



***Office of the Personnel Commission***

**501 South Santa Fe Avenue  
Suite #150  
Compton, CA 90221**

**Notice and Call of Special Meeting of the  
Personnel Commission**

**MINUTES**

***Tuesday, March 1, 2016***

***2:00 p.m.***

Minutes- Special Meeting of the Personnel Commission  
March 1, 2016

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Con, Personnel Analyst at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

### **PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

#### **A. OPEN SESSION**

1. Meeting Called to Order at 2:20 pm.

2. Roll Call

Ms. Florence Adams-Vickers, *Chairperson*

Present

X
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Mr. Jonathan B. Taylor, *Vice Chairperson*

Present

X
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Ms. Janice Irving, *Member*

Present

X
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Mr. Laurence Adams, *Secretary*

Present

X
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3. Pledge of Allegiance

## **PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS**

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

### **PUBLIC COMMENTS:**

**Beverly Escoe:** *(Enrollment Specialist – Special Education, at Caldwell E.S.)  
It is only myself, for Pre-schoolers and Adult enrollments, and Jacqueline Woods for K thru Adult Enrollment at 417 W. Alondra Avenue. Job specification is needed for re-evaluation of the position that is being proposed by consultants, and not being presented to the commission in a correct manner.*

**Mr. Taylor:** *How many Enrollment Specialists are there in the department?*

**Beverly Escoe:** *There are only two of us as Enrollment Specialists. They are trying to change the job specification. I am not doing what is listed on the job specification for the position.*

**Ms. Adams-Vickers:** *Do you have a printout of your job specification?*

**Beverly Escoe:** *I am here to request a Re-evaluation of my position.*

**Ms. Adams-Vickers:** *We need to see the job specifications for your position.*

**Mr. Taylor:** *Who was the formal supervisor for your department?*

**Beverly Escoe:** *Ms. Ruth Dickens was the formal supervisor.*

**Ms. Adams-Vickers:** *Are you applying for Re-classification? Mr. Adams will make an appointment to speak with you and answer all questions that you may have regarding your current position. Please bring all of your information regarding your position, regardless of what year your information is stated for. We need to halt all in-house job changes and titles.*

**Laurence Adams:** *Please get your “Request for Study” packet together. Get and fill out on line. Please follow the enrollment process. We will review all items together.*

**Mr. Taylor:** *How is the confidentiality of the IEP’s maintained if they are sent through email?*

**Beverly Escoe:** *We did mention that in conversation. We stated that we always made copies of the information. We do not know how the confidentiality is maintained.*

**Ms. Adams-Vickers:** *So the consultants have come in and changed the job duty specifications. Let Mr. Adams please meet with you and Jackie Woods and discuss any additional duties that you are doing that did not come through our department. Let Mr. Adams determine the correct way to approach the situation. We need to meet with the department heads and the consultants to ask questions.*

**Janice Irving:** *Thank you very much for what you are doing.*

**Motion to recess into Closed Session:**

Moved: **FAV** Seconded: **JJ**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>3</i>	<i>0</i>	<i>0</i>

**B. Convened into closed session at 2:45 p.m.**

1. “CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION, (*Pursuant to Section 54956.9 of the Government Code.*)”
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (*Pursuant to Government Code Section 54947.1*)

**Reconvened out of closed session at 4:47 p.m.**

**\*Commission Comments**

- None

7. **ADJOURNMENT - Meeting Adjourned at 4:52p.m.**

Moved: **F.A.V.**      Seconded: **J.T.**

<b>3</b>	<b>0</b>	<b>0</b>
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Next scheduled Special Meeting on **March 10, 2016** commencing at **2:00 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.