



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

Notice and Call of Special Meeting of the Personnel Commission

AGENDA

Tuesday, December 13, 2016 at 3:00 p.m.

Special Meeting of the Office of the Personnel Commission

COMPTON UNIFIED SCHOOL DISTRICT

Tuesday, December 13, 2016

Commissioner Ms. Janice Irving

Participation by Teleconference from:

1205 N. Rose Avenue

Compton, CA 90221

Agenda– Special Meeting of the Personnel Commission
December 13, 2016

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Lopez, Assistant Director of Classified Personnel Services at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the *Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221* during normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

***Special Meeting of the Office of the Personnel Commission
COMPTON UNIFIED SCHOOL DISTRICT
Tuesday, December 13, 2016
Commissioner Ms. Janice Irving
Participation by Teleconference from:
1205 N. Rose Avenue
Compton, CA 90221***

A. OPEN SESSION

1. Call to Order

2. Roll Call

Ms. Florence Adams-Vickers, <i>Chairperson</i>	Present	<input type="checkbox"/>
Mr. Jonathan B. Taylor, <i>Vice Chairperson (Pending)</i>	Present	<input type="checkbox"/>
Ms. Janice Irving, <i>Member</i>	Present	<input type="checkbox"/>
Mr. Laurence Adams, <i>Secretary</i>	Present	<input type="checkbox"/>

3. Pledge of Allegiance

4. Action Item (s):

- a. 16/17-37 Approval of Eligibility List for *Manager of Contract Administration & Compliance Oversight*, for a one year period (*Pursuant to PC Rule 50.100.1 (a)*)
- Proposed Action:** Motion to approve Eligibility List(s) for *Manager of Contract Administration & Compliance Oversight*.

Number of Candidates	Classification
3	Manager of Contract Administration & Compliance Oversight (Open)

Moved: _____ Seconded: _____

Ayes	Nays	Abstention

- b. 16/17-38 Approval to Extend the Eligibility List for *Accounting Specialist*, for a one year period (*Pursuant to PC Rule 50.100.1 (a)*)
- Proposed Action:** Motion to approve the extension of the Eligibility List(s) for *Accounting Specialist*.

Number of Candidates	Classification
2	Accounting Specialist (Promotional)

Number of Candidates	Classification
16	Accounting Specialist (Open)

Moved: _____ Seconded: _____

Ayes	Nays	Abstention

c. 16/17-39 *2016/2017 Status of Voluntary Transfer Lists and Additional Requests for Voluntary Transfer (with reason for the Transfer Request).*

Proposed Action: Motion to approve employees Requests for Voluntary Transfer (with reason for the Transfer Request).

Employee Number	Current Classification	Lateral Transfer To
HZ6810351	<i>Business Services Analyst</i>	<i>Contract Analyst</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

d. 16/17-39 *Approval of Reclassification of Personnel Commission Receptionist to Personnel Specialist.*

Proposed Action: Motion to reclassify Personnel Commission Receptionist to Personnel Specialist.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

5. Adjournment

Next scheduled **Regular Meeting is** December 15, 2016 commencing at **4:30 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.