



*Compton Unified School District*  
*Regular Meeting of the Personnel Commission*

# ***MINUTES***

*Board of Trustees Room*  
*501 South Santa Fe Avenue*  
*Compton, CA 90221*

*Wednesday, February 21, 2007*  
*4:00 p.m.*

*Order of Business*

1. *Call to order*
2. *Roll Call*

<i>Mr. Martin Chavez, Chairperson</i>	<i>( x )</i>
<i>Mr. Micah Ali, Vice Chairperson</i>	<i>( x )</i>
<i>Ms. Myrtle Iris Caldwell, Member</i>	<i>( x )</i>
<i>Ms. Tanya Bragg, Secretary</i>	<i>( x )</i>

3. *Pledge of Allegiance*
4. *Invocation*

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5. Audience Comments *Agenda items.*

*All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to 3 minutes per individual.*

*All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairperson of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Chairperson may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a commission meeting is also unlawful and may result in criminal prosecution. (See Education code Section 32210: Penal Code Sections 403, 415 and 416.)*

*Members of the Personnel Commission, staff and community who participate in Commission meetings are requested to discuss only matters directly related to District business and, thus, to focus their statements on the general subject matter of the issues. Any criticism, comment, evaluation, or observation regarding staff, including members of this administration, should be addressed exclusively in Closed Session. Anyone who makes defamatory remarks or makes personal attacks does so without the knowledge, authority, or approval of the Personnel Commission as a whole, or their Administration.*

*If you wish to ask questions, please address them to the Chairperson and not to individual members of the Personnel Commission or its staff.*

6. Approval of Minutes *Recommend adoption of February 7, 2007 minutes.  
Pursuant to PC Rule 20.200.8*

*Accepted: Mr. Martin Chavez Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: Ms. Myrtle Caldwell Seconded: Mr. Micah Ali Vote: 3-0*

7. Information Items

8. Communications

- 1. Recruiting/Selection Exam Calendar.*
- 2. February 27, 2007 Board Report – Personnel Actions.*
- 3. Summary Report of HVAC recruitment efforts.*

9. Audience Comments *Non agenda items.*

***Personnel Commission Regular Meeting Agenda Items.***

10. Unfinished Business

11. Action Items

\*06/07-64 Approval to remove one (1) Grounds Worker I candidate(s) from the eligibility list.  
**Pursuant to PC Rule 50.100.6**

**Financial: No impact.**

No action taken. Item tabled to the next regularly scheduled meeting.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

\*06/07-65 Approval to open to the public, the following job announcements as Pursuant to PC  
Rule 60.200.3:

**Classifications**

*Grounds Worker II*

Accepted: Mr. Martin Chavez Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

06/07-66 Approval to accept, reject or amend the reinstatement of the following as  
**Pursuant to PC Rule 60.200.3:**

Number of Requests	Requested Classification
1	<i>Health Assistant</i>

Accepted: Mr. Martin Chavez Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

**Personnel Commission Regular Meeting Agenda Items.**

12. Executive/Closed Session

1. *Public Employee Appointment – Sr. Director Instructional Compliance/Williams Lawsuit Settlement Legislation.*

No action taken.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

2. *Request for one (1) Cafeteria Worker applicant to address the Personnel Commission regarding rejection of fingerprint results as Pursuant to PC Rule, 40.100 and 40.100.3(E 1&2).*

No action taken. Item tabled to the next regularly scheduled meeting.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

3. *Request for one (1) Cafeteria Worker applicant to address the Personnel Commission regarding rejection of fingerprint results as Pursuant to PC Rule, 40.100 and 40.100.3(E 1&2).*

Accepted: \_\_\_\_\_ Rejected: Mr. Martin Chavez Modify: \_\_\_\_\_  
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

4. *Request for one (1) Grounds Worker I applicant to address the Personnel Commission regarding rejection of fingerprint results as Pursuant to PC Rule, 40.100 and 40.100.3(E 1&2).*

Item is approved pursuant to the Department of Justice background investigation, if no furtherance of criminal history.

Accepted: Mr. Martin Chavez Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

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5. Request for one (1) Temporary Office Worker applicant to address the Personnel Commission regarding rejection of fingerprint results **as Pursuant to PC Rule, 40.100 and 40.100.3(E 1&2).**

Accepted: Mr. Martin Chavez Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0

6. Request for one (1) Plant Worker applicant to address the Personnel Commission regarding rejection of fingerprint results **as Pursuant to PC Rule, 40.100 and 40.100.3(E 1&2).**

No action taken. Item tabled to the next regularly scheduled meeting.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

7. Public Employee Performance Evaluation: Director of Classified Personnel Services. **Pursuant to PC Rule 60.600.**

No action taken. Item tabled to the next regularly scheduled meeting.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

8. Public Employee: Request to address the Personnel Commission regarding a complaint and/or charges brought against personnel and a threat to public security.

No action taken. Item tabled to the next regularly scheduled meeting.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

9. Consideration/Action Regarding Hearing Officer decision in the matter of discipline appeal of one (1) Instructional Assistant-Special Education as **Pursuant to PC Rule 60.1000**

No action taken. Item tabled to the next regularly scheduled meeting.

Accepted: \_\_\_\_\_ Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

**Personnel Commission Regular Meeting Agenda Items.**

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10. *Consideration/Action Regarding Hearing Officer decision in the matter of discipline appeal of one (1) Campus Security Assistant as **Pursuant to PC Rule 60.1000***

*Item approved as a suspension in lieu of dismissal. Employee is reinstated as an unpaid employee and must contact EASE program within 48 hours of this date. Program must be completed or hearing officer's decision is sustained.*

*Accepted: Mr. Martin Chavez Rejected: \_\_\_\_\_ Modify: \_\_\_\_\_  
Moved: Mr. Micah Ali Seconded: Ms. Myrtle Caldway Vote: 3-0*

13. Personnel Matters

A. Classifications advertised:

- *Grounds Worker I*
- *Grounds Worker II*
- *School Police Sergeant*

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B. Continuous filing classifications advertised:

- *Accounting Specialist*
- *Accounting Technician*
- *Administrative Secretary Bilingual/Spanish*
- *Benefits Worker's Compensation Analyst*
- *Computer Installation Assistant*
- *Computer Lab Coordinator*
- *Computer Mechanic Technician*
- *Community Relations Specialist Bilingual/Spanish*
- *Cook*
- *Financial Analyst*
- *Grounds Equipment Operator*
- *Heavy Equipment Mechanic*
- *HVAC Mechanic*
- *Instructional Assistant – Automotive Mechanic*
- *Instructional Assistant – Bilingual/Spanish*
- *Instructional Assistant – Body & Fender Repair*
- *Instructional Assistant – C.A.I.*
- *Instructional Assistant – Child Development*
- *Instructional Assistant – Elementary/Secondary*
- *Instructional Assistant – Special Education*
- *Library Assistant*
- *New Student Orientation Center Analyst (N.S.O.C.) Bilingual/Spanish*
- *Network Technician*
- *Nutrition Services Supervisor I*
- *Nutrition Services Supervisor II*
- *Payroll Specialist*
- *Plant Manager I*
- *Plant Manager II*
- *Plant Manager III*
- *Plumber*
- *School Police Officer*
- *School Secretary I*
- *School Secretary I – Bilingual/Spanish*
- *School Secretary II*
- *School Secretary III*
- *School Secretary III – Bilingual/Spanish*
- *Senior Secretary – Non Steno*
- *Senior Secretary Bilingual/Spanish – Non Steno*
- *Software & User Support Trainer*
- *System Specialist*
- *University Educational Support Provider Tutor (Unclassified) (4 hours a day)*

14. Personnel Commissioners’ and Director’s Discussion.

*None.*

15. Personnel Commissioners’ General Comments

*The Personnel Commissioners’ are requesting an analysis of hearing officers.*

*Reminder: The Personnel Commissioners’ will be attending the quarterly dinner meeting for the PCASC, to be held on Wednesday, March 7, 2007 at the Rio Hondo Event Center in Downey, CA, at 6:30 p.m. The topic of this quarter’s meeting is “A New Direction for Personnel Commissioners.”*

Adjournment.

*Next regularly scheduled meeting will be held on Wednesday, March 8, 2007, commencing at 4:30 p.m., in the Board of Trustees Room, at 501 S. Santa Fe Avenue, Compton, CA 90221.*

Approved by: \_\_\_\_\_

*Tanya R. Bragg, Director  
Classified Personnel Services*