



## *Office of the Personnel Commission*

501 South Santa Fe Avenue  
Suite #150  
Compton, CA 90221

### **Notice and Call of Special Meeting of the Personnel Commission**

# **MINUTES**

*Friday, February 10, 2017*  
*1:00 p.m.*

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact ***Claudia Lopez, Senior Director (OOC), of Classified Personnel Services, at (310) 639-4321 extension 55092***, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

## **PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

### **A. OPEN SESSION**

#### **1. Meeting Called to Order 1:22pm**

#### 2. Roll Call

Ms. Florence Adams-Vickers, *Chairperson*

Present

X
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Ms. Angela Burrell, *Co-Chairperson*

Present

X
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Teamsters Local 911, *Appointee Member*

Present

PENDING
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Ms. Claudia Lopez, *Secretary (OOC)*

Present

X
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#### 3. Pledge of Allegiance

**Motion to recess into Closed Session:**

Moved: **A.B.** Seconded: **F.A.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

**B. CLOSED SESSION - Convened into Closed Session 2:09pm**

**PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS**

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

1. **“Public Employment”**  
*Senior Director of Classified Personnel*  
*(Pursuant to Government Code Section 54961)*
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session  
*(Pursuant to Government Code Section 54947.1)*

**3. Reconvened out of Closed Session 3:34pm**

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

- There is nothing to report out of Closed Session

**4. Reconvened into Open Session 3:40pm**

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

**C. OPEN SESSION**

**Speaker Comments:**

**Kenneth Bonner – School Police Sergeant:**

**Issue:** School Police Captain

Sergeant Bonner informed that Personnel Commission that there is a lack of Police Officers; therefore, the District should be focusing in increasing the number of Police Officers instead of hiring additional management positions within the department.

**Eric Robinson – School Police Officer:**

**Issue:** School Police Sergeant- Out-of-Classification

Officer Robinson informed that Personnel Commission that he has been working in an Out-of-Classification (OOC) assignment as School Police Sergeant for seven days. He was assigned to work in the OOC assignment by the Chief of Police; however, he was informed today that his OOC assignment was disapproved by the Superintendent. He is requesting a reason for the disapproval. Claudia Lopez informed Officer Robinson that all OOC assignments are approved by District Management and then forwarded to the Personnel Commission to process and implement. The Personnel Commission has not been notified about this OOC assignment. Ms. Lopez will follow-up with the Superintendent to get additional information about this issue.

**Michael Duenas – Teamsters Representative:**

**Issue:** Dispatcher Supervisor

Mr. Duenas would like the Personnel Commission to table this item on the agenda until he reviews the new classification with his members. He added that a thorough discussion needs to happen between the union and its members. He will notify the Personnel Commission once he is in agreement with this new classification.

**Tanya Boswell – School Police Dispatcher:**

**Issue:** School Police Dispatcher Supervisor- Out-of-Classification

Ms. Boswell informed the Personnel Commission that she has been working in an Out-of-Classification (OOC) assignment as School Police Dispatcher Supervisor. She wants to know when she will be compensated for this OOC assignment. Claudia Lopez informed Ms. Boswell that all OOC assignments are approved by District Management and then forwarded to the Personnel Commission to process and implement. The Personnel Commission has not been

notified about this OOC assignment. Ms. Lopez will follow-up with the Superintendent to get additional information about this issue.

**Lorenzo Gray – School Police Officer:**

**Issue:** School Police Captain

Officer Gray informed that Personnel Commission that there is a lack of Police Officers; therefore, the District should be focusing in increasing the number of Police Officers instead of hiring additional management positions within the department.

**Raymond Allen – Electrical Supervisor:**

**Issue:** Classified Layoffs

Mr. Allen informed the Personnel Commission that he met with his supervisor, Marvin Liddell, Assistant Director of FMOT, who informed him about the elimination of his position. The eliminated position is being justified due to lack of employees to supervise. Mr. Liddell informed the union that the positions being recommended for elimination are for lack of work and lack of funds. Mr. Allen added that he currently supervises six people within the department. He wants to know why they are eliminating his position if there is an abundance of work to be done. The Personnel Commission referred him to speak to Mr. Alejandro Alvarez or the Superintendent to address his concerns.

**3. INFORMATIONAL ITEM(S)**

- *Personnel Commission Meeting Calendar for February 2017 (Revised).*
- *Classified Personnel Actions for February 15, 2017.*
- *Classified Monthly Summary Sheet of Job Announcements.*

**4. ACTION ITEM**

a. 16/17-35  
**\*TABLED**

Approval of a New Classification and Class Specifications for:  
***School Police Captain.***

**Summary:** Proposed creation of a new classification and class specification for: ***School Police Captain.***

**Proposed Action:** Motion to approve a new classification and class specifications for: ***School Police Captain.***

Moved:     **A.B.**          Seconded:     **F.A.V.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

- b. 16/17-44  
**TABLED** Approval of a New Classification and Class Specifications for:  
*Schools Police Records/Dispatch Supervisor.*

**Summary:** Proposed creation of a new classification and class specification for: *Schools Police Records/Dispatch Supervisor.*

**Proposed Action:** Motion to approve a new classification and class specifications for: *Schools Police Records/Dispatch Supervisor.*

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- **TABLED:** Teamsters had no input on the job specifications.

- c. 16/17-45  
**\*Remove** Approval of Extension of an Eligibility List(s) for *School Police Sergeant, (Promotional List(s), (for a one period pursuant to PC Rule 50.100.1(a))*

**Proposed Action:** Motion to approve the Extension of an Eligibility List(s) for, *School Police Sergeant.*

**\*\*REMOVED: New Recruitment (Promotional Only)**

<i>Number of Candidates</i>	<i>Classification</i>
4	<i>School Police Sergeant (Promotional Only)</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- d. 16/17-46 Approval of Extension of an Eligibility List(s) for *Textbook Inventory Assistant, (Promotional List(s), (for a one period pursuant to PC Rule 50.100.1(a))*

**Proposed Action:** Motion to approve the Extension of an Eligibility List(s) for, *Textbook Inventory Assistant.*

<i>Number of Candidates</i>	<i>Classification</i>
<b>6</b>	<b><i>Textbook Inventory Assistant (Promotional Only)</i></b>

Moved:     **A.B.**          Seconded:     **F.A.V.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

- e. 16/17-47      Approval of Extension of an Eligibility List(s) for:  
***Instructional Assistant – Healthcare/C.N.A., (Open List(s) only),  
 (for a one period pursuant to PC Rule 50.100.1(a))***

**Proposed Action:** Motion to approve the Extension of an Eligibility List(s) for: ***Instructional Assistant – Healthcare/C.N.A.***

<i>Number of Candidates</i>	<i>Classification</i>
<b>2</b>	<b><i>Instructional Assistant – Healthcare/C.N.A.                      (Open List(s))</i></b>

Moved:     **A.B.**          Seconded:     **F.A.V.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

- f. 16/17-48      Approval of Extension of an Eligibility List(s) for:  
***Instructional Assistant – Academic Readiness (Severe), (Promotional  
 and Open List(s), for a one period pursuant to PC Rule 50.100.1(a))***

**Proposed Action:** Motion to approve the Extension of an Eligibility List(s) for: ***Instructional Assistant – Academic Readiness (Severe)***

<i>Number of Candidates</i>	<i>Classification</i>
<b>1</b>	<b><i>Instructional Assistant – Academic Readiness (Severe),                      (Promotional List(s))</i></b>
<b>24</b>	<b><i>Instructional Assistant – Academic Readiness                      (Severe), (Open List(s))</i></b>

Moved:     **A.B.**          Seconded:     **F.A.V.**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

g. 16/17-49 Approval of the New Eligibility List(s) for *Library Assistant, (Promotional and Open List(s), for a one period pursuant to PC Rule 50.100.1(a)*

**Proposed Action:** Motion to approve the New Eligibility List(s) for:  
*Library Assistant.*

<i>Number of Candidates</i>	<i>Classification</i>
<b>3</b>	<i>Library Assistant (Promotional List(s))</i>
<b>14</b>	<i>Library Assistant (Open List(s))</i>

Moved:

**A.B.**

Seconded:

**F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

**5. ADJOURNMENT - Meeting was Adjourned at 4:08pm**

**Motion to Adjourn the meeting:**

Moved:

**A.B.**

Seconded:

**F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

Next scheduled Regular Meeting is **February 24, 2017** commencing at **4:30 p.m.**,  
 in the Office of The Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150,  
 Compton, CA 90221.