



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Regular Meeting of the
Personnel Commission**

MINUTES

Friday, February 23, 2018

1:00 p.m.

**AGENDA – REGULAR MEETING MINUTES OF THE PERSONNEL COMMISSION
FEBRUARY 23, 2018 1:00 p.m.**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact **Christopher Calvin, Senior Director, Classified Personnel Services**, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was Called to Order at 1:10pm.

2. Roll Call

Ms. Florence Adams-Vickers, Chairperson

Present

X

Ms. Angela Burrell, Vice Chairperson

Present

X

Mr. Omar Spry, Member

Present

X

Mr. Christopher Calvin, Secretary

Present

X

3. Pledge of Allegiance

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Gwen Holmes: Transportation Dept.

To request that PC move the hours of the monthly meetings so that all the employees in the district can attend after work hours as well.

William R. Thompson Sr.: Maintenance Worker II

Currently working in the maintenance department as a Glazer. Requesting a Reclassification. Mr. Calvin requested if he would come and speak with him after the meeting.

Derek Hefflin: Locksmith/Maintenance Dept.

Attending in support of Mr. William Thompson. Mr. Calvin requested that he send him an email with his information, also regarding any issues that he may have currently.

4. MINUTES

1. Approval of Minutes – January 26, 2018

Moved: A.Burrell Seconded: O.Spry

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
✓		

2. Approval of Minutes – February 9, 2018

Moved: A.Burrell Seconded: O.Spry

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
✓		

5. INFORMATIONAL ITEMS

- *Personnel Commission Meeting Calendar for February 2018 (Revised), and March 2018.*

6. PERSONNEL MATTERS

A. Continuous Filings Classifications Advertised:
<i>Avid Tutor</i>
<i>College Tutor</i>
<i>Cafeteria Worker - (Sub)</i>
<i>Instructional Assistant – Academic Readiness (Sub)</i>
<i>Instructional Assistant – Special Education (Sub)</i>
<i>Plant Worker (Sub)</i>
<i>Program Leader - ASES</i>
<i>School Police Officer - Lateral (Limited Term)</i>

7. ACTION ITEMS

- a. 17/18-70 Approval of the New Classification and Class Specifications for:
Director of Charter Schools Program.
- Summary:** Proposed creation of a New Classification and Class Specifications for: *Director of Charter Schools Program.*
- Proposed Action:** Motion to approve a New Classification and Class Specifications for: *Director of Charter Schools Program.*

Moved: **A.Burrell** Seconded: **O.Spry**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
✓		

✓ **Name change to: Director of Charter Schools per Mr. Calvin.**

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b. 17/18-71 Approval of the Eligibility List(s) for: ***Instructional Assistant – Behavior Intervention, (3 Promotional Only)***, for a one year period pursuant to PC Rule 50.100.1(a)

Proposed Action: Motion to approve the Eligibility List(s) for: ***Instructional Assistant – Behavior Intervention.***

<i>Number of Candidates</i>	<i>Classification</i>
3	<i>Instructional Assistant – Behavior Intervention (Promotional Only)</i>

Moved: **A.Burrell** Seconded: **O.Spry**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
✓		

c. 17/18-72 Approval of the Extension of an Eligibility List(s) for: ***Library Assistant, (1 Promotional) and (14 Open)***, for a one year period pursuant to PC Rule 50.100.1(a)

Proposed Action: Motion to approve the Extension of an Eligibility List(s) for ***Library Assistant.***

<i>Number of Candidates</i>	<i>Classification</i>
1	<i>Library Assistant (Promotional)</i>
14	<i>Library Assistant (Open)</i>

Moved: **A.Burrell** Seconded: **O.Spry**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
✓		

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d. 17/18-73 Approval of the Extension of an Eligibility List(s) for: ***Cafeteria Van Driver/Worker***, for a one year period pursuant to PC Rule 50.100.1(a)

Proposed Action: Motion to approve the Extension of an Eligibility List(s) for: ***Cafeteria Van Driver/Worker***.

<i>Number of Candidates</i>	<i>Classification</i>
1	<i>Cafeteria Van Driver/Worker (Promotional)</i>
42	<i>Cafeteria Van Driver/Worker (Open)</i>

Moved: **A.Burrell** Seconded: **O.Spry**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
✓		

8. ADJOURNMENT – Meeting adjourned at 2:29pm

- **Motion to Adjourn meeting:**

Moved: **A.Burrell** Seconded: **O.Spry**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
✓		

Next scheduled Special PC Meeting is **March 9, 2018** commencing at **1:00 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.