



***Office of the Personnel Commission***

**501 South Santa Fe Avenue  
Suite #150  
Compton, CA 90221**

**Notice and Call of Special Meeting of the  
Personnel Commission**

**AGENDA**

***Friday, January 13, 2017  
1:00 p.m.***

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia Lopez, Assistant Director of Classified Personnel Services, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

### **PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

#### **A. OPEN SESSION**

1. Call to Order

2. Roll Call

Ms. Florence Adams-Vickers, *Chairperson*

Present

Ms. Angela Burrell, *Co-Chairperson*

Present

Teamsters Local 911 Appointee, *Member*

Present

Mr. Laurence Adams, *Secretary*

Present

3. Pledge of Allegiance

## **B. CLOSED SESSION**

### **PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS**

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

1. **“Public Employment”**  
Personnel Analyst  
*(Pursuant to Government Code Section 54961)*
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session  
*(Pursuant to Government Code Section 54947.1)*

**C. OPEN SESSION**

**4. MINUTES**

1. Approval of Minutes – April 4, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

2. Approval of Minutes – April 11, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

3. Approval of Minutes – April 14, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

4. Approval of Minutes – April 21, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

Approval of Minutes – April 25, 2016 (Meeting Canceled)

AGENDA –SPECIAL MEETING OF THE PERSONNEL COMMISSION  
January 13, 2017 1:00 p.m.

1. Approval of Minutes – May 17, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

2. Approval of Minutes – May 19, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

3. Approval of Minutes – May 24, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

4. Approval of Minutes – May 26, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

5. Approval of Minutes – May 31, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

AGENDA –SPECIAL MEETING OF THE PERSONNEL COMMISSION  
January 13, 2017 1:00 p.m.

1. Approval of Minutes – June 14, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

2. Approval of Minutes – June 21, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
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3. Approval of Minutes – June 23, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
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4. Approval of Minutes – June 28, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

5. Approval of Minutes – June 30, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

AGENDA –SPECIAL MEETING OF THE PERSONNEL COMMISSION  
January 13, 2017 1:00 p.m.

1. Approval of Minutes – July 5, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

2. Approval of Minutes – July 21, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

3. Approval of Minutes – July 27, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
|             |             |                   |

4. Approval of Minutes – July 28, 2016

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
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**5. ACTION ITEM**

a. 16/17-38 *Approval of New Classification & Class Specifications for: College Tutors-Recreation Sports.*

**Proposed Action:** Motion to approve the creation of a new classification and class specifications for *College Tutors/Recreation Sports*, and to add the Classification to the District Position Classification Plan, as an *Exempt Position*.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
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b. 16/17-39 *Approval of Extension of Eligibility list(s) for Campus Security Assistant, for a (6 months period pursuant to PC rule 50.100.1 (a))*

**Proposed Action:** Motion to approve the Extension of Eligibility list(s) for *Campus Security Assistant*.

| <i>Number of Candidates</i> | <i>Classification</i>                          |
|-----------------------------|--|
| <b>9</b>                    | <b><i>Campus Security Assistant (Open)</i></b> |

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
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c. 16/17-40 Approval of Eligibility list(s) for *Clerk Typist III, for a (one year period pursuant to PC rule 50.100.1 (a)*

Proposed Action: Motion to approve Eligibility list(s) for *Clerk Typist III.*

| <i>Number of Candidates</i> | <i>Classification</i>                 |
|-----------------------------|---------------------------------------|
| <i>4</i>                    | <i>Clerk Typist III (Promotional)</i> |
| <i>1</i>                    | <i>Clerk Typist III (Open)</i>        |

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
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d. 16/17-41 **2016/2017 Status of Voluntary Transfer Lists and Additional Requests for Voluntary Transfer (with reason for the Transfer Request).**

Proposed Action: Motion to approve employees Requests for Voluntary Transfer (with Reason for the Transfer Request).

| <i>Employee Number</i> | <i>Current Classification</i> | <i>Lateral Transfer To</i> |
|------------------------|-------------------------------|----------------------------|
| AJ3786776              | Attendance Clerk              | Attendance Clerk           |
| RG7972703              | Cafeteria Worker              | Cafeteria Worker           |
| GE6521505              | Cook                          | Cook                       |
| XZ2190221              | Health Assistant              | Health Assistant           |
| KQ7764522              | Plant Manager I               | Plant Manager I            |
| TY6810280              | Plant Manager III             | Plant Manager I            |
| RV1251350              | Plant Worker                  | Plant Worker               |
| BD0878199              | Plant Worker                  | Plant Worker               |
| QE7357299              | School Secretary I-Bil        | School Secretary I-Bil     |
| PW7417881              | Sr. Admin. Tech               | Sr. Admin. Tech            |

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

| <i>Ayes</i> | <i>Nays</i> | <i>Abstention</i> |
|-------------|-------------|-------------------|
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## **6. Adjournment**

**Next scheduled Special Meeting is February 10, 2017 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.**