



# *Office of the Personnel Commission*

**501 South Santa Fe Avenue**

**Suite #150**

**Compton, CA 90221**

**Notice and Call of Regular Meeting of the  
Personnel Commission**

# **AGENDA**

*Wednesday, July 18, 2018*

*6:15 p.m.*

# AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

July 18, 2018 6:15 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Christopher Calvin, Senior Director of Classified Personnel Services, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for the public inspection in the *Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #150, Compton CA, 90221* during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us)

## **PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

### **A. OPEN SESSION**

1. Call to Order

2. Roll Call

**PRESENT**

Ms. Angela Burrell, <i>Chairperson</i>	
Ieesha Hayward, <i>Member</i>	
Vacant, <i>Vice Chairperson</i>	
Mr. Christopher Calvin, <i>Secretary</i>	

3. Pledge of Allegiance

## AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

July 18, 2018 6:15 p.m.

### **PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS**

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Sessions. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at the time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission Reconvenes before adjournment of this meeting.

### **B. CLOSED SESSION**

1. **Performance Evaluation**-Probationary Classified Management:
  - Senior Director of Classified Personnel  
(*Pursuant to Government Code Section 54947*)
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session  
(*Pursuant to Government Code Section 54947.1*)

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

July 18, 2018 6:15 p.m.

**C. OPEN SESSION**

**4. MINUTES**

- 1. Approval of Minutes - June 28, 2018

Moved	Seconded	Ayes	Nays	Absentation

**5. INFORMATION ITEM(S)**

- ❖ Classified Actions Report July 11, 2018

**6. PERSONNEL MATTERS**

<b>A. Classifications Advertised:</b>		<b>B. Continuous Filing Classifications Advertised:</b>
<i>Campus Security Assistant</i>	<i>Closes 07/31/18</i>	<i>Assistant Athletic Coach (\$2,195.00 Stipend)</i>
<i>Clerk Typist III</i>	<i>Closes 07/30/18</i>	<i>Athletic Coach (\$2,195.00 Stipend)</i>
<i>College and Career Analyst</i>	<i>Closes 07/24/18</i>	<i>AVID Tutor</i>
<i>College and Career Specialist</i>	<i>Closes 07/25/18</i>	<i>Campus Security Assistant-Substitute</i>
<i>Construction and Facilities Specialist III</i>	<i>Closes 07/27/18</i>	<i>College Tutor</i>
<i>Data Compliance Analyst</i>	<i>Closes 07/26/18</i>	<i>Head Coach (\$2,475.00 Stipend)</i>
<i>Higher Education Coordinator</i>	<i>Closes 07/25/18</i>	<i>Instructional Assistant-Academic Readiness</i>
		<i>Instructional Assistant-Special Education</i>
		<i>Instructional Assistant-Special Education Substitute</i>
		<i>Plant Worker Substitute</i>
		<i>Program Leader-ASES</i>
		<i>Recreation Director</i>
		<i>School Police Officer-Lateral (Limited Term)</i>
		<i>Temporary Office Worker</i>

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

July 18, 2018 6:15 p.m.

**7. ACTION ITEM(S)**

**a. 18/19-01**

*2018/2019 Approval of Transfer Requests: (with the reason for Transfer Request stated with the listing).*

**Proposed Action:** Motion to approve employees *Transfer Requests: (with the reason for Transfer Request stated with the listing).*

Moved	Seconded	Ayes	Nays	Absentation

Employee Number	Current Classification	Lateral Transfer to
NB7954346	Assist. Director-Personnel	TBD
DC1819333	Cafeteria Worker	Cafeteria Worker
XY0742935	Cafeteria Worker	Cafeteria Worker
HP6248519	Campus Security Assist.	Campus Security Assist.
RJ0251357	Campus Security Assist.	Campus Security Assist.
NJ5809552	Clerk Typist II	Clerk Typist II
AX9655356	Clerk Typist II-Bil	Clerk Typist II-Bil
PM5698789	I.A. Academic Readiness	I.A. Academic Readiness
RU2765058	I.A. Healthcare/CNA	I.A. Healthcare/CNA
SK2971595	I.A. Special Ed.	I.A. Special Ed.
UT9417919	I.A. Special Ed.	I.A. Special Ed.
UY0699814	Library Assistant	Library Assistant
MP2068749	Plant Worker	Plant Worker
QR8551204	Plant Worker	Plant Worker
XN9962415	Plant Worker	Plant Worker
QE7357299	School Secretary I-Bil	School Secretary I-Bil

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

July 18, 2018 6:15 p.m.

**b. 18/19-02**

Approval of Eligibility list(s) for *Attendance System Analyst, for a (one year period pursuant to PC rule 50.100.1 (a)*

**Proposed Action:** Motion to approve Eligibility List(s) for *Attendance System Analyst.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>3</i>	<i>Attendance System Analyst (Promotional Only)</i>

Moved	Seconded	Ayes	Nays	Absentation

**c. 18/19-03**

Approval of Eligibility list(s) for *Accounting Assistant, for a (one year period pursuant to PC rule 50.100.1 (a)*

**Proposed Action:** Motion to approve Eligibility List(s) for *Accounting Assistant.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Accounting Assistant (Promotional)</i>
<i>15</i>	<i>Accounting Assistant (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation

**8. ADJOURNMENT**

Next scheduled Regular Meeting is August 10, 2018 commencing at 4:00 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.