



*Compton Unified School District*  
*Regular Meeting of the Personnel Commission*

# **AGENDA**

*\*Board of Trustees Room\**

*501 South Santa Fe Avenue*  
*Compton, CA 90221*

*Thursday, January 8, 2009*  
*4:30 p.m.*

*Order of Business*

1. *Call to order*
2. *Roll Call*

*Mr. Martin Chavez, Chairperson* ( )  
*Ms. Tara Bonner, Vice Chairperson* ( )  
*Ms. Barbara Banks, Sr. Personnel Analyst II* ( )  
*Ms. Terri Stallings, Administrative Secretary* ( )

3. *Pledge of Allegiance*
4. *Invocation*
5. *Recognition*

*Certification of Completion awarded to Ms. Edelina Barraza in recognition of completion of the Merit System Academy.*

Audience Comments

Agenda items.

6.

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to 3 minutes per individual.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairperson of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Chairperson may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a commission meeting is also unlawful and may result in criminal prosecution. (See Education Code Section 32210: Penal Code Sections 403, 415 and 416.)

Members of the Personnel Commission, staff and community who participate in Commission meetings are requested to discuss only matters directly related to District business and, thus, to focus their statements on the general subject matter of the issues. Any criticism, comment, evaluation, or observation regarding staff, including members of this administration, should be addressed exclusively in Closed Session. Anyone who makes defamatory remarks or makes personal attacks does so without the knowledge, authority, or approval of the Personnel Commission as a whole, or their Administration.

If you wish to ask questions, please address them to the Chairperson and not to individual members of the Personnel Commission or its staff.

Approval of Minutes

Recommend adoption of December 4, 2008 minutes.  
Pursuant to PC Rule 20.200.8

7.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

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8. Information Items

9. Communications

10. Audience Comments Non agenda items.

11. Unfinished Business

\*08/09-055 Approval to accept the following reclassification(s) as **Pursuant to PC Rule 30.200.7, Ed. Code 45110 and 45287.**

<b>Current Title/Schedule/Range</b>	<b>Recommended Title/Schedule/Range</b>
(1) Sr. Personnel Analyst/Schedule U/Range 31	HR Operations Manager, Schedule U, Range 34

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
 Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

08/09-082 Approval of Chairperson and Vice Chairperson of the Personnel Commission.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
 Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

12. Action Items

\*08/09-072 Approval to remove twelve Cafeteria Workers, two Cooks, one Electrician, two I.A. Child Development, one Grounds Worker I, one Plant Worker, four School Police Officers from eligibility list: **Pursuant to PC Rule 50.100.6.**

**Financial: No impact.**

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
 Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*08/09-073

Approval to accept and ratify the eligibility list(s) for a one-year period. **Pursuant to PC Rule 50.100(B)**

<i>Number of Candidates</i>	<i>Classification</i>
3	<i>Clerk Typist II (Open/Continuous)</i>
5	<i>Clerk Typist III (Open/Continuous)</i>
9	<i>Electrician (Open/Continuous)</i>
3	<i>Locksmith (Open/Continuous)</i>
3	<i>Program Production Technician (Open/Continuous)</i>
2	<i>Welder (Promotional/Continuous)</i>
3	<i>Welder (Open/Continuous)</i>

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
 Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*08/09-074

Approval to ratify the extension of eligibility list(s) for a one-year period. **Pursuant to PC Rule 50.100(B)**

<i>Number of Candidates</i>	<i>Classification</i>
9	<i>Maintenance Worker I (Open/Continuous)</i>
5	<i>Records Assistant (Promotional/Continuous)</i>
17	<i>Records Assistant (Open/Continuous)</i>

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
 Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*08/09-075

Approval to accept, reject, or amend the transfer of the following as **Pursuant to PC Rule 60.200.1:**

<i>Number of Requests</i>	<i>Classification</i>
<i>1</i>	<i>Community Relations Specialist/Bilingual</i>
<i>1</i>	<i>I.A.-Special Education</i>
<i>1</i>	<i>Plant Worker</i>

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
 Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

08/09-076

Approval to accept and ratify the lateral transfer of the following as **Pursuant to PC Rule 60.200.1:**

<i>Number of Requests</i>	<i>Current Classification</i>	<i>Requested Classification</i>
<i>1</i>	<i>Administrative Analyst</i>	<i>Personnel Analyst</i>
<i>1</i>	<i>Equipment Services Worker</i>	<i>Grounds Worker II</i>
<i>1</i>	<i>I.A.-Bilingual</i>	<i>I.A.-Special Education</i>
<i>1</i>	<i>Library Assistant</i>	<i>Library Assistant/Textbook Information Assistant</i>

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
 Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

08/09-077

Approval to accept, reject or amend the reinstatement of the following as **Pursuant to PC Rule 60.200.3:**

<b>Number of Requests</b>	<b>Requested Classification</b>	<b>Recommendation Accept/Reject</b>
<i>1</i>	<i>I.A.-Special Education</i>	<i>Accept</i>
<i>2</i>	<i>Cafeteria Worker</i>	<i>Accept</i>

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
 Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*08/09-078

Approval to accept and ratify the District’s request to employ Public Employees to work a substitute assignment when employees are absent as **Pursuant to PC Rule 30.200.7 and Ed. Code 45110:**

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
 Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*08/09-079

Approval to accept and ratify the District's request to employ Public Employees to work out of class when no eligibility list exists or an insufficient number of available eligible's exist as **Pursuant to PC Rule 30.200.7 and Ed. Code 45110, 45287:**

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*08/09-080

Approval to accept and ratify the District's request to employ Public Employees to work a provisional assignment when no eligibility list exists or an insufficient number of available eligible's exist as **Pursuant to PC Rule 30.200.7 and Ed. Code 45110 and 45287:**

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*08/09-081

1. Approval to accept Consultant Agreement with Educational Management Solutions for Online Performance Evaluation Process for classified employees.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*08/09-082

2. Approval to accept Superintendent's recommendation to create new Sr. Management position of Associate Superintendent of Operations, Schedule O, Range 2, Step 2.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*07/08-83

*Public Employee: Consideration/Action regarding the Hearing Officer's decision in the matter of the disciplinary appeal of one (1) Manager of Warehouse..*

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

14. Executive/Closed Session

*Pursuant to Government Code 54954.5, 54954.2, 54956, 54956.7, 54956.8, 54956.9, 54956.95, 54961, 54957.6, 54957.8, 1461, 32106, 32155, 37606, 37624.3, 54956.86, 54956.96, 54956.75, 54956.5, 54956, 54956.8, 54956.86, 54957, 5457.6 (a), 54957.8 (1)*

*Public Employee(s) Discipline/Dismissal/Release/Appeal Hearing/Resignation.*

15. Personnel Matters

A. Classifications advertised:

- Cafeteria Worker
- I.A.-Elementary/Secondary

B. Continuous filing classifications advertised:

- Community Relations Specialist Bilingual Spanish
- Electrician
- Electronic Technician I
- Equipment Services Worker
- Glazier
- HVAC Assistant
- HVAC Mechanic
- Instructional Assistant – Automotive Mechanic
- Instructional Assistant – Bilingual/Spanish
- Instructional Assistant – Body and Fender Repair
- Plumbing Supervisor
- School Secretary I Bilingual/Spanish
- Welder

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16. Personnel Commissioners' and Director's Discussion.

17. Personnel Commissioners' General Comments

18. Adjournment.

*Next regularly scheduled meeting is Thursday, February 5, 2009 commencing at 4:30 p.m., in the Board of Trustees Room, at 501 S. Santa Fe Avenue, Compton, CA 90221.*

Approved by:

\_\_\_\_\_  
*Office of the Personnel Commission  
Classified Personnel Services*