



Compton Unified School District

Regular Meeting of the Personnel Commission AGENDA

*Thursday, July 29, 2010, 4:30 p.m.
Office of the Personnel Commission
Testing Room
500 S. Santa Fe Avenue
Compton, California 90221*

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meets, please contact Terri Stallings, Administrative Secretary to the Director of Classified Personnel at (310) 639-4321, 55057 for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the *Personnel Commission Office located at 500 S. Santa Fe Avenue, Compton, CA 90221* during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writing s and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

A. OPEN SESSION

1. Call to Order at 4:30 p.m.
2. Roll Call

Mr. Martin Chavez, <i>Chairperson</i>	Present	<input type="checkbox"/>
Ms. Tara Bonner, <i>Vice Chairperson</i>	Present	<input type="checkbox"/>
Ms. Bonita Bradshaw, <i>Member</i>	Present	<input type="checkbox"/>
Ms. Jeanne Batey, <i>Secretary</i>	Present	<input type="checkbox"/>

3. Pledge of Allegiance
4. Approval of Minutes of July 22, 2010.

Moved: _____ Seconded: _____

Ayes	Nays	Abstention

5. Approval of Agenda of July 29, 2010.

Moved: _____ Seconded: _____

Ayes	Nays	Abstention

6. **UNFINISHED BUSINESS**

10/11-005 Reallocation of Sr. Director of Fiscal Services on Salary Schedule U.

Comment: The Business Services Division wishes to use the vacant Sr. Director of Fiscal Services classification to fill a position that will supervise 3.0 FTE Financial Analysts, 1.0 Director of Budgeting and Accounting, 1.0 FTE Sr. System Analyst (Attendance System) who in turn manage the staff of the Business Services Division. These additional supervisory duties and responsibilities warrant reallocation upward by one grade level from Range 39 to Range 40 on the Classified Management Schedule U.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

7. **ACTION ITEMS**

10/11-010 Approval of language of Merit System Rule 60.1000.1. **SECOND READING.**

Comment: Staff has determined it necessary to grammatically correct the annotated language of Merit System Rule 60.1000.1.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

10/11-011 Approval of SNS - Catering Manager job classification specification.

Comment: Staff has been directed to create a classification for Catering Manager for presentation to the Personnel Commission.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the *Office of the Personnel Commission located at 500 S. Santa Fe Avenue, Building E, Compton, CA 90221* during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents will be posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

All persons wishing to speak on Agenda and Non-Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commissions adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

B. CLOSED SESSION

- 1. Call to Order
- 2. Roll Call

Mr. Martin Chavez, <i>Chairperson</i>	Present	<input type="checkbox"/>
Ms. Tara Bonner, <i>Vice Chairperson</i>	Present	<input type="checkbox"/>
Ms. Bonita Bradshaw, <i>Member</i>	Present	<input type="checkbox"/>
Ms. Jeanne Batey, <i>Secretary</i>	Present	<input type="checkbox"/>

- 3. Public Employee Discipline, Dismissal, Suspension, Release, Non-reelection, Non-reemployment, Leave, Resignation (Pursuant to Government Code Section 54957). In the matter of the appeal to the Personnel Commission of an adverse employment action.
- 4. Adjourn/Reconvene in Open Session

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8. **DIRECTOR’S REPORT**

- Monthly PC Budget Status Report

9. **PERSONNEL COMMISSIONERS’ GENERAL COMMENTS**

10. **ADJOURNMENT**

Next regularly scheduled meeting is Thursday, September 9, 2010 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 500 S. Santa Fe Avenue, Compton, CA 90221.

Approved by:

*Jeanne Batey, Director
Classified Personnel Services*