



Compton Unified School District
Call and Notice of Special Meeting of the Personnel Commission

MINUTES

School Police Briefing Room

500 South Santa Fe Avenue

Compton, CA 90221

Wednesday, October 18, 2006

4:00 p.m.

Order of Business

- 1. Call to order***
- 2. Roll Call***

<i>Mr. Martin Chavez, Chairperson</i>	<i>(x)</i>
<i>Ms. Myrtle Caldwell, Member</i>	<i>(x)</i>
<i>Mr. Micah Ali, Member</i>	<i>(x)</i>
<i>Ms. Tanya Bragg, Secretary</i>	<i>(x)</i>

- 3. Pledge of Allegiance***
- 4. Invocation***

*Minutes – Special Meeting of the Personnel Commission
October 18, 2006*

5. Audience Comments *Agenda items.*

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to 3 minutes per individual.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairperson of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Chairperson may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a commission meeting is also unlawful and may result in criminal prosecution. (See Education code Section 32210: Penal Code Sections 403, 415 and 416.)

Members of the Personnel Commission, staff and community who participate in Commission meetings are requested to discuss only matters directly related to District business and, thus, to focus their statements on the general subject matter of the issues. Any criticism, comment, evaluation, or observation regarding staff, including members of this administration, should be addressed exclusively in Closed Session. Anyone who makes defamatory remarks or makes personal attacks does so without the knowledge, authority, or approval of the Personnel Commission as a whole, or their Administration.

If you wish to ask questions, please address them to the Chairperson and not to individual members of the Personnel Commission or its staff.

6. Approval of Minutes *Recommend adoption of October 4, 2006 minutes as submitted. Pursuant to PC Rule 20.200.8*

Accepted: _____ *Rejected:* _____ *Modify:* _____
Moved: _____ *Seconded:* _____ *Vote:* _____

7. Information Items *None*

Employee Recognition Honorees

8. Communications

*Recruiting/Selection Exam Calendar.
Job Fair Attendance Calendar – 2006/2007.
October 10, 2006 Board Report – Personnel Actions.*

****Personnel Commission Special Meeting Agenda Items.***

Minutes – Special Meeting of the Personnel Commission
 October 18, 2006

9. Audience Comments Non agenda items.

10. Unfinished Business

*06/07-15 Approval to revise the following job descriptions as Pursuant to PC Rule 30.200.1, 30.200.2, 30.200.3, 30.200.4, 30.200.6, 30.200.8:

****Item was approved at the October 4, 2006 meeting, but discussion of the minimum qualifications was not done.**

Classification
**Communications Coordinator
Noon Duty Aide
Student Nutrition Supervisor I
Student Nutrition Supervisor II

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
 Moved: Ms. Myrtle Caldway Seconded: Mr. Micah Ali Vote: 3-0

*06/07-16 Approval to accept the new classification of Campus Security Supervisor Pursuant to PC Rule 30.300:

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
 Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

*06/07-17 Approval to accept the new classification of University Educational Support Provider Tutor Pursuant to PC Rule 30.300:

Position shall be in existence as long as the grant is in effect.

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
 Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

***Personnel Commission Special Meeting Agenda Items.**

11. Action Items

*06/07-19 Approval to remove (1) Painter candidate from the eligibility list. **Pursuant to PC Rule 50.100.6**

Financial: No impact.

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
 Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldwell Vote: 3-0

*06/07-20 Approval to accept and ratify the eligibility list(s) for a one-year period. **Pursuant to PC Rule 50.100(B)**

Number of Requests	Classification
4	Accounting Specialist
6	Purchasing Analyst

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
 Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldwell Vote: 3-0

06/07-21 Approval to accept, reject or amend the reinstatement of the following as **Pursuant to PC Rule 60.200.3:**

Number of Requests	Requested Classification
1	Senior Secretary
1	Locker Room Attendant

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
 Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldwell Vote: 3-0

***Personnel Commission Special Meeting Agenda Items.**

Minutes – Special Meeting of the Personnel Commission
October 18, 2006

06/07-22

Approval to accept, reject or amend the request from the Superintendent to provide a salary differential of 5% to one (1) Director of Facilities/Planning. **Pursuant to Ed. Code 45110, 45182/Board Policy 4213:**

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

06/07-23

Approval to accept and ratify the District's request to employ the following provisional employees when no eligibility list exists, or an insufficient number of available eligibles exists as **Pursuant to PC Rule 50.300.1 and Ed. Code 45287, 45288 and 45289:**

Individual shall not exceed days stipulated in the rule.

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

06/07-24

Approval to accept and ratify the District's request to employ Public Employees to work out of class when no eligibility list exists or an insufficient number of available eligibles exists as **Pursuant to PC Rule 30.200.7 and Ed. Code 45110:**

Accepted: Mr. Martin Chavez Rejected: Mr. Micah Ali Modify: _____
Moved: Ms. Myrtle Caldway Seconded: Mr. Martin Chavez Vote: 2-1

***Personnel Commission Special Meeting Agenda Items.**

Minutes – Special Meeting of the Personnel Commission
October 18, 2006

12. Executive/Closed Session

1. *Public Employee Complaint or Charge Against Other Employee (unless other employee requests open session.)*

No action taken on this item.

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

2. *Public Employee Employment: Request for (1) Telephone Technician applicant to address the Personnel Commission regarding rejection of application pursuant to fingerprint results. Pursuant to PC Rule 40.100.3(E 1&2), 40.100.*

Item tabled until the November 1, 2006 meeting.

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

3. *Public Employee Performance Evaluation: Director of Classified Personnel Services. Pursuant to PC Rule 60.600.*

Item tabled until the November 1, 2006 meeting.

Accepted: Mr. Martin Chavez Rejected: _____ Modify: _____
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

13. Personnel Commissioners' and Director's Discussion.

Report of Classified Employees Salary Audit.

Chief Facilities Officer minimum qualifications.

It was decided to bring the position back in order to strengthen the qualifications.

*Minutes – Special Meeting of the Personnel Commission
October 18, 2006*

14. Adjournment.

Next regularly scheduled meeting will be held on Wednesday, November 1, 2006, commencing at 4:00 p.m., in the School Police Briefing Room, at 500 S. Santa Fe Avenue, Compton, CA 90221.

Approved by: _____

*Tanya R. Bragg, Director
Classified Personnel Services*