



***Office of the Personnel Commission***

**501 South Santa Fe Avenue**

**Suite #150**

**Compton, CA 90221**

**Notice and Call of Regular Meeting of the  
Personnel Commission**

**MINUTES**

***Thursday, January 28, 2016***

***4:00 p.m.***

Agenda- Regular Meeting of the Personnel Commission  
January 28, 2016

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Con, Personnel Analyst at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

### **PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

### **A. OPEN SESSION**

1. Meeting was called to order at 4:08p.m.

2. Roll Call

Ms. Florence Adams-Vickers, *Chairperson*

Present

X

Mr. Jonathan B. Taylor, *Vice Chairperson*

Present

X

Ms. Janice Irving, *Member*

Present

X

Mr. Laurence Adams, *Secretary*

Present

Excused

Ms. Claudia Lopez, *Assistant Director*

Present

X

3. Pledge of Allegiance

## PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

### 4. MINUTES

#### 1. Approval of Minutes – January 7, 2016

Moved:     **J.T.**          Seconded:     **J.I.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>3</b>	<b>0</b>	<b>0</b>

#### 2. Approval of Minutes – January 12, 2016

Moved:     **J.T.**          Seconded:     **J.I.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>3</b>	<b>0</b>	<b>0</b>

#### 3. Approval of Minutes – January 19, 2016

Moved:     **J.T.**          Seconded:     **J.I.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>3</b>	<b>0</b>	<b>0</b>

**B. OPEN SESSION**

**5. INFORMATIONAL ITEM(S)**

- *Scheduling Personnel Commission Meetings for February 2016.*
- *Update on Reclassification Request from Payroll Specialists, in Payroll to Payroll Technicians.*

**Public Comments:**

*Mr. Rueben Moore: I am concerned about the Reclassification Study and the time that it is taking for the decision making process to approve our request.*

*Ms. Adams-Vickers: The Comparison Studies and the Reclassification studies, suggestions have been submitted to The Board of Trustee's. The Commission would like to meet with Ms. Regina Baptiste, who is the Payroll Manager, to further discuss the subject.*

*Mr. Taylor: We would like to discuss the challenges concerning the decision making process within the Reclassification Study.*

**6. ACTION ITEM(S)**

- a. 15/16-123 **Approval of Eligibility list(s) for Locker Room Attendant – Male for a one year period pursuant to PC rule 50.100.1 (a)**

Proposed Action: Motion to approve Eligibility list(s) for *Locker Room Attendant – Male*.

<i>Number of Candidates</i>	<i>Classification</i>
<b>5</b>	<b>Locker Room Attendant – Male (Open)</b>

Moved:     **J.T.**     Seconded:     **J.I.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>3</b>	<b>0</b>	<b>0</b>

- b. 15/16-124 **Approval of Eligibility list(s) for New Student Orientation Center Registration Assistant for a one year period pursuant to PC rule 50.100.1 (a)**

Proposed Action: Motion to approve Eligibility list(s) for *New Student Orientation Center Registration Assistant*.

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<i>Number of Candidates</i>	<i>Classification</i>
7	<b>New Student Orientation Center Registration Assistant (<i>Promotional</i>)</b>

<i>Number of Candidates</i>	<i>Classification</i>
4	<b>New Student Orientation Center Registration Assistant (<i>Open</i>)</b>

Moved:     **J.T.**          Seconded:     **J.I.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	0

c. 15/16-125      **Approval of Eligibility list(s) for Library Assistant for a one year period pursuant to PC rule 50.100.1 (a)**

Proposed Action: Motion to approve Eligibility list(s) for ***Library Assistant.***

<i>Number of Candidates</i>	<i>Classification</i>
2	<b>Library Assistant (<i>Promotional</i>)</b>

<i>Number of Candidates</i>	<i>Classification</i>
1	<b>Library Assistant (<i>Open</i>)</b>

Moved:     **J.T.**          Seconded:     **J.I.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	0

**7. Meeting Adjourned at 5:26p.m.**

Moved:     **J.T.**          Seconded:     **J.I.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	0

Next scheduled Special Meeting on **February 16, 2016** commencing at **10:00 a.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.