ms. Burrell	XX		

Next Regular Meeting is Friday, August 27, 2021 commencing at 5:30 p.m., in the Office of the Personnel Commission, Suite #133 at 501 S. Santa Fe Ave, Compton, CA 90221.