



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Special Meeting of the
Personnel Commission**

MINUTES

Monday, July 22, 2013

4:30 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia Con, Senior Personnel Technician at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

A. OPEN SESSION

1. The meeting was Called to Order at 4:36 p.m.

2. Roll Call

Ms. Florence Adams-Vickers, <i>Chairperson</i>	Present	X
Mr. Jonathan B. Taylor, <i>Vice Chairperson</i>	Present	X
Ms. Janice Irving, <i>Member</i>	Present	X
Mr. Laurence Adams, <i>Secretary</i>	Present	X

3. Pledge of Allegiance

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

There were no Public Comments.

4. Action Items

a. 13/14-005 **Approval of a New Classification & Class Specification: *Personnel Specialist***

Proposed Action: Motion to approve Class Specification for ***Personnel Specialist - Personnel Commission Only*** and to add the Classification to the District Position Classification Plan.

Moved: J.I. Seconded: J.T.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

b. 13/14-006 **Approval to amend job specification: *Personnel Assistant***

Proposed Action: Motion to approve the amendment of job Class Specification for *Personnel Assistant - Personnel Commission Only*.

Moved: **TABLED** Seconded: **TABLED**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

c. 13/14-007 **Approval to authorize Lateral Transfer of Employee # CH0256644**

Proposed Action: Motion to approve lateral transfer of employee #CH0256644.

Moved: **J.I.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

d. 13/14-008 **Approval to authorize Lateral Transfer of Employee # RM6827910**

Proposed Action: Motion to approve lateral transfer of employee #RM6827910.

Moved: **J.I.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

There was nothing to report out of Closed Session.

C. Convened into CLOSED SESSION at 4:37 p.m.

Moved: **J.I.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

1. Public Employment:

- *Personnel Assistant-Confidential*
- *Personnel Specialist*
- *Examination Specialist*

2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

Reconvened out of CLOSED SESSION at 5:54 p.m.

Moved: J.I. Seconded: J.T.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>3</i>	<i>0</i>	

5. Meeting Adjourned at 6:00 p.m.

Next scheduled Regular Meeting is July 25, 2013 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.

Moved: J.I. Seconded: J.T.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>3</i>	<i>0</i>	