



# *Office of the Personnel Commission*

**501 South Santa Fe Avenue**

**Suite #150**

**Compton, CA 90221**

**Notice and Call of Regular Meeting of the  
Personnel Commission**

# **Minutes**

*Friday, March 6, 2020*

*5:30 p.m.*

# AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

March 6, 2020 5:30 pm

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Christopher Calvin, Senior Director of Classified Personnel Services, at (310) 639-4321, for assistance. Notification of at least forty-eight (24) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for the public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #150, Compton CA, 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us)

## PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

### A. OPEN SESSION

1. Meeting was called to order at 5:31 p.m.

2. Roll Call

PRESENT

Angela Burrell, <i>Chairperson</i>	X
Gregory Pitts, <i>Vice Chairperson</i>	X
Ieesha Hayward, <i>Member</i>	X
Christopher Calvin, <i>Secretary</i>	X

3. Pledge of Allegiance

4. Public Comments

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## B. OPEN SESSION

### Public Comments:

Christian Leva (Teamsters Representative) – Comments in regards to representing Rickeisha Tippie.  
Rickeisha Tippie – Shared her concerns regarding incident that occurred.

## 5. MINUTES

### 1. Approval of Minutes February 7 , 2020

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Mr. Pitts	Ms. Hayward	XXX		

## 6. INFORMATION ITEM(S)

- ❖ Classified Actions Report February 11, 2020

## 7. PERSONNEL MATTERS

A. Classified Advertised	B. Continuous Filing Classifications Advertised
<i>Health Assistant –Sub</i> <i>Closes on 03/31/20</i>	<i>Assistant Athletic Coach (\$2,195.00 Stipend)</i>
<i>Instructional Assistant –Bilingual/Spanish</i> <i>Closes on 02/28/20</i>	<i>Athletic Coach (\$2,195.00 Stipend)</i>
<i>Library Assistant</i> <i>Closes on 03/10/20</i>	<i>Cafeteria Aide</i>
<i>Sr. Personnel Technician</i> <i>Closes on 03/10/20</i>	<i>Cafeteria Worker-Substitute</i>
	<i>Campus Security Assistant (\$13.71-\$17.16)</i>
	<i>Campus Security Assistant- Sub</i>
	<i>Child Care Aide</i>
	<i>College Tutor</i>
	<i>Head Coach (\$2,475.00 Stipend)</i>
	<i>Instructional Assistant - Special Education</i>
	<i>Recreation Director</i>
	<i>School Police Officer-Lateral (Limited Term)</i>

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	<i>Temporary Office Worker</i>
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**8. ACTION ITEM(S)**

**a. 19/20-49**

*2019/2020 Approval of Transfer/Lateral Transfer Requests:* (with the reason for Transfer Request stated with the listing).

**Proposed Action:** Motion to approve employees *Transfer/Lateral Transfer Requests:* (with the reason for Transfer Request Stated with the listing).

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Ms. Hayward	Mr. Pitts	XXX		

<b>Employee Number</b>	<b>Current Classification</b>	<b>Transfer/Lateral Transfer to</b>
NJ5809552	Clerk Typist II	Clerk Typist II
WG4182482	I.A Academic Readiness	I.A Academic Readiness
BG6297577	I.A Academic Readiness	I.A Academic Readiness
RU2765058	I.A Healthcare/ C.N.A	I.A Healthcare/ C.N.A
UV0619629	I.A Special Education	I.A Special Education
NZ3485025	Plant Worker	Plant Worker

**b. 19/20-50**

Approval of the Eligibility list(s) of *Mail Service Assistant for a (one year period pursuant to PC Rule 50.100.1 (a)).*

**Proposed Action:** Motion to approve Eligibility List(s) for *Mail Service Assistant.*

<b>Number of Candidates</b>	<b>Classification</b>
3	<i>(Promotional)</i>
7	<i>(Open)</i>

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<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Mr. Pitts	Ms. Hayward	XXX		

**Commission Comments:** *How many vacancies – 1(one)*

**c. 19/20-51**

Approval of Eligibility list(s) of *Nutrition Program Analyst for a (one year period pursuant to PC Rule 50.100.1 (a).*

**Proposed Action:** Motion to approve Eligibility List(s) for *Nutrition Program Analyst.*

<b>Number of Candidates</b>	<b>Classification</b>
<i>9</i>	<i>(Dual)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Mr. Pitts	Ms. Hayward	XXX		

**Commission Comments:** *How many vacancies – 1(one)*

**d. 19/20-52**

Approval of Eligibility list(s) of *Campus Security Assistant for a (one year period pursuant PC Rule 50.100.1(a).*

**Proposed Action:** Motion to approve Eligibility List(s) for *Campus Security Assistant.*

<b>Number of Candidates</b>	<b>Classification</b>
<i>4</i>	<i>(Open)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Ms. Hayward	Mr. Pitts	XXX		

**Commission Comments:** *How many vacancies – 1(one)*

**e. 19/20-53**

Approval of Eligibility list(s) of *Administrative Technician for a (one year period pursuant to PC Rule 50.100.1 (a).*

**Proposed Action:** Motion to approve Eligibility List(s) for *Administrative Technician.*

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Number of Candidates	Classification
5	<i>(Promotional)</i>
3	<i>(Open)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Mr. Pitts	Ms. Hayward	XXX		

**Commission Comments:** *How many vacancies – 1(one)*

**f. 19/20-54**

Approval of Eligibility list(s) of *Sr. Administrative Technician* for a *(one year period pursuant to PC Rule 50.100.1 (a))*.

**Proposed Action:** Motion to approve Eligibility List(s) for *Sr. Administrative Technician*.

Number of Candidates	Classification
3	<i>(Dual)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Ms. Hayward	Mr. Pitts	XXX		

**g. 19/20-55**

Approval of Eligibility list(s) of *Clerk Typist II* for a *(one year period pursuant to PC Rule 50.100.1 (a))*.

**Proposed Action:** Motion to approve Eligibility List(s) for *Clerk Typist II*.

Number of Candidates	Classification
5	<i>(Open)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Mr. Pitts	Ms. Hayward	XXX		

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**h. 19/20-56**

Approval of Eligibility list(s) of *Personnel Assistant* for a *(one year period pursuant to PC Rule 50.100.1 (a))*.

**Proposed Action:** Motion to approve Eligibility List(s) for *Personnel Assistant*.

Number of Candidates	Classification
1	(Promotional)

Moved	Seconded	Ayes	Nays	Absentation
Ms. Hayward	Mr. Pitts	XXX		

**Commission Comments:** *How many vacancies – 1(one)*

**i. 19/20-57**

Approval of Eligibility list(s) of *Clerk Typist III* for a *(one year period pursuant to PC Rule 50.100.1 (a))*.

**Proposed Action:** Motion to approve Eligibility List(s) for *Clerk Typist III*

Number of Candidates	Classification
6	(Promotional)
3	(Open)

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Hayward	XXX		

**j. 19/20-58 Tabled**

Approval of a New Classification and Class specifications for: *Special Education Data Technician*

**Proposed Action:** Motion to approve a New Classification and class specifications for: *Special Education Data Technician*.

**Special Ed Department decided not to move forward with filling this position.**

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<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

**k. 19/20-59**

Approval of Eligibility list(s) of *Clerk Typist III- Bilingual for a (one year period pursuant to PC Rule 50.100.1 (a).*

**Proposed Action:** Motion to approve Eligibility List(s) for *Clerk Typist III- Bilingual.*

<b>Number of Candidates</b>	<b>Classification</b>
<i>1</i>	<i>(Promotional)</i>
<i>1</i>	<i>(Open)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Ms. Hayward	Mr. Pitts	XXX		

**Commission Comments:**

*Thanks Rickeisha Tippie for coming and sharing her concerns and for her to always feel welcomed at PC. Commission will respond in the best fashion that they can to reach a healthy resolution.*

**9. ADJOURNMENT** Meeting adjourned at 6:01 p.m.

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
Mr. Pitts	Ms. Hayward	XXX		

Next Regular Meeting is **Friday, April 3, 2020** commencing at 5:30 p.m., in the Office of the Personnel Commission, Suite #150 at 501 S. Santa Fe Ave, Compton, CA 90221.