



## *Office of the Personnel Commission*

*501 South Santa Fe Avenue*

*Suite #150*

*Compton, CA 90221*

## **Notice and Call of Special Meeting of the Personnel Commission**

# **AGENDA**

**Friday, November 3, 2017**

**1:30 p.m.**

**AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION  
NOVEMBER 3, 2017 1:30 p.m.**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact ***Claudia Lopez, Interim Senior Director, Classified Personnel Services***, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

**PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

**A. OPEN SESSION**

**1. Call to Order**

**2. Roll Call**

- Ms. Florence Adams-Vickers, ***Chairperson***
- Ms. Angela Burrell, ***Vice Chairperson***
- Mr. Omar Spry, ***Member***
- Ms. Claudia Lopez, ***Interim Secretary***

Present  
Present  
Present  
Present


**3. Pledge of Allegiance**

AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION  
NOVEMBER 3, 2017 1:30 p.m.

**PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS**

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

**B. CLOSED SESSION**

1. **Public Employee Appointment/Employment:**

- **Personnel Commission Receptionist**  
*(Pursuant to Government Code Section 54947.1)*
- **Adjournment/Reconvene in Open Session and Report Out of Closed Session**  
*(Pursuant to Government Code Section 54947.1)*

AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION  
NOVEMBER 3, 2017 1:30 p.m.

**C. OPEN SESSION**

**4. MINUTES**

1. Approval of Minutes – September 8, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

2. Approval of Minutes – September 29, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

3. Approval of Minutes – October 12, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

4. Approval of Minutes – October 20, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

**5. INFORMATIONAL ITEM(S)**

 **Personnel Commission Meeting Calendar for November and December 2017**

AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION  
 NOVEMBER 3, 2017 1:30 p.m.

**6. PERSONNEL MATTERS**

<b>A. Classifications Advertised:</b>	<b>B. Continuous Filings Classifications Advertised:</b>
<i>I.A. Academic Readiness Closed 11/6/17</i>	<i>Avid Tutor</i>
<i>I.A. Behavior Intervention Closed 11/8/17</i>	<i>College Tutor</i>
<i>Desktop Support Engineer Closed 11/8/17</i>	<i>Instructional Assistant – Special Education (Sub)</i>
	<i>Program Leader-ASES</i>
	<i>School Police Officer - Lateral (Limited Term)</i>
	<i>Temporary Office Worker</i>
	<i>Recreation Director</i>
	<i>Head Coach</i>
	<i>Athletic Coach - Assistant</i>
	<i>Cafeteria Worker - (Sub)</i>

**7. ACTION ITEM(S)**

- a. 17/18-35  
 \*UNFINISHED BUSINESS  
 Approval of the Eligibility List(s) for: *Senior Director-Classified Personnel, (Promotional and Open), for a one year period pursuant to PC Rule 50.100.1(a)*

Proposed Action: Motion to approve the Eligibility List(s) for: *Senior Director – Classified Personnel.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Senior Director-Classified Personnel (Promotional)</i>
<i>2</i>	<i>Senior Director-Classified Personnel (Open)</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION  
 NOVEMBER 3, 2017 1:30 p.m.

b. 17/18-36 Approval of the Revisions to Classification Specifications for:  
*Reprographics Technician.*

**Summary:** Proposed to Revise the Classification Specifications for:  
*Reprographics Technician.*

**Proposed Action:** Motion to approve the Revisions to Classification  
 Specifications for: *Reprographics Technician.*

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

c. 17/18-37 Approval of the Extension of an Eligibility List(s) for: *Network Supervisor, (Promotional), for a one period pursuant to PC Rule 50.100.1(a)*

**Proposed Action:** Motion to approve the Extension of an Eligibility List(s)  
 for: *Network Supervisor.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Network Supervisor (Promotional)</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION  
 NOVEMBER 3, 2017 1:30 p.m.

d. 17/18-38 Approval of the Extension of an Eligibility List(s) for: ***Instructional Assistant – Computer Lab, (Promotional and Open), for a one period pursuant to PC Rule 50.100.1(a)***

Proposed Action: Motion to approve the Extension of an Eligibility List(s) for: ***Instructional Assistant – Computer Lab.***

<i>Number of Candidates</i>	<i>Classification</i>
<b><i>1</i></b>	<b><i>Instructional Assistant – Computer Lab (Promotional)</i></b>
<b><i>6</i></b>	<b><i>Instructional Assistant – Computer Lab (Open)</i></b>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

e. 17/18-39 Approval of the Extension of an Eligibility List(s) for: ***Administrative Specialist, (Promotional only), for a one period pursuant to PC Rule 50.100.1(a)***

Proposed Action: Motion to approve the Extension of an Eligibility List(s) for: ***Administrative Specialist.***

<i>Number of Candidates</i>	<i>Classification</i>
<b><i>4</i></b>	<b><i>Administrative Specialist (Promotional only)</i></b>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION  
 NOVEMBER 3, 2017 1:30 p.m.

- f. 17/18-40 Approval of the Eligibility List(s) for: *Instructional Assistant – Bilingual/Spanish, (Open Only), for a one period pursuant to PC Rule 50.100.1(a)*
- Proposed Action: Motion to approve the Eligibility List(s) for: *Instructional Assistant – Bilingual/Spanish.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>21</i>	<i>Instructional Assistant - Bilingual/Spanish (Open only)</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- g. 17/18-41 Approval of the Eligibility List(s) for: *Electrician, (Open Only), for a one year period pursuant to PC Rule 50.100.1(a)*
- Proposed Action: Motion to approve the Eligibility List(s) for: *Electrician.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>7</i>	<i>Electrician (Open Only)</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>



AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION  
 NOVEMBER 3, 2017 1:30 p.m.

h. 17/18-42 Approval of the Eligibility List(s) for: *Plant Manager I, (Promotional and Open), for a one year period pursuant to PC Rule 50.100.1(a)*

Proposed Action: Motion to approve the Eligibility List(s) for: *Plant Manager I.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>15</i>	<i>Plant Manager I (Promotional)</i>
<i>1</i>	<i>Plant Manager I (Open)</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

i. 17/18-43 *Approval of Consideration/Recommendation regarding candidates for Personnel Commission Joint Appointee, (Pursuant to Education Code Section 45245).*

Proposed Action: *Motion to approve the Consideration/Recommendation regarding candidates for Personnel Commission Joint Appointee.*

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

**8. ADJOURNMENT**

Next scheduled Regular PC Meeting is **November 17, 2017** commencing at **4:30 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.