



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Special Meeting of the
Personnel Commission**

MINUTES

Thursday, November 20, 2014

12:30 p.m.

Agenda- Special Meeting of the Personnel Commission
November 20, 2014

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Con, Personnel Analyst at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was called to order at 2:16 p.m.

2. Roll Call

Ms. Florence Adams-Vickers, *Chairperson*

Present

X

Mr. Jonathan B. Taylor, *Vice Chairperson*

Present

X

Ms. Janice Irving, *Member*

Present

X

Mr. Laurence Adams, *Secretary*

Present

X

3. Pledge of Allegiance

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

4. Informational Item(s)

- *Thanksgiving Luncheon with Personnel Commission Staff from 12:30 p.m. – 2:00 p.m.*

There were no public comments.

Motion to recess into Closed Session:

Moved: **J.I.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>3</i>	<i>0</i>	

B. Convened into closed session at 2:18 p.m.

1. Personnel Commission Discussion on Employee Appeal of Severe Discipline/Termination for Former Employee No. PX0633872 (*Pursuant to Government Code 54957*).

2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (*Pursuant to Government Code Section 54947.1*)

Reconvened out of closed session at 3:46 p.m.

C. OPEN SESSION

1. Approval of Minutes – November 6, 2014

Moved: **J.I.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

5. Action Items

- a. 14/15 – 020 **Approval of a New Classification & Class Specifications: Licensed Behavior Therapist**

***Unfinished
Business**

Proposed Action: Motion to approve new Classification and Class Specifications for **Licensed Behavior Therapist** and to add the Classification to the District Position Classification Plan.

Moved: **J.I.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

- b. 14/15 – 021 **Approval of a New Classification & Class Specifications: Licensed Family Therapist**

***Unfinished
Business**

Proposed Action: Motion to approve new Classification and Class Specifications for **Licensed Family Therapist**, and to add the Classification to the District Position Classification Plan.

Moved: **J.I.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

- c. 14/15 – 030 **Approval of Eligibility list(s) for Asset Inventory Specialist for a one year period pursuant to PC rule 50.100.1 (a)**

***Unfinished
Business**

Proposed Action: Motion to approve Eligibility list(s) for *Asset Inventory Specialist*.

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<i>Number of Candidates</i>	<i>Classification</i>
6	Asset Inventory Specialist (<i>Open</i>)

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

Moved: **J.I.** Seconded: **J.T.**

*** Mr. Laurence Adams**

We have conducted the review of a compliant for Asset Inventory Specialist. There was one additional party that we were referred to. I met with that individual as well as the original person who complained in closed session. I met with them separately. There was no evidence that either applicant had that would justify not going forward with this eligibility list.

d. 14/15 – 032 Approval of Eligibility list(s) for Warehouse Worker for a one year period pursuant to PC rule 50.100.1 (a)

Proposed Action: Motion to approve Eligibility list(s) for *Warehouse Worker*.

<i>Number of Candidates</i>	<i>Classification</i>
2	Warehouse Worker (<i>Promotional</i>)

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

Moved: **J.I.** Seconded: **J.T.**

<i>Number of Candidates</i>	<i>Classification</i>
12	Warehouse Worker (<i>Open</i>)

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

Moved: **J.I.** Seconded: **J.T.**

***Commission Comments**

Ms. Adams-Vickers

We will be having a meeting with Mr. Alvarez, Mr. Brawley and Dr. Wu on December 1, 2014 at 2:00 pm.

Ms. Irving

I would like to ask the Director to give a report on reclassification for Mr. Ivy and the status of the Director of Maintenance and Transportation. I would also like for that to be mentioned to Mr. Alvarez.

Mr. Adams

I will follow up and prepare a report.

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Mr. Taylor

I would like to adjourn the meeting in memory of Mr. Arnet Hartfield. Mr. Hartfield was the second African American to work as a firefighter for the city of LA. Mr. Hartfield would come to our meetings and orientate us on what was required from us. When he left the Fire Department he became a Lawyer. He was 93 years old. He did not work for CUSD but he was a classified employee.

Ms. Adams-Vickers

I would like to adjourn the meeting in memory of Roland Dale Mellinger, father of Regina Robinson.

Commission asked for a moment of silence.

6. Meeting Adjourned at 3:38 p.m.

Moved: **J.I.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>3</i>	<i>0</i>	

Next scheduled Special Meeting on **December 1, 2014** commencing at **2:00 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.