



*Compton Unified School District
Regular Meeting of the Personnel Commission*

MINUTES

Office of the Personnel Commission

*500 South Santa Fe Avenue
Compton, CA 90221*

*Thursday, September 23, 2010
4:30 p.m.*

Minutes – Regular Meeting of the Personnel Commission
September 23, 2010

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meets, please contact Terri Stallings, Administrative Secretary to the Director of Classified Personnel at (310) 639-4321, 55057 for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 500 S. Santa Fe Avenue, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

A. OPEN SESSION

1. Call to Order at 4:30 p.m.
2. Roll Call

Mr. Martin Chavez, Chairperson	Absent	<input type="checkbox"/>
Ms. Tara Bonner, Vice Chairperson	Present	<input checked="" type="checkbox"/>
Ms. Bonita Bradshaw, Member	Present	<input checked="" type="checkbox"/>
Ms. Jeanne Batey, Secretary	Present	<input checked="" type="checkbox"/>

3. Pledge of Allegiance
4. Approval of Minutes of September 9, 2010.

Moved: Bradshaw Seconded: Bonner

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

5. Approval of Agenda of September 23, 2010.

Moved: Bradshaw Seconded: Bonner

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

6. **UNFINISHED BUSINESS**

None.

7. **INFORMATIONAL ITEMS**

a. Requests for Transfer:

<i>Employee I.D. #</i>	<i>Classification</i>
RJ0251357	Campus Security Assistant
PW7417881	Clerk Typist II/Bilingual Spanish
DV1586395	Community Relations Specialist/Bilingual Spanish
FM8501404	Library Assistant
HX5734028	School Secretary I
CZ7532799	School Secretary I

b. Public Employees to work an out of class/provisional/substitute assignment when employees are absent or lack of eligibility list(s) pursuant to PC Rule 30.200.7 and Ed. Code 45110.

c. Requests for Reinstatements

<i>Employee I.D. #</i>	<i>Classification</i>
EW5678391	Plant Worker

d. Merit System Rule 50.200.12. – **FIRST READING**
Comment: Staff has determined it necessary to review the language of Merit System Rule 50.200.12.

Item will be brought back to the next PC meeting for review.

8. **ACTION ITEMS**

10/11-016 Approval of Requests for Lateral Transfer

Comment: Personnel Commission Rule 60.200.1(g) states the Personnel Commission shall determine whether classes are sufficiently related to permit transfer between them. It shall consider similarity of duties, minimum qualifications, examination content, occupational group, and promotional field (above and below). In general, more latitude in transfers is permitted in the following situations:

1. As the employee's seniority in the classified service increases.
2. When the transfer request is based on reclassification, impending layoff, or reasons of health.
3. When the employee meets the minimum requirements for the class.

<i>Employee I.D. #</i>	<i>Current Classification</i>	<i>Requested Classification</i>
CZ7532799	School Secretary I	Clerk Typist III

Moved: Bradshaw Seconded: Bonner

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

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10/11-017 Approval of eligibility list(s) for a one-year period pursuant to PC Rule 50.100.1 (a).

Comment: After an examination, the names of successful competitors shall be arranged on a list in the order of examination score, plus additional points where applicable. The list shall be presented for approval of the Personnel Commission. Staff requests approval of eligibility lists for a one year period. Names of applicants who have successfully completed testing and recruitment requirements are placed on an eligibility list.

<i>Number of Candidates</i>	<i>Classification</i>
76	<i>Cafeteria Worker</i>

Moved: Bradshaw Seconded: Bonner

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the *Office of the Personnel Commission located at 500 S. Santa Fe Avenue, Building E, Compton, CA 90221* during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents will be posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

All persons wishing to speak on Agenda and Non-Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commissions adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

B. CLOSED SESSION

1. Call to Order at 6:00 p.m.

2. Roll Call

Mr. Martin Chavez, <i>Chairperson</i>	Absent	<input type="checkbox"/>
Ms. Tara Bonner, <i>Vice Chairperson</i>	Present	<input checked="" type="checkbox"/>
Ms. Bonita Bradshaw, <i>Member</i>	Present	<input checked="" type="checkbox"/>
Ms. Jeanne Batey, <i>Secretary</i>	Present	<input checked="" type="checkbox"/>

3. Public Employee Discipline, Dismissal, Suspension, Release, Non-reelection, Non-reemployment, Leave, Resignation (Pursuant to Government Code Section 54957). In the matter of the appeal to the Personnel Commission of an adverse employment action for:

- Case #2010/06-02

4. Adjournment/Reconvene in Open Session at 6:43 p.m.

- Report Out of Closed Session (Pursuant to Government Code Section 54947.1)
No items to report.

9. DIRECTOR'S REPORT

- Monthly PC Budget Status Report
- Office Space

10. PERSONNEL COMMISSIONERS' GENERAL COMMENTS

None.

11. ADJOURNMENT at 6:57 p.m.

Next regularly scheduled meeting is Thursday, October 7, 2010 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 500 S. Santa Fe Avenue, Compton, CA 90221.

Approved by: _____

*Jeanne Batey, Sr. Director
Classified Personnel Services*

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