



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

Notice and Call of Regular Meeting of the Personnel Commission

MINUTES

Friday, January 17, 2020

5:30 p.m.

In Compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Christopher Calvin, Director of Classified Personnel Services at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a Majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was called to order 5:40pm

2. Roll Call **PRESENT**

Ms. Angela Burrell, <i>Chairperson</i>	X
Gregory pitts,, <i>Vice Chairperson</i>	X
Ieesha Hayward, <i>Member</i>	X
Mr. Christopher Calvin, <i>Secretary</i>	X

3. Pledge of Allegiance

B. OPEN SESSION Meeting was called to order at 5:37 pm

4. Public Comments

5. MINUTES

1. Approval of minutes – January 17, 2020

Moved	Seconded	Ayes	Nays	Absentation
MS. Burrell	Mr. Pitts	XXX		

6. INFORMATION ITEMS(S)

- ❖ **Classified Actions Report December 11, 2019**

7. PERSONNEL MATTERS

A. Classified Advertised	B. Continuous Filing Classifications Advertised
<i>Community Relations Specialist – Bilingual</i> <i>CLOSES ON 02/03/2020</i>	<i>Assistant Athletic Coach (\$2,195.00 Stipend)</i>
<i>Health Assistant- SUB</i> <i>Closes on 03/31/2020</i>	<i>Athletic Coach (\$2,195.00 Stipend)</i>
	<i>Cafeteria Aide</i>
	<i>Cafeteria Worker-Substitute</i>
	<i>Campus Security Assistant (\$13.71-\$17.16)</i>
	<i>Campus Security Assistant- Sub</i>
	<i>Child Care Aide</i>
	<i>College Tutor</i>
	<i>Head Coach (\$2,475.00 Stipend)</i>
	<i>Instructional Assistant-Bilingual Spanish</i>
	<i>Instructional Assistant - Special Education</i>
	<i>Recreation Director</i>
	<i>Temporary Office Worker</i>

8. ACTION ITEM(S)

A. 19/20-32

2019/2020 Approval of Transfer/ Lateral Transfer Requests: (with the reason for Transfer Request stated with the listing).

Proposed Action: Motion to approve employees *Transfer/ Lateral Transfer Requests:* (with the reason for Transfer Request Stated with the listing).

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>
MR. Pitts	MS. Hayward	XXX		

Employee Number	Current Classification	Transfer/Lateral Transfer to
QA1052187	Administrative Technician	Buyer
RG9091149	Attendance Clerk	Attendance Clerk
RG7972703	Cafeteria Worker	Cafeteria Worker
PW8529415	Cafeteria Worker	Cafeteria Worker
JP1443134	Clerk Typist III	Data Entry Operator
WK0498835	Clerk Typist III	Clerk Typist III
BQ3385624	I.A Academic Readiness	I.A Academic Readiness
SP9480340	I.A Special Education	I.A Special Education
DB3508220	Plant Manager I	Plant Manager I

B. 19/20-33

Approval of Eligibility lists for: *Painter for a one year period pursuant to PC Rule 50.100.1(a)*

Proposed Action: Motion to Eligibility list(s) for: *Painter*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Painter (Promotional)</i>
<i>2</i>	<i>Painter (Open)</i>

Moved: **Ms. Hayward** Seconded: **Mr. Pitts**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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C. 19/20-34

Approval of Eligibility lists for *Nutrition Services Supervisor I* for a one year period pursuant to PC Rule 50.100.1(a)

Proposed Action: Motion to Eligibility list(s) for: *Nutrition Service Supervisor I*

<i>Number of Candidates</i>	<i>Classification</i>
2	<i>Nutrition Service Supervisor I (Promotional)</i>
1	<i>Nutrition Service Supervisor I (Open)</i>

Moved: **MR. Pitts**

Seconded: **MS. Hayward**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
XXX		

D. 19/20-35

Approval of Eligibility lists for *Program Systems Analyst* for a one year period pursuant to PC Rule 50.100.1(a)

Proposed Action: Motion to Eligibility list(s) for: *Program System Analyst*

<i>Number of Candidates</i>	<i>Classification</i>
3	<i>Program System Analyst (Open)</i>

Moved: **MR. Pitts**

Seconded: **MS. Burrell**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
XXX		

E. 19/20-36

Approval of Eligibility lists for: *Data Entry Operator* for a one year period pursuant to PC Rule 50.100.1(a)

Proposed Action: Motion to Eligibility list(s) for: *Data Entry Operator*

<i>Number of Candidates</i>	<i>Classification</i>
4	<i>Data Entry Operator (Promotional)</i>
5	<i>Data Entry Operator (Open)</i>

Moved: **MS. Hayward**

Seconded: **MR. Pitts**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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F. 19/20-37

Approval of Eligibility lists for: *Student Information Systems Manager* for a one year period pursuant to PC Rule 50.100.1(a)

Proposed Action: Motion to Eligibility list(s) for: *Student Information systems Manager*

<i>Number of Candidates</i>	<i>Classification</i>
9	<i>Student Information Systems Manager (Dual)</i>

Moved: **MR. Pitts** Seconded: **MS. Hayward**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
XXX		

9. ADJOURNMENT-Meeting adjourned at 6:02p.m.

Next scheduled Special Meeting on **February 17, 2020** commencing at **5:30 p.m.**, in the office of the Personnel Commission, 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221