



***Office of the Personnel Commission***

**501 South Santa Fe Avenue**

**Suite #150**

**Compton, CA 90221**

**Notice and Call of Special Meeting of the  
Personnel Commission**

**AGENDA**

***Tuesday, March 22, 2016***

***2:00 p.m.***

Agenda- Special Meeting of the Personnel Commission  
March 22, 2016

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Con, Personnel Analyst at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

**PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

**A. OPEN SESSION**

1. Call to Order

2. Roll Call

Ms. Florence Adams-Vickers, ***Chairperson***

Present

Mr. Jonathan B. Taylor, ***Vice Chairperson (pending)***

Present

Ms. Janice Irving, ***Member***

Present

Mr. Laurence Adams, ***Secretary***

Present


3. Pledge of Allegiance

## **PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS**

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

### **4. MINUTES**

#### 1. Approval of Minutes – February 16, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

#### 2. Approval of Minutes – February 18, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

#### 3. Approval of Minutes – February 19, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

Agenda- Special Meeting of the Personnel Commission  
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4. Approval of Minutes – February 22, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

Ayes	Nays	Abstention

5. Approval of Minutes – February 25, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

Ayes	Nays	Abstention

**5. INFORMATIONAL ITEM(S)**

- *Student Nutrition Services – Mr. Larry Shields, Accounting Manager – Questions & Answers.*
- *Scheduling Personnel Commission Meetings for April 2016.*
- *Classified Personnel Actions Report – March 22, 2016*

**6. ACTION ITEM(S)**

a. 15/16-129 **2015/2016 Requests for Voluntary Transfer.**

**\*Unfinished  
 Business**

Proposed Action: *Motion to approve employees Request for Voluntary Transfer.*

<i>Employee Number</i>	<i>Current Classification</i>	<i>Lateral Transfer To</i>
QR5168165	Administrative Specialist	Administrative Specialist
EY8249741	Attendance Clerk	Attendance Clerk
TH9418572	Cafeteria Worker	Cafeteria Worker
BB2431261	Campus Security Assistant	Campus Security Assistant
AY0620803	Clerk Typist II	Clerk Typist II
UG9206003	Plant Worker	Plant Worker
SQ0216306	Plant Worker	Plant Worker
BV1746557	Plant Worker	Plant Worker
QU5195458	School Secretary I	School Secretary I

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

Ayes	Nays	Abstention

b. 15/16-131 **Approval of a New Classification & Class Specifications for: *Chief Technology Officer (Senior Management)***

**Summary:** Proposed creation of a new classification & class specification: ***Chief Technology Officer (Senior Management)***. This classification is being designated a Senior Management position pursuant to Education Code Section \_\_\_\_\_ and will serve on the Superintendent’s Cabinet.

**Proposed Action:** *Motion to approve creation of a new classification and class specifications for **Chief Technology Officer**, and to add the Classification to the District Position Classification Plan as a Senior Management Position.*

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

c. 15/16-132 **Approval of Eligibility list(s) for Carpenter for a one year period pursuant to PC rule 50.100.1 (a)**

**Proposed Action:** *Motion to approve Eligibility list(s) for **Carpenter**.*

<i>Number of Candidates</i>	<i>Classification</i>
<b>1</b>	<b>Carpenter (Promotional)</b>

<i>Number of Candidates</i>	<i>Classification</i>
<b>7</b>	<b>Carpenter (Open)</b>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

**7. Adjournment**

Next scheduled Special Meeting on April 5, 2016 commencing at 3:00 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.