



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

Notice and Call of Special Meeting of the Personnel Commission

AGENDA

Friday, September 29, 2017

5:30 p.m.

AGENDA – SPECIAL MEETING OF THE PERSONNEL COMMISSION
SEPTEMBER 29, 2017 5:30 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact **Claudia Lopez, Interim Senior Director, Classified Personnel Services**, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Call to Order

2. Roll Call

- Ms. Florence Adams-Vickers, **Chairperson**
- Ms. Angela Burrell, **Vice Chairperson**
- Mr. Omar Spry, **Member**
- Ms. Claudia Lopez, **Interim Secretary**

Present
Present
Present
Present

3. Pledge of Allegiance

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission's adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

B. CLOSED SESSION

1. Public Employee Appointment/Employment:

- **Senior Director – Classified Personnel**
(Pursuant to Government Code Section 54947.1)
- **Adjournment/Reconvene in Open Session and Report Out of Closed Session**
(Pursuant to Government Code Section 54947.1)

C. OPEN SESSION

4. MINUTES

1. Approval of Minutes – January 12, 2017

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

2. Approval of Minutes – January 13, 2017

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

3. Approval of Minutes – February 3, 2017

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

4. Approval of Minutes – February 10, 2017

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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5. Approval of Minutes – February 24, 2017

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

6. Approval of Minutes – March 10, 2017

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

7. Approval of Minutes – March 24, 2017

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

5. INFORMATIONAL ITEM(S)

-  **Classified Actions Report 9/25/17**
-  **Personnel Commission Meeting Calendar for October 2017**
-  **Personnel Commission Newsletter (September 2017)**

7. PERSONNEL MATTERS

A. Classifications Advertised:	B. Continuous Filing Classifications Advertised:
<i>Instructional Assistant – Bilingual Language Assessor Close 10/03/17</i>	<i>AVID Tutor</i>
<i>Nutrition Services Supervisor I Closes 10/03/17</i>	<i>School Police Officer – Lateral (Limited Term)</i> <i>College Tutor</i>
	<i>Program Leader-ASES</i>
	<i>Temporary Office Worker</i>
	<i>Instructional Assistant- Special Education (Sub)</i>

8. ACTION ITEM(S)

a. 17/18-16 *Approval of the Reappointment of the Neutral Commissioner to the Compton Unified School District Personnel Commission for the Term December 1, 2017 – November 30, 2020.*

Proposed Action: *Motion to approve the Reappointment of the Neutral Commissioner to the Compton Unified School District Personnel Commission for the Term December 1, 2017 – November 30, 2020.*

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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a. 17/18-24 **2017/2018 Approval of Transfer Requests: (with reason for the Transfer Request stated with listing).**

Proposed Action: Motion to approve employees: *Requests for Transfer, (with Reason for the Transfer Request stated with listing).*

<i>Employee Number</i>	<i>Current Classification</i>	<i>Lateral Transfer To</i>
AE8443607	Campus Security Assistant	Cafeteria Worker
WT5508020	Campus Security Assistant	Campus Security Assistant
PD4412823	Cook	Cook
HK8722080	Health Assistant	Health Assistant
TJ8727702	I.A. Special Education	I.A. Special Education
SU8849066	I.A. Special Education	I.A. Special Education
EQ3303700	I.A. Special Education	I.A. Special Education
MB5344554	I.A. Special Education	I.A. Special Education
UB6954120	Library Assistant	Library Assistant
PD1974736	Plant Worker	Plant Worker
GE8433893	Plant Worker	Grounds Worker I
MQ1685827	Plant Worker	Plant Worker
NB6575119	Plant Worker	Plant Worker
NJ1687172	Plant Worker	Plant Worker

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

b. 17/18-25 Approval of a New Classification and Class Specifications for: ***Desktop Support Engineer.***

Summary: Proposed creation of a New Classification and Class Specification for: ***Desktop Support Engineer.***

Proposed Action: Motion to approve a New Classification and Class Specifications for: ***Desktop Support Engineer.***

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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- c. 17/18-26 Approval of the Extension of an Eligibility List(s) for: ***Textbook Inventory Assistant, (Promotional), for a one period pursuant to PC Rule 50.100.1(a)***

Proposed Action: Motion to approve the Extension of an Eligibility List(s) for: ***Textbook Inventory Assistant.***

<i>Number of Candidates</i>	<i>Classification</i>
5	<i>Textbook Inventory Assistant (Promotional)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- d. 17/18-27 Approval of the Extension of an Eligibility List(s) for: ***Community Relations Specialist – Bilingual/Spanish, (Promotional and Open), for a one period pursuant to PC Rule 50.100.1(a)***

Proposed Action: Motion to approve the Extension of an Eligibility List(s) for: ***Community Relations Specialist – Bilingual/Spanish.***

<i>Number of Candidates</i>	<i>Classification</i>
1	<i>Community Relations Specialist-Bilingual/Spanish (Promotional)</i>
5	<i>Community Relations Specialist-Bilingual/Spanish (Open)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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e. 17/18-28 Approval of Eligibility list(s) for: ***Behavior Specialist, (Promotional and Open), for a one year period pursuant to PC rule 50.100.1 (a)***

Proposed Action: Motion to approve Eligibility list(s) for, ***Behavior Specialist.***

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Behavior Specialist (Promotional)</i>
<i>27</i>	<i>Behavior Specialist (Open)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

f. 17/18-29 Approval of Eligibility list(s) for: ***Transportation and Mechanic Coordinator, (Promotional and Open), for a one year period pursuant to PC rule 50.100.1 (a)***

Proposed Action: Motion to approve Eligibility list(s) for, ***Transportation and Mechanic Coordinator.***

<i>Number of Candidates</i>	<i>Classification</i>
<i>2</i>	<i>Transportation and Mechanic Coordinator (Promotional)</i>
<i>2</i>	<i>Transportation and Mechanic Coordinator (Open)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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g. 17/18-30 Approval of Eligibility list(s) for: *I.A. Special Education, (Open), for a one year period pursuant to PC rule 50.100.1 (a)*

Proposed Action: Motion to approve Eligibility list(s) for,
I.A. Special Education.

<i>Number of Candidates</i>	<i>Classification</i>
<i>16</i>	<i>I.A. Special Education (Open)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

ADJOURNMENT

Next scheduled Special PC Meeting is **October 6, 2017** commencing at **1:00 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.