



COMPTON UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
MINUTES

Call and Special Meeting of the Personnel Commission

February 4, 2010, 4:30 p.m.

Office of the Personnel Commission – Testing Room

500 S. Santa Fe Avenue

Compton, California 90221

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact the Personnel Commission's Assistant to the Director, Terri Stallings at **310-604-6534** for assistance. Notification of at least 48 hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the Personnel Commission office located at **500 S. Santa Fe Avenue, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents may be posted on the Personnel Commission's website at www.compton.k12.ca.us.

A. OPEN SESSION

1. Call to Order at 4:30 p.m.

2. Roll Call

- | | |
|---|----------------------|
| <input type="checkbox"/> Mr. Martin Chavez, <i>Chairperson</i> | Present <u> x </u> |
| <input type="checkbox"/> Ms. Tara Bonner, <i>Vice Chairperson</i> | Present <u> x </u> |
| <input type="checkbox"/> Ms. Bonita Bradshaw, <i>Member</i> | Present <u> x </u> |

3. Pledge of Allegiance

4. Approval of the Minutes of January 7, 2010.

<i>Moved:</i>	<u> Bonner </u>	<i>Seconded:</i>	<u> Bradshaws </u>		
<i>Ayes:</i>	<u> 3 </u>	<i>Nays:</i>	<u> 0 </u>	<i>Abstention:</i>	<u> 0 </u>

B. ADJOURN TO CLOSED SESSION at _____ p.m. (Testing Room).

Pursuant to the Brown Act and Government Code 54597, the Personnel Commission may adjourn to closed session for the purpose of considering a (Public Employee Appointment/Discipline/Dismissal/Release/Personnel Evaluation.)

Roll Call

Mr. Martin Chavez, *Chairperson* Present x

Ms. Tara Bonner, *Vice Chairperson* Present x

Ms. Bonita Bradshaw, *Member* Present x

C. RECONVENE IN OPEN SESSION

**RECONVENE IN OPEN SESSION at _____ p.m. (Testing Room).
Report votes and action taken, if any.**

D. OPEN SESSION

1. COMMENTS FROM MEMBERS OF THE PERSONNEL COMMISSION

2. REPORTS FROM THE DIRECTOR OF CLASSIFIED PERSONNEL

- Seniority Confirmation letters
- Outplacement Service – Comm. Bradshaw requested a letter from the commission explaining what the outplacement service will do for those being separated from service.
- Nepotism Practice
- Classified Personnel Actions for February 23, 2010
- February 2010 Testing Calendar

3. ITEMS FROM THE PUBLIC

The “Public Comments” section of the agenda provides an opportunity for the public to address the Personnel Commission on any item of interest that is within the Personnel Commission’s jurisdiction. Comments are welcome; however, please be advised that the Commission is prohibited by law from taking any action on an item brought by the speaker(s) that is not currently listed on this agenda. Please wait to be recognized, and then step up to the podium microphone to be heard.

4. ACTION

- a. *Approval to accept and ratify the eligibility list(s) for a one year period as Pursuant to PC Rule 50.100(b)*

Moved: Bradshaw Seconded: Bonner
 Ayes: 3 Nays: 0 Abstention: 0

- b. *Approval of the language for the classification specification of Instructional Assistant Secondary Transition.*

Moved: Bradshaw Seconded: Bonner
 Ayes: 3 Nays: 0 Abstention: 0

- c. *Approval of requests for reinstatement of the following as Pursuant to PC Rule 60.200.3.*

<i>Employee I.D.#</i>	<i>Requested Classification</i>
# 4900344	Special Education Enrollment Specialist

Moved: Bonner Seconded: Bradshaw
 Ayes: 3 Nays: 0 Abstention: 0

- d. *Approval of lateral transfer application of the following as Pursuant to PC Rule 60.200.3*

<i>Employee I.D.#</i>	<i>Current Classification</i>	<i>Requested Classification</i>
#4902871	Instructional Assistant	Library Assistant

Moved: Bradshaw Seconded: Bonner
 Ayes: 3 Nays: 0 Abstention: 0

- e. *Approval of out of class assignments as per grid attached.*

Moved: Bonner Seconded: Bradshaw
 Ayes: 3 Nays: 0 Abstention: 0

f. Request to reclassify/reallocate positions for Facilities Department..

Current Position	Downgrade to:
Director of Facilities	Facilities Manager
Director of Maintenance	Maintenance Manager
Director of Transportation	Transportation Coordinator
Director of Maintenance/Operations/Transportation	

Moved: _____ Seconded: _____
 Ayes: _____ Nays: _____ Abstention: _____

g. Request to Reclassify/Reallocate/Retitle positions for the Business and Administrative Services Department..

<i>Director of Budgeting and Accounting</i>
<i>Sr. Director of Accounting</i>
<i>Director of Facilities</i>
<i>Director of Transportation</i>
<i>Director of Maintenance, Operations & Transportation</i>

Moved: _____ Seconded: _____
 Ayes: _____ Nays: _____ Abstention: _____

J. ADJOURNMENT @ _____