



***Office of the Personnel Commission***

**501 South Santa Fe Avenue**

**Suite #150**

**Compton, CA 90221**

**Notice and Call of Special Meeting of the  
Personnel Commission**

**MINUTES**

***Tuesday, October 4, 2016***

***3:00 p.m.***

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Lopez, Assistant Director of Classified Personnel Services at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

## **PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

### **A. OPEN SESSION**

#### **1. Meeting was Called to Order at 3:12pm**

#### 2. Roll Call

Ms. Florence Adams-Vickers, ***Chairperson***

Present

X
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Mr. Jonathan B. Taylor, ***Vice Chairperson (Pending)***

Present

X
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Ms. Janice Irving, ***Member***

Present

X
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Mr. Laurence Adams, ***Secretary***

Present

X
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#### 3. Pledge of Allegiance

**Speaker Comments:**

**Ms. Shawn Poole-Lewis, Vice Chairperson for CSEA**

**Issue:** Concerns regarding the openings for Community Relations Specialist.

All the openings were to fill Bilingual Spanish positions. The current duties of CRS's far exceed what is stated in the job description, so how can they be paid a stipend for Bilingual and Parent Engagement. They are feeling like the Monolingual individuals are being overlooked within the hiring process. The Commission explained that School Site Counsel determines if a School needs bilingual designated positions. The Personnel Commission staffs based on the request and need.

**4. INFORMATIONAL ITEM(S)**

- *Rules revision Project Discussion: Severe Discipline.*
- *Meeting Time Limits Discussion*

**Laurence Adams:**

- *Summary of all Rules Revisions requests by the Commission by the end of the month.*
- *Progressive Discipline Proposal by the end of this month.*
- *Meeting Time Limits Discussion, Commission requested 6:00pm cut-off time.*

**5. ACTION ITEM**

- a. 16/17- 18 Approval of Eligibility List: *Community Relations Specialist – Bilingual/Spanish (Promotional & Open) for a one year period (Pursuant to PC Rule 50.100.1(a)).*

Proposed Action: Motion to approve the Eligibility List for: *Community Relations Specialist – Bilingual/Spanish*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Community Relations Specialist – Bilingual/Spanish (Promotional)</i>
<i>8</i>	<i>Community Relations Specialist – Bilingual/Spanish (Open)</i>

Agenda- Special Meeting Minutes of the Personnel Commission  
October 4, 2016

Moved:     **JI**          Seconded:     **FAV**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

Janice Irving:

- Bring Ed Code Section on Bilingual position.
- Do Bilingual Recruitment as “Preferred Spanish Speaking”. Some positions require Spanish speaking under the Ed Code.

Laurence Adams:

- Inform unions of Commission Bilingual stipend request.
- Follow-up Report

**6. ADJOURNMENT – Meeting was Adjourned at 4:40pm**

Moved:     **JI**          Seconded:     **FAV**    

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<b>2</b>	<b>0</b>	<b>0</b>

Next scheduled Special Meeting on **October 11, 2016** commencing at **3:00 p.m.**, in the office of the Personnel Commission, 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221