



Compton Unified School District
Regular Meeting of the Personnel Commission

AGENDA

****Board of Trustees Room****

501 South Santa Fe Avenue
Compton, CA 90221

Thursday, March 6, 2008
4:30 p.m.

Order of Business

1. *Call to order*
2. *Roll Call*

<i>Mr. Martin Chavez, Chairperson</i>	()
<i>Ms. Myrtle Iris Caldwell, Member</i>	()
<i>Ms. Tara Bonner, Member</i>	()
<i>Ms. Tanya Bragg, Secretary</i>	()

3. *Pledge of Allegiance*
4. *Invocation*
5. *Recognition*

- *Recognition of the Department of the Quarter – Payroll and Risk Management.*

Audience Comments

Agenda items.

6.



All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to 3 minutes per individual.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairperson of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Chairperson may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a commission meeting is also unlawful and may result in criminal prosecution. (See Education Code Section 32210: Penal Code Sections 403, 415 and 416.)

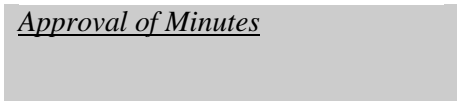
Members of the Personnel Commission, staff and community who participate in Commission meetings are requested to discuss only matters directly related to District business and, thus, to focus their statements on the general subject matter of the issues. Any criticism, comment, evaluation, or observation regarding staff, including members of this administration, should be addressed exclusively in Closed Session. Anyone who makes defamatory remarks or makes personal attacks does so without the knowledge, authority, or approval of the Personnel Commission as a whole, or their Administration.

If you wish to ask questions, please address them to the Chairperson and not to individual members of the Personnel Commission or its staff.

Approval of Minutes

Recommend adoption of February 7, 2008 minutes.
Pursuant to PC Rule 20.200.8

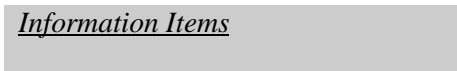
7.



Accepted: _____ Rejected: _____ Modify: _____
Moved: _____ Seconded: _____ Vote: _____

8.

Information Items



1. Mr. Ty Beaulieu, Regional Account Manager - Job Link Classified. (7 minute presentation.)
2. Mr. Justin L. Lin, Managing Partner, iW Consulting Firm. (7 minute presentation)

9. Communications

1. Recruiting/Selection Exam Calendar
2. Job Fair Calendar 2007/2008
3. February 26, 2008 Board Report – Personnel Actions.

10. Audience Comments

Non agenda items.

11. Unfinished Business

12. Action Items

*07/08-92

Approval to remove (3) Cafeteria Worker, (2) Instructional Assistant –Special Education (2) Plant Worker, (2) School Police Officer candidate(s) from the eligibility list. Pursuant to PC Rule 50.100.6

Financial: No impact.

Accepted: _____ Rejected: _____ Modify: _____
Moved: _____ Seconded: _____ Vote: _____

*07/08-93

Approval to accept and ratify the eligibility list(s) for a one-year period. **Pursuant to PC Rule 50.100(B)**

<i>Number of Candidates</i>	<i>Classification</i>
28	<i>Cafeteria Worker (Open)</i>
23	<i>Campus Security Assistant (Open)</i>
5	<i>Clerk Typist II/Bilingual (Open)</i>
6	<i>Clerk Typist III/Bilingual (Open & Promotional)</i>
10	<i>Clerk Typist III (Open)</i>
10	<i>Community Relations Specialist-Bilingual (Open & Promotional)</i>
9	<i>Computer Lab Coordinator (Open)</i>
3	<i>Facilities Coordinator (Dual Cert.)</i>
28	<i>Instructional Assistant – Spec. Ed. (Open)</i>
6	<i>Maintenance Coordinator (Dual Cert.)</i>
2	<i>Network Technician (Promotional)</i>
18	<i>Plant Worker (Open)</i>

Accepted: _____ Rejected: _____ Modify: _____
 Moved: _____ Seconded: _____ Vote: _____

*07/08-94

Approval to accept and ratify the District’s request to employ Public Employees to work a substitute assignment when employees are absent as **Pursuant to PC Rule 30.200.7 and Ed. Code 45110:**

Accepted: _____ Rejected: _____ Modify: _____
 Moved: _____ Seconded: _____ Vote: _____

***07/08-95** Approval to accept and ratify the District’s request to employ Public Employees to work out of class when no eligibility list exists or an insufficient number of available eligibles exists as **Pursuant to PC Rule 30.200.7 and Ed. Code 45110, 45287:**

Accepted: _____ Rejected: _____ Modify: _____
 Moved: _____ Seconded: _____ Vote: _____

***07/08-96** Approval to accept and ratify the District’s request to employ Public Employees to work a provisional assignment when no eligibility list exists or an insufficient number of available eligibles exists as **Pursuant to PC Rule 30.200.7 and Ed. Code 45110 and 45287:**

Accepted: _____ Rejected: _____ Modify: _____
 Moved: _____ Seconded: _____ Vote: _____

***07/08-97** Approval to accept, reject, or amend the transfer of the following as **Pursuant to PC Rule 60.200.1:**

Number of Requests	Classification
<i>1</i>	<i>Cook</i>
<i>1</i>	<i>Instructional Assistant – Special Education</i>
<i>2</i>	<i>Plant Worker</i>
<i>1</i>	<i>Sr. Secretary</i>
<i>1</i>	<i>Warehouse Worker</i>

Accepted: _____ Rejected: _____ Modify: _____
 Moved: _____ Seconded: _____ Vote: _____

*07/08-98

Approval to accept and ratify extension of eligibility list for the following:

Number of Eligibles	Classification	Expiration Date
5	Clerk Typist II	2-20-09

Accepted: _____ Rejected: _____ Modify: _____
Moved: _____ Seconded: _____ Vote: _____

*07/08-99

Approval to ratify and open to the public the following job announcements as Pursuant to PC Rule 60.200.3:

Classification
Asset Inventory Specialist
School Police Dispatcher-Bilingual
Warehouse Worker

Accepted: _____ Rejected: _____ Modify: _____
Moved: _____ Seconded: _____ Vote: _____

*07/08-100

Approval to accept the following new classifications:

Classification
School Police Officer Trainee
School Police Dispatcher/Records Supervisor

Accepted: _____ Rejected: _____ Modify: _____
Moved: _____ Seconded: _____ Vote: _____

07/08-101

Request to address the Personnel Commissioners regarding application rejection of one Athletic Coach applicant.

Accepted: _____ Rejected: _____ Modify: _____
Moved: _____ Seconded: _____ Vote: _____

07/08-102

Public Employee: Consideration/Action regarding the Hearing Officer's decision in the matter of the disciplinary appeal of one (1) School Police Dispatcher.

Accepted: _____ Rejected: _____ Modify: _____
Moved: _____ Seconded: _____ Vote: _____

13. Executive/Closed Session

Pursuant to Government Code 54954.5, 54954.2, 54956, 54956.7, 54956.8, 54956.9, 54956.95, 54961, 54957.6, 54957.8, 1461, 32106, 32155, 37606, 37624.3, 54956.86, 54956.96, 54956.75, 54956.5, 54956, 54956.8, 54956.86, 54957, 5457.6 (a), 54957.8 (1)

1. *Public Employee(s) Discipline/Dismissal/Release/Appeal Hearing*

14. Personnel Matters

A. Classifications advertised:

- *Asset Inventory Specialist*
- *School Police Dispatcher – Bilingual*
- *Warehouse Worker*

B. Continuous filing classifications advertised:

- *Accounting Manager*
- *Administrative Secretary*
- *Administrative Secretary Bilingual/Spanish*
- *Campus Security Assistant*
- *Carpenter*
- *Clerk Typist II/Bilingual Spanish*
- *Clerk Typist III/Bilingual Spanish*
- *College Tutor*
- *College Worker*
- *Community Relations Specialist Bilingual/Spanish*
- *Cook*
- *Electronic Technician I*
- *Electrician*
- *Equipment Service Worker*
- *HVAC Assistant*
- *HVAC Mechanic*
- *Instructional Assistant – Automotive Mechanic*
- *Instructional Assistant – Bilingual/Spanish*
- *Instructional Assistant – Body & Fender Repair*
- *Instructional Assistant – C.A.I.*
- *Instructional Assistant – Child Development*
- *Instructional Assistant – Elementary/Secondary*
- *Instructional Assistant – Special Education*
- *Library Assistant*
- *Locksmith*
- *Nutrition Services Supervisor I*
- *Nutrition Services Supervisor II*
- *Nutrition Specialist*
- *Painter*
- *Plant Manager I*
- *Plant Manager II*
- *Plant Worker*
- *Plumber*
- *Program Production Technician*
- *School Police Detective*
- *School Police Officer*
- *School Police Training Officer*
- *School Secretary I*

Continuous classifications continued:

- School Secretary I – Bilingual Spanish
- School Secretary II
- School Secretary III
- School Secretary III – Bilingual Spanish
- Sr. Director of Maintenance and Transportation
- Sr. Secretary – Non Steno
- Senior Secretary Bilingual Spanish – Non-Steno
- University Educational Support Provider Tutor (Unclassified) 4 hours
- Welder

15. Personnel Commissioners' and Director's Discussion.

1. Status Report of the Classification Study Flow Chart and Timeline Schedule of Project with (EMS) Employment Management Solutions.
2. Reminder: Notice of PCASC and SDCSPCA Spring Conference to be held at the Hilton Irvine/Orange County Airport, on April 25-26, 2008.
3. **SAVE THE DATE:** Classified Employee Appreciation Week May 19, 2008 to May 23, 2008. The Classified Recognition Event is tentatively scheduled for Wednesday, May 21, 2008.
4. Notice to all Administrators regarding Classified Evaluations due date of April 30, 2008.
5. Notice of Welcoming Reception for Dr. Kaye E. Burnside, new superintendent, on Sunday, March 9, 2008, at the CUSD Education Service Center, 501 South Santa Fe Avenue, Compton, Ca 90221.
6. Letter of Appreciation to staff from a panel member regarding the oral interview process.
7. Letter of Beating the Odds Scholarship Program for 2007-08.

16. Personnel Commissioners' General Comments

1. Letter of Appreciation to the Personnel Commissioners and staff from Ms. Tara Bonner, Personnel Commissioner.

17. Adjournment.

Next regularly scheduled meeting will be held on Thursday, April 3, 2008 commencing at 4:30 p.m., in the Board of Trustees Room, at 501 S. Santa Fe Avenue, Compton, CA 90221.

Approved by: _____

Tanya R. Bragg, Director
Classified Personnel Services