



# Office of the Personnel Commission

501 South Santa Fe Avenue Suite #133

Compton, CA 90221

## Notice and Call of Regular Meeting of the Personnel Commission

### MINUTES

Friday, January 27, 2023

5:30 p.m.

Pursuant to AB 361 (Cal.Gov. Code section 54953), members of the Compton Unified School District Personnel Commission, staff, and the public will be able to participate in the Personnel Commission's January 27, 2023, Regular Meeting via teleconference.

This meeting will not be held in person (videoconference only). Public comments for this meeting will be accepted in real-time at the meeting by those in attendance online (via videoconference).

**PUBLIC COMMENTS WILL BE ACCEPTED BY RAISING YOUR HAND,  
BY PRESSING \*9**

**ANYONE WISHING TO MAKE PUBLIC COMMENTS MUST HAVE  
THEIR HAND RAISED BETWEEN 5:00 P.M. AND 5:20 P.M.**

**CALL IN NUMBER (669) 900-6833**

**MEETING ID 824-7553-5689**

**Passcode 89872**

<https://us06web.zoom.us/j/82475535689?pwd=aENRVGN1OExjdkpmdWVpWFJmZGZDQT09>

Due to the high volume of calls, it may take longer to connect or calls may drop. We apologize for any  
Inconvenience this may cause.

Chairperson, Angela Burrell

Vice Chairperson, Marietta G. Smith

Member, Vacant

Secretary, Claudia K. Lopez

Will participate via Teleconference or Electronic Means

## AGENDA- REGULAR MEETING OF THE PERSONNEL COMMISSION

Friday, January 27, 2023, 5:30 pm

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Christopher Calvin, Senior Director of Classified Personnel Services, at (310) 639-4321, for assistance. Notification of at least forty-eight (24) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for the public inspection in the *Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #133, Compton CA, 90221* during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us)

### PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must raise their hand by pressing \*9. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting.

Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

#### A. OPEN SESSION

1. Meeting was called to order at 5:30 p.m.

2. Roll Call

PRESENT

Angela Burrell, Chairperson	X
Marietta G. Smith, Vice-Chairperson	X
Vacant, Member	
Claudia K. Lopez, Secretary	X

3. Pledge of Allegiance

4. Public Comment

AGENDA- REGULAR MEETING OF THE PERSONNEL COMMISSION  
 Friday, January 27, 2023, 5:30 pm

**5. MINUTES**

1. Approval of Minutes – December 16, 2022

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

**6. INFORMATION ITEM(S)**

- ❖ Classified Actions Report January 24, 2023
- ❖ Senior Director-Classified Personnel Recruitment
- ❖ Classified Classification & Compensation Study
- ❖ Summary of Job Announcements
- ❖ Classified Recruitment Event
- ❖ Examination Calendar-January 2023

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

**7. CLOSED SESSION Closed Open Session at 5:41 p.m.**

1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
 Significant exposure to litigation pursuant to § 54956.9(d)(2): (One Case)

Public Employee Discipline/Dismissal/Release (Gov. Code § 54957)

2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

Nothing to report

**8. ACTIONS ITEMS** **Back into Open Session at 6:00 p.m.**

**a. 22/23-202**

Approval of the Resolution Authorizing Continued Use of Teleconferenced Meetings Pursuant to AB 361 (Gov. Code section 54953)

Proposed Action: Motion to approve the Resolution Authorizing Continued Use of Teleconferenced Meetings Pursuant to AB 361 (Gov. Code section 54953)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

**b. 22/23-203**

Approval of New Classification for Board Liaison (Board of Trustees).

Proposed Action: Motion to approve New Classification for Board Liaison (Board of Trustees).

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

**c. 22/23-204**

Approval of the Revision of the Job Description of Director of Communications.

Proposed Action: Motion to approve the Revision of the Job Description of Director of Communications.

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

**d. 22/23-205**

Approval of the Eligibility List(s) for Buyer for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Buyer.

Number of Candidates	Classification
2	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

AGENDA- REGULAR MEETING OF THE PERSONNEL COMMISSION  
 Friday, January 27, 2023, 5:30 pm

e. 22/23-206

Approval of the Eligibility List(s) for Campus Security Assistant for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Campus Security Assistant.

Number of Candidates	Classification
4	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

f. 22/23-207

Approval of the Eligibility List(s) for Clerk Typist II-Bilingual/Spanish for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Clerk Typist II-Bilingual/Spanish

Number of Candidates	Classification
4	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

g. 22/23-208

Approval of the Eligibility List(s) for Director-Payroll/Risk Management for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Director-Payroll/Risk Management.

Number of Candidates	Classification
2	(Dual)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

AGENDA- REGULAR MEETING OF THE PERSONNEL COMMISSION

Friday, January 27, 2023, 5:30 pm

**h. 22/23-209**

Approval of the Eligibility List(s) for Plant Worker for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Plant Worker.

Number of Candidates	Classification
7	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

**i. 22/23-210**

Approval of the Extension of an Eligibility List(s) for Administrative Analyst for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Extension of an Eligibility List(s) for Administrative Analyst.

Number of Candidates	Classification
4	(Dual)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

**9. ADJOURNMENT Meeting was Adjourned at 6:13 p.m.**

Next Regular Meeting is **Friday, February 24, 2023** commencing at 5:30 p.m., in the Office of the Personnel Commission, Suite #133 at 501 S. Santa Fe Ave, Compton, CA 90221

**Comments by both Commissioners-Thank you for stepping up  
Motion to Close**

Moved	Seconded	Ayes	Nays	Abstained
Ms. Smith	Ms. Burrell	XX		

**COMPTON UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION**

**ITEM NO. 22/23-202**

**RESOLUTION NO. 22/23-11**

**RESOLUTION AUTHORIZING CONTINUED USE OF  
TELECONFERENCED MEETINGS PURSUANT TO AB 361**

*January 27, 2023*

**WHEREAS**, in response to the COVID-19 pandemic, Governor Newsom adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act (“Brown Act”) were followed; and

**WHEREAS**, on March 4, 2020, Governor Newsom declared a statewide emergency arising from COVID-19 pursuant to Government Code section 8625, and the state of emergency remains active; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361, which amended the Brown Act allowing legislative bodies, like the Compton Unified School District Personnel Commission, to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if a state of emergency remains active and state or local officials have imposed or recommended measures to promote social distancing. Further, a legislative body can continue to hold such meets if the legislative body makes findings, every 30 days thereafter, that the legislative body has reconsidered the circumstances of the state of emergency, and either (1) the state of emergency continues to directly impact the ability of the members to meet safely in person, or (2) state or local officials continue to impose or recommend measures to promote social distancing; and

**WHEREAS**, social distancing measures have been imposed and implemented by the State and local agencies, including the County of Los Angeles to mitigate the spread of COVID-19; and

**WHEREAS**, the Personnel Commission of the Compton Unified School District is committed to be open and transparent governance in compliance with the Brown Act; and

**WHEREAS**, the Personnel Commission is conducting virtual meetings by way of telephonic and/or internet-based services so as to allow members of the public to fully participate in meetings and offer real-time public comment; and

**WHEREAS**, the Personnel Commission previously authorized virtual meetings by way of telephonic and/or internet-based services pursuant to and consistent with requirements set forth in AB 361 and in doing so also authorized for future such meetings.

*COMPTON UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION  
ITEM NO. 22/23-202 - RESOLUTION NO. 22/23-11  
RESOLUTION AUTHORIZING CONTINUED USE OF  
TELECONFERENCED MEETINGS PURSUANT TO AB 361  
January 27, 2023*

**NOW THEREFORE, THE PERSONNEL COMMISSION MAKES THE FOLLOWING FINDINGS:**

- The Personnel Commission has reconsidered the circumstances of the state of emergency; and
- State and local officials continue to impose or recommend measures to promote social distancing;
- The Personnel Commission wishes to continue hold its meetings through teleconferencing pursuant to and consistent with the requirements set forth in AB 361.

**ACCORDINGLY**, the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) is hereby authorized.

**PASSED AND ADOPTED** this 27th day of January, 2023, by the following vote:

AYES: **XX** NOES: \_\_\_\_\_ ABSENCES: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_

I, Claudia K. Lopez, Secretary of the Personnel Commission of the Compton Unified School District of Compton, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Commission at the scheduled and conducted meeting held at the time and place stated, which resolution is on file and of record in the office of said Personnel Commission.

**IN WITNESS THEREOF**, I have hereto set my hand this **27th** day of **January, 2023**.

Claudia K. Lopez,  
Secretary