

## *Office of the Personnel Commission*

*501 South Santa Fe Avenue*

*Suite #150*

*Compton, CA 90221*

## **Notice and Call of Special Meeting of the Personnel Commission**

# **AGENDA**

**Thursday, October 12, 2017**

**5:30 p.m.**

AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION  
OCTOBER 12, 2017 5:30 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact **Claudia Lopez, Interim Senior Director, Classified Personnel Services**, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

**PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

**A. OPEN SESSION**

1. Call to Order

2. Roll Call

- Ms. Florence Adams-Vickers, **Chairperson**
- Ms. Angela Burrell, **Vice Chairperson**
- Mr. Omar Spry, **Member**
- Ms. Claudia Lopez, **Interim Secretary**

Present  
Present  
Present  
Present


3. Pledge of Allegiance

## **PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS**

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

## **B. CLOSED SESSION**

### **1. Public Employee Appointment/Employment:**

- **Senior Director – Classified Personnel**  
*(Pursuant to Government Code Section 54947.1)*
- **Adjournment/Reconvene in Open Session and Report Out of Closed Session**  
*(Pursuant to Government Code Section 54947.1)*

**C. OPEN SESSION**

**4. MINUTES**

1. Approval of Minutes – April 7, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

2. Approval of Minutes – April 28, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

3. Approval of Minutes – May 5, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

4. Approval of Minutes – May 19, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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5. Approval of Minutes – May 26, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

6. Approval of Minutes – June 15, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

7. Approval of Minutes – June 19, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_


<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

8. Approval of Minutes – June 29, 2017

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

**5. DIRECTOR’S REPORTS AND FOLLOW-UPS**

-  **Letter to the State Superintendent Of Public Instruction:  
*Request for Personnel Commission Appointment Under  
EC 45246(b)(2) - Compton Unified School District.***

**6. INFORMATIONAL ITEM(S)**

- ✚ Classified Actions Report 10/11/17
- ✚ Personnel Commission Meeting Calendar for October 2017 (Revised)

**7. PERSONNEL MATTERS**

A. Classifications Advertised:		B. Continuous Filings Classifications Advertised:
<i>School Secretary III</i>	<i>Closed 10/24/17</i>	<i>Avid Tutor</i>
<i>Grounds Worker II</i>	<i>Closed 10/24/17</i>	<i>College Tutor</i>
		<i>Instructional Assistant – Special Education (Sub)</i>
		<i>Program Leader-ASES</i>
		<i>School Police Officer - Lateral (Limited Term)</i>
		<i>Temporary Office Worker</i>

**8. ACTION ITEM(S)**

- a. 17/18-31 Approval of the Extension of an Eligibility List(s) for: *Clerk Typist II, (Promotional and Open), for a one year period pursuant to PC Rule 50.100.1(a)*

Proposed Action: Motion to approve the Extension of an Eligibility List(s) for: *Clerk Typist II.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Clerk Typist II (Promotional)</i>
<i>7</i>	<i>Clerk Typist II (Open)</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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b. 17/18-32 Approval of the Eligibility List(s) for: *Attendance Clerk, (Open), for a one year period pursuant to PC Rule 50.100.1(a)*

Proposed Action: Motion to approve the Eligibility List(s) for: *Attendance Clerk.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>6</i>	<i>Attendance Clerk (Open)</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

**9. ADJOURNMENT**

Next scheduled Regular PC Meeting is **October 20, 2017** commencing at **5:30 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.