



*Compton Unified School District
Regular Meeting of the Personnel Commission*

AGENDA

Office of the Personnel Commission

*500 South Santa Fe Avenue
Compton, CA 90221*

*Thursday, March 3, 2011
4:30 p.m.*

Agenda – Regular Meeting of the Personnel Commission
 March 3, 2011

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meets, please contact Terri Stallings, Administrative Secretary to the Sr. Director of Classified Personnel at (310) 639-4321, 55057 for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 500 S. Santa Fe Avenue, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

A. OPEN SESSION

1. Call to Order

2. Roll Call

Ms. Tara Bonner, <i>Chairperson</i>	Present	<input type="checkbox"/>
Ms. Janice Irving, <i>Vice Chairperson</i>	Present	<input type="checkbox"/>
Vacant, <i>Member</i>	Present	<input type="checkbox"/>
Ms. Jeanne Batey, <i>Secretary</i>	Present	<input type="checkbox"/>

3. Pledge of Allegiance

PUBLIC COMMENTS ON AGENDA AND NON AGENDA ITEMS

All persons wishing to speak on Agenda and Non-Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

4. Approval of Minutes for February 17, 2011.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

5. Approval of Agenda of March 3, 2011.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

6. **UNFINISHED BUSINESS**

10/11-036 Approval of eligibility list(s) for a one-year period pursuant to PC Rule 50.100.1 (a).

Comment: After an examination, the names of successful competitors shall be arranged on a list in the order of examination score, plus additional points where applicable. The list shall be presented for approval of the Personnel Commission. Staff requests approval of eligibility lists for a one year period. Names of applicants who have successfully completed testing and recruitment requirements are placed on an eligibility list.

<i>Number of Candidates</i>	<i>Classification</i>
4	<i>Plant Manager I</i>

7. **INFORMATIONAL ITEMS**

- a. Director’s Report
 - Monthly PC Budget Status Report.
- b. Classified Personnel Actions – February 22, 2011.
- c. March 2011 Testing Calendar.
- d. Announcement of intended appointee to the Personnel Commission.
- e. Revision of Plant Manager I Classification Specification – ***First Reading***
- f. Revision of Plant Manager II Classification Specification – ***First Reading***
- g. Revision of Plant Manager III Classification Specification – ***First Reading***
- h. Revision of Painting Supervisor Classification Specification – ***First Reading***

8. ACTION ITEMS

10/11-038 Approval of eligibility list(s) for a one-year period pursuant to PC Rule 50.100.1 (a).

Comment: After an examination, the names of successful competitors shall be arranged on a list in the order of examination score, plus additional points where applicable. The list shall be presented for approval of the Personnel Commission. Staff requests approval of eligibility lists for a one year period. Names of applicants who have successfully completed testing and recruitment requirements are placed on an eligibility list.

<i>Number of Candidates</i>	<i>Classification</i>
<i>TBD</i>	<i>Accounting Technician</i>
<i>TBD</i>	<i>Workers Comp/Benefits Technician</i>
<i>TBD</i>	<i>Payroll Specialist</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

10/11-039 P.C. Rule Revision 40.200.7 Character of Examination- **Second Reading**

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

10/11-040 Revision of Special Education Enrollment Technician - **Second Reading**

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

8. **PERSONNEL COMMISSIONERS' GENERAL COMMENTS**

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commissions adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

B. **CLOSED SESSION**

1. Call to Order
2. Public Employee Discipline, Dismissal, Suspension, Release, Non-re-election, Non-reemployment, Leave, Resignation (Pursuant to Government Code Section 54957).
 - a. Employee #4900465
3. Adjournment/Reconvene in Open Session Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

4. **ADJOURNMENT**

Next regularly scheduled meeting is Thursday, March 17, 2011 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 500 S. Santa Fe Avenue, Compton, CA 90221.

Approved by:

Jeanne Batey, Sr. Director, Classified Personnel Services