



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

Notice and Call of Special Meeting of the Personnel Commission

MINUTES

Friday, January 12, 2018

1:00 p.m.

AGENDA – SPECIAL MEETING MINUTES OF THE PERSONNEL COMMISSION
JANUARY 12, 2018 1:00 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact **Claudia Lopez, Interim Senior Director, Classified Personnel Services**, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was Called to Order at 1:18pm

2. Roll Call

Ms. Florence Adams-Vickers, **Chairperson**
Ms. Angela Burrell, **Vice Chairperson**
Mr. Omar Spry, **Member**
Ms. Claudia Lopez, **Interim Secretary**

Present
Present
Present
Present

X
X
X
X

3. Pledge of Allegiance

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PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission’s adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

Motion to recess into Closed Session:

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

B. CLOSED SESSION - Convened into Closed Session 1:45pm

1. Public Employee Appointment/Employment:

- **Senior Director – Classified Personnel**
(Pursuant to Government Code Section 54947.1)
- **Adjournment/Reconvene in Open Session and Report Out of Closed Session**
(Pursuant to Government Code Section 54947.1)

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3. **Reconvened out of Closed Session 2:25pm**

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	1	0

- The Personnel Commission approved to appoint a Senior Director of Classified Personnel to be effective February 1, 2018. The probationary appointment will be sent to the Board of Trustees for approval on January 24, 2018.

4. **Reconvened into Open Session 2:25pm**

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

C. OPEN SESSION

Speaker Comments:

Barbara Calhoun- Personnel Commissioner Applicant:

Issue: Personnel Commissioner Recruitment Deadline

Ms. Calhoun addressed the Personnel Commission to question why the recruitment was extended for more than fifteen days. Ms. Claudia Lopez explained to her that the extension was due to the District’s Winter Recess.

Torrance Porch- Former Employee

Issue: Decision on Appeal Hearing

Mr. Porch addressed the Personnel Commission to inquire about the Personnel Commission’s decision on his appeal hearing. Mrs. Adams-Vickers explained to him that the Personnel Commission would be deliberating their decision on Thursday, January 18, 2018 at 1:00 p.m. During this closed session meeting, he would be given the opportunity to address the Personnel Commission along with his counsel.

4. MINUTES

1. Approval of Minutes – December 15, 2017

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

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5. INFORMATIONAL ITEM(S)

1. *Letter from State Superintendent of Public Instruction, Mr. Tom Torlakson.
 Re: Joint Appointee*
2. *Classified Actions Report for December 20, 2017.*
3. *Personnel Commission Meeting Calendar for 2018 Year.*

6. DIRECTOR’S REPORT AND FOLLOW-UP’S

- *Classifications and Compensation Study – Educational Management Solutions (EMS).*

7. PERSONNEL MATTERS

A. Classifications Advertised:	B. Continuous Filings Classifications Advertised:
<i>Accounting Specialist Closing 1/15/18</i>	<i>Avid Tutor</i>
<i>Plumber Closing 1/15/18</i>	<i>College Tutor</i>
<i>Community Relations Specialist Bilingual/ Spanish Closing 1/22/18</i>	<i>Cafeteria Worker - (Sub)</i>
<i>Personnel Commissioner Closing 1/22/18</i>	<i>Instructional Assistant – Special Education (Sub)</i>
	<i>Program Leader-ASES</i>
	<i>School Police Officer - Lateral (Limited Term)</i>
	<i>Temporary Office Worker</i>

8. ACTION ITEM(S)

- a. 17/18-55** Approval of Eligibility list(s) for: *I.A. Special Education, (Open), for a one year period pursuant to PC rule 50.100.1 (a)*

Proposed Action: Motion to approve Eligibility list(s) for, *I.A. Special Education.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>16</i>	<i>I.A. Special Education (Open)</i>

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>2</i>	<i>0</i>	<i>0</i>

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b. 17/18-56 *Approval to ratify the Reclassification of four (4) Ground Workers I to Ground Workers II positions.*

Proposed Action: *To ratify the Reclassification of four (4) Ground Workers I to Ground Workers II positions.*

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>2</i>	<i>0</i>	<i>0</i>

9. ADJOURNMENT – Meeting was adjourned at 2:41pm

Motion to adjourn meeting:

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>2</i>	<i>0</i>	<i>0</i>

Next scheduled Regular PC Meeting is **January 26, 2018** commencing at **4:30 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.