



*Compton Unified School District*  
*Regular Meeting of the Personnel Commission*

# **AGENDA**

*Office of the Personnel Commission*

*500 South Santa Fe Avenue*

*Compton, CA 90221*

*Thursday, April 26, 2012*

*4:30 p.m.*

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Ms. Terri Stallings, Administrative Secretary-Confidential to the Sr. Director of Classified Personnel at (310) 604-6534 for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the *Personnel Commission Office located at 500 S. Santa Fe Avenue, Compton, CA 90221* during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

**A. OPEN SESSION**

1. Call to Order

2. Roll Call

Ms. Tara Bonner, <i>Chairperson</i>	Present	<input type="checkbox"/>
Ms. Florence Adams-Vickers, <i>Vice Chairperson</i>	Present	<input type="checkbox"/>
Ms. Janice Irving, <i>Member</i>	Present	<input type="checkbox"/>
Dr. Matt Spencer, <i>Secretary</i>	Present	<input type="checkbox"/>

3. Pledge of Allegiance

4. Public Comments on Agenda and Non Agenda Items

All persons wishing to speak on Agenda and Non-Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairperson of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

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5. Approval of Minutes for April 12, 2012

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

6. Approval of Minutes for April 19, 2012

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

7. Action Items

- a. 11/12-045 *Approval of classification specification for the position of Nutrition Educator. SECOND READING*

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

8. Discussion Items

1. Instructional Assistant Classification Family – Job Descriptions/Salary Schedule.
2. Appeal of Personnel Commission decision to reclassify Food Warehouse Supervisor to Food Warehouse Manager.
3. Proposed Annual Budget of the Personnel Commission.

9. Informational Item

- A. Public Employees to work an out of class/provisional/substitute assignment when employees are absent or lack of eligibility list(s) pursuant to PC Rule 30.200.7 and Ed. Code 45110.

## 10. Public Comments on Closed Session Agenda Items

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

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This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

## B. CLOSED SESSION

1. Public Employee Discipline, Dismissal, Suspension, Release, Non-reelection, Non-reemployment, Leave, Resignation (Pursuant to Government Code Section 54957).
2. Conference with Legal Counsel – Anticipated Litigation. Pursuant to Government Code Section 54956.9, one case.
3. Adjournment/Reconvene in Open Session Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

**A. OPEN SESSION - CONTINUED**

**11. ADJOURNMENT**

**The next regularly scheduled meeting is Thursday, May 3, 2012 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 500 S. Santa Fe Avenue, Compton, CA 90221.**