



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Special Meeting of the
Personnel Commission**

MINUTES

Thursday, November 14, 2013

5:00 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia Con, Personnel Analyst at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was called to order at 5:10 p.m.

2. Roll Call

Ms. Florence Adams-Vickers, ***Chairperson***

Present

✓

Mr. Jonathan B. Taylor, ***Vice Chairperson***

Present

✓

Ms. Janice Irving, ***Member***

Present

✓

Mr. Laurence Adams, ***Secretary***

Present

Excused

Claudia Con, Personnel Analyst, Acting Secretary

Present

✓

3. Pledge of Allegiance

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Earl Wilson, Foods Warehouse Manager:

He had concerns with the Cafeteria Van Driver/Worker position that we are currently recruiting for. He asked the Commissioners where was the vacancy.

Claudia Con informed him that we are currently recruiting for this position to establish an eligibility list for a potential vacancy at Student Nutrition. She added that one of the Van Drivers/Workers has been selected for a promotional opportunity and we were approved to fill that potential vacancy. In the absence of an eligibility list, we are recruiting for this position.

Mr. Wilson asked who approved to fill that potential vacancy. Claudia added that administration approved this position.

Mr. Wilson requested an explanation about this position being under Student Nutrition and not under his department. He informed the Commission that at one point, the Catering Department had a Van Driver/Worker. Once the Catering Department was eliminated, the Van Driver/Worker position was transferred to Student Nutrition. He doesn't agree with that switch and would like the position to be filled in his department. He questioned Commissioners what is the function of this position at Student Nutrition.

Alejandro Alvarez, Chief Administrative Officer, who was in the audience, informed the Commissioners that he will be meeting with Mr. Wilson to address his concerns. He added that he is currently working on adding Warehouse Workers to work under Mr. Wilson to assist with deliveries. However, since the District is still in the process of buying new vehicles, these positions will be approved to fill once the vehicles are purchased.

Chairperson Adams-Vickers asked Claudia Con to schedule a meeting with Mr. Adams and/or Alejandro Alvarez to address his concerns. Mr. Alvarez informed the Commissioners that he will meet with Mr. Wilson.

Adriane Cleveland, SEIU President:

She had concerns about the two classifications being recommended for approval on the agenda. She would like to be certain that these two new classifications will not impact the current supervisor positions. She doesn't have a problem with these new classifications as long as they don't impact the other specific supervisors.

Commissioner Irving would like to meet with Ronald Ellis so that he can make certain that these new classifications will not be impacting current positions. She also requested a copy of FMOT's organizational chart.

Commissioner Taylor had concerns about these two classifications. He believes that FMOT should keep trade specific supervisor positions.

Chairperson Adams tabled the motion to approve these two new classifications until they speak to Ronald Ellis and Laurence Adams to answer some questions.

Darryl Hefflin, CFPSE Stewart:

Mr. Hefflin added to the comment from Adriane Cleveland. He would like reassurance that the Trade Supervisors are not going to impact any current supervisory positions. He also added why these positions can't be trade specific.

Chairperson Adams informed him that the Trade Supervisors classification will be tabled until these questions are addressed.

4. Action Items

a. 13/14-042

Approval to create new Job Specification: *Trades Supervisor I*

Proposed Action: Motion to approve the creation of new Job Class Specification for *Trades Supervisor I*.

Summary: This proposed creation of the *Trades Supervisor I* Classification provides a new Classification to meet the requirements and qualifications needed by the Facilities, Maintenance, Operations & Transportation Department to provide additional supervision of employees within the Department. SEIU has consented to the creation of this new Classification.

Moved: J.T.

Seconded: J.I.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>	
			*TABLED

b. 13/14-043

Approval to create new Job Specification: *Trades Supervisor II*

Proposed Action: Motion to approve the amendment of Job Class Specification for *Trades Supervisor II*.

Summary: This proposed creation of the *Trades Supervisor II* Classification provides a new Classification to meet the requirements and qualifications needed by the Facilities, Maintenance, Operations & Transportation Department to provide additional supervision of employees within the Department. SEIU has consented to the creation of this new Classification.

Moved: J.T.

Seconded: J.I.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>	
			*TABLED

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

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This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

B. Convened into closed session at 5:45 p.m.

1. **Appeals:** Appeal **No.13** by **Employee No. RP0876701** of the decision to reduce his compensation as a Police Training Officer and request that the Personnel Commission order retroactive compensation due to alleged District error. **(Pursuant to Government Code Section 54954.5).**
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

Reconvened out of closed session at 8:15 p.m.

**Appeal No.13 for Employee No. RP0876701 will be continuing at a future commission meeting.*

5. ADJOURNMENT-Meeting adjourned at 8:18 p.m.

Moved: **J. T.** Seconded: **J. I.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>3</i>	<i>0</i>	

Next scheduled Regular Meeting is November 21, 2013 commencing at 5:00 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.