



Office of the Personnel Commission

**501 South Santa Fe Avenue
Suite #150
Compton, CA 90221**

**Notice and Call of Special Meeting of the
Personnel Commission**

AGENDA

Tuesday, September 27, 2016

3:00 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Lopez, Assistant Director of Classified Personnel Services at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Call to Order

2. Roll Call

Ms. Florence Adams-Vickers, ***Chairperson***

Present

Mr. Jonathan B. Taylor, ***Vice Chairperson (Pending)***

Present

Ms. Janice Irving, ***Member***

Present

Mr. Laurence Adams, ***Secretary***

Present

3. Pledge of Allegiance

4. ACTION ITEM

a. 16/17- 16
**NEW
BUSINESS**

Approval of Proposed New Job Description: *Manager – Contract Administration and Compliance Oversight (Promotional & Open).*

Proposed Action: Motion to approve Proposed New Job Description: *Manager-Contract Administration and Compliance Oversight.*

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

b. 16/17- 17

Approval of: *New Personnel Commission Office Hours: Monday thru Friday, 8:00am – 4:30pm.*

Proposed Action: *Motion to Approve New Personnel Commission Office Hours to 8:00am – 4:30pm, Monday thru Friday.*

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

5. Adjournment

Next scheduled Special Meeting on **September 29, 2016** commencing at **3:00 p.m.**, in the office of the Personnel Commission, 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221