



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

Notice and Call of Regular Meeting of the Personnel Commission

MINUTES

Friday, December 14, 2018

4:15 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

December 14, 2018 4:15 pm

Commission meeting, or to otherwise participate at Commission meetings, please contact Christopher Calvin, Senior Director of Classified Personnel Services, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for the public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #150, Compton CA, 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: www.compton.k12.ca.us

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was called to order at 4:32 pm.

2. Roll Call

PRESENT

Angela Burrell, <i>Chairperson</i>	X
Ieesha Hayward, <i>Vice Chairperson</i>	X
Gregory Pitts, <i>Member</i>	X
Christopher Calvin, <i>Secretary</i>	X

3. Pledge of Allegiance

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

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All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Sessions. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at the time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission Reconvenes before adjournment of this meeting.

B. CLOSED SESSION- Convened into Closed Session at 4:32 pm

1. **Performance Evaluation**-Probationary Classified Management:
 - Senior Director of Classified Personnel
(Pursuant to Government Code Section 54947)
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session
(Pursuant to Government Code Section 54947.1)

3. Reconvened out of Closed Session at 6:14 pm

Moved	Seconded	Ayes	Nays	Absentation
IH	AB	2	0	

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C. OPEN SESSION-

Public Comments

No Comments.

4. MINUTES

- 1. Approval of Minutes - November 13, 2018

Moved	Seconded	Ayes	Nays	Absentation
IH	AB	2	0	

5. INFORMATION ITEM(S)

- ❖ Personnel Commission Meeting Calendar for 2019
- ❖ Classified Actions Report November 26, 2018
- ❖ Classified Actions Report December 12, 2018

6. PERSONNEL MATTERS

A. Classifications Advertised:		B. Continuous Filing Classifications Advertised:
<i>Assistant Director - Maintenance, Operations, and Transportation</i>	<i>Closes 12/20/18</i>	<i>Assistant Athletic Coach (\$2,195.00 Stipend)</i>
<i>Behavior Specialist</i>	<i>Closes 12/18/18</i>	<i>Athletic Coach (\$2,195.00 Stipend)</i>
<i>Cafeteria Worker</i>	<i>Closes 12/18/18</i>	<i>Campus Security Assistant</i>
<i>Electrician</i>	<i>Closes 12/18/18</i>	<i>Campus Security Assistant-Substitute</i>
<i>Plant Manager I</i>	<i>Closes 12/18/18</i>	<i>College Tutor</i>
<i>Plant Manager II</i>	<i>Closes 12/18/18</i>	<i>Head Coach (\$2,475.00 Stipend)</i>
<i>Plant Manager III</i>	<i>Closes 12/18/18</i>	<i>Instructional Assistant -Academic Readiness</i>
<i>School Occupational Therapist</i>	<i>Closes 12/18/18</i>	<i>Instructional Assistant-Behavior Intervention</i>
		<i>Instructional Assistant-Special Education</i>
		<i>Instructional Assistant-Special Education Substitute</i>
		<i>Plant Worker Substitute</i>
		<i>School Police Detective</i>
		<i>School Police Officer</i>
		<i>School Police Officer-Lateral (Limited Term)</i>

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b. 18/19-37

Approval of Eligibility list(s) for *Instructional Assistant Academic Readiness, for a (one year period pursuant to PC rule 50.100.1 (a)).*

Proposed Action: Motion to approve Eligibility List(s) for *Instructional Assistant Academic Readiness.*

<i>Number of Candidates</i>	<i>Classification</i>
5	<i>IA-Academic Readiness (Promotional)</i>
4	<i>IA-Academic Readiness (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation
IH	GP	3	0	

c. 18/19-38

Approval of Eligibility list(s) for *Instructional Assistant Special Education, for a (one year period pursuant to PC rule 50.100.1 (a)).*

Proposed Action: Motion to approve Eligibility List(s) for *Instructional Assistant Special Education.*

<i>Number of Candidates</i>	<i>Classification</i>
18	<i>IA-Special Education (Open Only)</i>

Moved	Seconded	Ayes	Nays	Absentation
GP	IH	3	0	

d. 18/19-39

Approval of Eligibility list(s) for *Campus Security Assistant, for a (one year period pursuant to PC rule 50.100.1 (a)).*

Proposed Action: Motion to approve Eligibility List(s) for *Campus Security Assistant.*

<i>Number of Candidates</i>	<i>Classification</i>
4	<i>Campus Security Assistant (Open Only)</i>

Moved	Seconded	Ayes	Nays	Absentation
GP	IH	3	0	

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e. 18/19-40

Approval of Eligibility list(s) for *Payroll Analyst, for a (one year period pursuant to PC rule 50.100.1 (a))*

Proposed Action: Motion to approve Eligibility List(s) for *Payroll Analyst*.

<i>Number of Candidates</i>	<i>Classification</i>
2	<i>Payroll Analyst (Promotional)</i>
3	<i>Payroll Analyst (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation
GP	IH	3	0	

f. 18/19-41

Approval of Eligibility list(s) for *Instructional Assistant Bilingual Spanish, for a (one year period pursuant to PC rule 50.100.1 (a))*.

Proposed Action: Motion to approve Eligibility List(s) for *Instructional Assistant Bilingual Spanish*.

<i>Number of Candidates</i>	<i>Classification</i>
7	<i>IA-Bilingual Spanish (Open Only)</i>

Moved	Seconded	Ayes	Nays	Absentation
GP	IH	3	0	

g. 18/19-42

Approval of Eligibility list(s) for *School Secretary I, for a (one year period pursuant to PC rule 50.100.1 (a))*.

Proposed Action: Motion to approve Eligibility List(s) for *School Secretary I*.

<i>Number of Candidates</i>	<i>Classification</i>
1	<i>School Secretary I (Promotional)</i>
5	<i>School Secretary I (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation
GP	IH	3	0	

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h. 18/19-43

Approval of Eligibility list(s) for *Clerk Typist III Bilingual/Spanish, for a (one year period pursuant to PC rule 50.100.1 (a)).*

Proposed Action: Motion to approve Eligibility List(s) for *Clerk Typist III Bilingual/Spanish.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Clerk Typist III (Promotional)</i>
<i>4</i>	<i>Clerk Typist III (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation
GP	IH	3	0	

8. ADJOURNMENT-Meeting was adjourned at 6:17 pm

Next scheduled Regular Meeting is January 11, 2019 commencing at 4:15 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.