



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice of Regular Meeting of the Personnel
Commission**

MINUTES

Thursday, October 23, 2014

4:30 p.m.

Agenda- Regular Meeting of the Personnel Commission
October 23, 2014

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Con, Personnel Analyst at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was called to order at 4:43 p.m.

2. Roll Call

Ms. Florence Adams-Vickers, *Chairperson*

Present

X

Mr. Jonathan B. Taylor, *Vice Chairperson*

Present

X

Ms. Janice Irving, *Member*

Present

X

Mr. Laurence Adams, *Secretary*

Present

X

3. Pledge of Allegiance

4. Approval of Minutes – October 13, 2014

Moved: **J.I** Seconded: **J.T**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3		

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

Derek Hefflin

I know the Senior Director is on the Board Docs. Will the Director of MOT be part of the Organizational Chart?

Mr. Adams

Yes it is part of the Organizational Chart.

Ms. Adams Vickers

Did we have two, the Director of MOT and Facilities?

Mr. Adams

One position is Senior Director of FMOT and the other is Director of MOT. They are both going to be on the Organizational Chart.

Derek Hefflin

Was there an Organizational Chart presented? Because I never saw on or never knew of any presented.

Mr. Adams

The last one presented was presented by Mr. Ellis, since then nothing new. On that one they had both positions but the Commission did not approve the position while Mr. Ellis was here.

Derek Hefflin

So is it the same Organizational Chart we are going off on?

Mr. Adams

Yes

Derek Hefflin

Ok. So if there is a new one, will it have to be presented to you guys?

Mr. Adams

It does not need to be presented but we would get it.

Derek Hefflin

Ok, because that way the maintenance folks would be able to have a say or at least see it. The last time the Organizational Chart was posted on our wall.

Mr. Adams

The Organizational Chart was posted on the request of the Commission for the members of the department to see it. Since the posting of that Organizational Chart there has been no changes that have been made. Only one position has been added which is the Construction Inspector. That position is a grant funded position. The new Inspector position is related to an eleven million dollar grant that was received this month for facility modernization.

Derek Hefflin

Are they going to fill the other two inspector positions?

Mr. Adams

It has not been requested in the past two years to fill the positions.

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Mr. Taylor

We do have an eligibility list on the Senior Director positions. At one point the Senior Director position was going to be taken away. But the two Director positions came back and wanted to be filled.

Derek Hefflin

I could see now why it needs to be filled.

Ms. Adams Vickers

Are they still out sourcing?

Derek Hefflin

Yes there is a lot of out sourcing. The District is out sourcing about 200 employees.

Ms. Adam Vickers

Did we bring everyone back from the layoff list?

Mr. Adams

Yes, except for Plumber. Everyone from FMOT has been brought back.

Ms. Adam Vickers

Are they out sourcing any Maintenance Workers?

Derek Hefflin

Yes a lot of Carpentry and from the Paint Shop.

Mr. Taylor

Do we have a Painting Supervisor?

Derek Hefflin

No not yet. I talked to Mr. Adams this morning and they are in the makings of that.

Mr. Adams

They made a selection and we are just waiting for the background.

Mr. Taylor

Do you have a supervisor for Locksmith?

Derek Hefflin

At this moment it's been put under Carpenter Shop. But eventually they are going to need a Locksmith Supervisor because it is a lot of work.

Ms. Adam Vickers

So the Locksmith is under the Carpenter?

Derek Hefflin

Yes

Mr. Adams

We are recruiting for Locksmith at this time.

Motion to recess into Closed Session:

Moved: **J.T** Seconded: **J.I**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>3</i>	<i>0</i>	

B. CLOSED SESSION

1. Public Employment:
 - ASES Site Supervisor

2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

Reconvened out of closed session at 6:18 p.m.

C. OPEN SESSION

5. Action Items

- a. 14/15 – 023 **Amendment to the Position Classification Plan: Purchasing Analyst**
Proposed Action: Motion to approve the amended Classification and Class Specifications for **Purchasing Analyst** and to add the Classification to the District Position Classification Plan.

Moved: **J.T** Seconded: **J.I**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3		

- b. 14/15 – 024 **Approval of Eligibility list(s) for Instructional Assistant – Computer-Assisted Instruction Lab for a one year period pursuant to PC rule 50.100.1 (a)**
Proposed Action: Motion to approve Eligibility list for **Instructional Assistant – Computer-Assisted Instruction Lab**.

<i>Number of Candidates</i>	<i>Classification</i>
6	Instructional Assistant – Computer-Assisted Instruction Lab (<i>Open</i>)

Moved: **J.I** Seconded: **J.T**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3		

6. Meeting Adjourned at 6:20 p.m.

Moved: **J.I** Seconded: **J.T**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

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Next scheduled Special Meeting on October 27, 2014, commencing at 2:00 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.