



*Compton Unified School District  
Call and Special Meeting of the Personnel Commission*

# **AGENDA**

*\*Office of the Personnel Commission\**

*500 South Santa Fe Avenue  
Compton, CA 90221*

*Thursday, December 2, 2010  
4:30 p.m.*

Agenda – Call and Special Meeting of the Personnel Commission  
December 2, 2010

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meets, please contact Terri Stallings, Administrative Secretary to the Director of Classified Personnel at (310) 639-4321, 55057 for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 500 S. Santa Fe Avenue, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writing s and documents are posted on the Personnel Commission’s website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

**A. OPEN SESSION**

- 1. Call to Order at 4:30 p.m.
- 2. Roll Call

Mr. Martin Chavez, <i>Chairperson</i>	Present	<input type="checkbox"/>
Ms. Tara Bonner, <i>Vice Chairperson</i>	Present	<input type="checkbox"/>
Ms. Bonita Bradshaw, <i>Member</i>	Present	<input type="checkbox"/>
Ms. Jeanne Batey, <i>Secretary</i>	Present	<input type="checkbox"/>

- 3. Pledge of Allegiance

**PUBLIC COMMENTS ON AGENDA AND NON AGENDA ITEMS**

All persons wishing to speak on Agenda and Non-Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

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4. Approval of Minutes for November 18 and 24, 2010.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

5. Approval of Agenda of December 2, 2010.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

6. **UNFINISHED BUSINESS**

10/11-027 Recording Personnel Commission Meetings

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

7. **INFORMATIONAL ITEMS**

- a. Public Employees to work an out of class/provisional/substitute assignment when employees are absent or lack of eligibility list(s) pursuant to PC Rule 30.200.7 and Ed. Code 45110.
- b. Requests for Transfer:

<i>Employee I.D. #</i>	<i>Classification</i>
VC1077343	Cook
FJ6715928	Plant Worker

- c. Director's Report  
Monthly PC Budget Status Report - The Personnel Commission received the most recent report at the November 18, 2010 PC meeting.

**8. ACTION ITEMS**

10/11-028 Approval of eligibility list(s) for a one-year period pursuant to PC Rule 50.100.1 (a).

Comment: After an examination, the names of successful competitors shall be arranged on a list in the order of examination score, plus additional points where applicable. The list shall be presented for approval of the Personnel Commission. Staff requests approval of eligibility lists for a one year period. Names of applicants who have successfully completed testing and recruitment requirements are placed on an eligibility list.

<i>Number of Candidates</i>	<i>Classification</i>
<i>TBD</i>	<i>Benefits Technician</i>
<i>TBD</i>	<i>Contract Analyst</i>
<i>TBD</i>	<i>Payroll Specialist</i>
<i>TBD</i>	<i>Student Nutrition Operations Manager</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

10/11-029 Approval of New Job Specification

<i>Classification</i>
<i>School Occupational Therapist</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

**9. PERSONNEL COMMISSIONERS' GENERAL COMMENTS**

**PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS**

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

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This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commissions adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

**B. CLOSED SESSION**

1. Call to Order
2. Public Employee Discipline, Dismissal, Suspension, Release, Non-reelection, Non-reemployment, Leave, Resignation (Pursuant to Government Code Section 54957).
3. Adjournment/Reconvene in Open Session
  - Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

**10. ADJOURNMENT**

**Next regularly scheduled meeting is Thursday, January 13, 2011 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 500 S. Santa Fe Avenue, Compton, CA 90221.**

Approved by: \_\_\_\_\_

*Jeanne Batey, Sr. Director  
Classified Personnel Services*