



# *Office of the Personnel Commission*

**501 South Santa Fe Avenue**

**Suite #150**

**Compton, CA 90221**

**Notice and Call of Regular Meeting of the  
Personnel Commission**

# **AGENDA**

*Friday, September 6, 2019*

*5:30 p.m.*

# AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Christopher Calvin, Senior Director of Classified Personnel Services, at (310) 639-4321, for assistance. Notification of at least forty-eight (24) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for the public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #150, Compton CA, 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us)

## PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

### A. OPEN SESSION

1. Call to Order

2. Roll Call

**PRESENT**

Angela Burrell, <i>Chairperson</i>	
Ieesha Hayward, <i>Vice Chairperson</i>	
Gregory Pitts, <i>Member</i>	
Christopher Calvin, <i>Secretary</i>	

3. Pledge of Allegiance

4. Public Comments

# AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm

## B. OPEN SESSION

### 5. MINUTES

1. Approval of Minutes- June 7, 2019

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

2. Approval of Minutes June 13, 2019

### 6. INFORMATION ITEM(S)

- ❖ Classified Actions Report June 26, 2019
- ❖ Classified Actions Report July 10, 2019
- ❖ Classified Actions Report July 17, 2019
- ❖ Classified Actions Report August 14, 2019

### 7. PERSONNEL MATTERS

A. Classified Advertised	B. Continuous Filing Classifications Advertised
<i>Cafeteria worker</i> <i>Closes 09/09/19</i>	<i>Assistant Athletic Coach (\$2,195.00 Stipend)</i>
<i>Clerk Typist II Bilingual</i> <i>Closes 09/09/19</i>	<i>Athletic Coach (\$2,195.00 Stipend)</i>
<i>Health Assistant- Substitute</i> <i>Closes 12/31/19</i>	<i>Cafeteria Aide</i>
<i>Network Administrator</i> <i>Closes 09/09/19</i>	<i>Cafeteria Worker-Substitute</i>
	<i>Campus Security Assistant- Sub</i>
	<i>Child Care Aide</i>
	<i>College Tutor</i>
	<i>Head Coach (\$2,475.00 Stipend)</i>

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm

	<i>Instructional Assistant-Bilingual Spanish</i>
	<i>Plant Worker Substitute</i>
	<i>Program System Analyst</i>
	<i>Recreation Director</i>
	<i>School Police Officer-Lateral (Limited Term)</i>

**8. ACTION ITEM(S)**

**a. 19/20-1**

*2019/2020 Approval of Transfer/ Lateral Transfer Requests:* (with the reason for Transfer Request stated with the listing).

**Proposed Action:** Motion to approve employees *Transfer/ Lateral Transfer Requests:* (with the reason for Transfer Request Stated with the listing).

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

<b>Employee Number</b>	<b>Current Classification</b>	<b>Transfer/Lateral Transfer to</b>
<b>GU9126413</b>	<b>Cafeteria Worker</b>	<b>Cafeteria Worker</b>
<b>RG7972703</b>	<b>Cafeteria Worker</b>	<b>Cafeteria Worker</b>
<b>QV3174042</b>	<b>Cafeteria Worker</b>	<b>Cafeteria Worker</b>
<b>TP6195059</b>	<b>Cafeteria Worker</b>	<b>Cafeteria Worker</b>
<b>HB7905734</b>	<b>Cafeteria Worker</b>	<b>Cafeteria Worker</b>
<b>KT2904287</b>	<b>Clerk Typist II</b>	<b>Clerk Typist II</b>
<b>WS2151840</b>	<b>I.A. Special Education</b>	<b>I.A. Special Education</b>
<b>AK4520184</b>	<b>Nutrition Services Spvs I</b>	<b>Nutrition Services Spvs I</b>
<b>EW3574562</b>	<b>Plant Worker</b>	<b>Plant Worker</b>

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm

EC2313693	Plant Worker	Plant Worker
FE2442879	Plant Worker	Plant Worker
CJ1741862	Plant Worker	Plant Worker

**b. 19/20-2**

Approval of a New Classification and Class Specifications for: *Parent Education Program Coordinator.*

Summary: Proposed Creation of a New Classification and Class Specification for: *Parent Education Program Coordinator*

**Proposed Action:** Motion to Approve revisions to Class Specifications for: *Parent Education Program Coordinator*

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

**c. 19/20-3**

Approval of the revisions to Class Specifications for: *Data and Assessment Specialist.*

**Proposed Action:** Motion to Approve revisions to Class Specifications for: *Data and Assessment Specialist*

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm

**d. 19/20-4**

Approval of Eligibility list(s) of *Human Resources Technician for a (one year period pursuant to PC Rule 50.100.1 (a))*

**Proposed Action:** Motion to approve eligibility for *Human Resources Technician*

Number of Candidates	Classification
9	<i>Human Resources Technician (Open)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

**e. 19/20-5**

Approval of Eligibility list(s) of *Senior Human Resources Technician for a (one year period pursuant to PC Rule 50.100.1 (a))*

**Proposed Action:** Motion to approve eligibility for *Senior Human Resources Technician*

Number of Candidates	Classification
2	<i>Sr. Human Resources Technician (Open)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm

**f. 19/20-6**

Approval of Eligibility list(s) of *Locker Room Attendant (Female) for a (one year period pursuant to PC Rule 50.100.1 (a)*

**Proposed Action:** Motion to approve eligibility list for *Locker Room Attendant (Female)*

Number of Candidates	Classification
4	<i>Locker Room Attendant- Female (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation

**g. 19/20-7**

Approval of Eligibility list(s) of *Sr. Data Technician for a (one year period pursuant to PC Rule 50.100.1 (a)*

**Proposed Action:** Motion to approve eligibility list for *Sr. Data Technician*

Number of Candidates	Classification
2	<i>Senior. Data Technician (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm

**h. 19/20-8**

Approval for eligibility list (s) for *Network Administrator for a (one year period pursuant to Personnel Commission Rule 50.100.1 (a)*

**Proposed Action:** Motion to approve eligibility list for *Network Administrator*

Number of Candidates	Classification
2	<i>Network Administrator (Open)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

**i. 19/20-9**

Approval for eligibility list(s) of *I.A. Bilingual/ Spanish for a (one year period) pursuant to Personnel Commission Rule 50.100.1 (a)*

**Proposed Action:** Motion to approve eligibility list for *I.A. Bilingual/ Spanish*

Number of Candidates	Classification
13	<i>I.A. Bilingual Spanish (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation



AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm

**j. 19/20-10**

Approval for eligibility list(s) of *Cafeteria Worker for a (one year period) pursuant to Personnel Commission Rule 50.100.1 (a)*

**Proposed Action:** Motion to approve eligibility list for *Cafeteria Worker*

Number of Candidates	Classification
32	<i>Cafeteria Worker</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

**k. 19/20-11**

Approval for eligibility list(s) of *Buyer for a (one year period) pursuant to Personnel Commission Rule 50.100.1*

**Proposed Action:** Motion to approve eligibility list for *Buyer*

Number of Candidates	Classification
2	<i>Buyer (Open)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm

**I. 19/20-12**

Approval for eligibility list(s) of *Campus Security Assistant for a (one year period) pursuant to Personnel Commission Rule 50.100.1*

**Proposed Action:** Motion to approve eligibility list for *Campus Security Assistant for a one year period*

Number of Candidates	Classification
6	<i>Campus Security Assistant (Open)</i>

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

**m. 19/20-13**

Approval of a New Classification and Class Specifications for: *Student Information Systems Manager*.

Summary: Proposed Creation of a New Classification and Class Specification for: *Student Information Systems Manager*.

**Proposed Action:** Motion to Approve revisions to Class Specifications for: *Student Information Systems Manager*.

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Nays</i>	<i>Absentation</i>

**9. ADJOURNMENT**

Next Regular Meeting is Friday, October 4, 2019 commencing at 5:30 p.m., in the Office of the Personnel Commission, Suite #150 at 501 S. Santa Fe Ave, Compton, CA 90221.

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

September 06, 2019 5:30 pm