



Office of the Personnel Commission

501 South Santa Fe Avenue
Suite #150
Compton, CA 90221

MINUTES of Regular Meeting of the Personnel
Commission

AGENDA

Tuesday, May 20, 2014
11:00 a.m.

A. OPEN SESSION

1. Call to Order

2. Roll Call

Ms. Florence Adams-Vickers, *Chairperson*

Present

X

Mr. Jonathan B. Taylor, *Vice Chairperson*

Present

X

Ms. Janice Irving, *Member*

Present

X

Mr. Laurence Adams, *Secretary*

Present

X

3. Pledge of Allegiance

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS—None.

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

Florence Adams-Vickers-Chairperson

Expressed her concern about the Plant Worker Substitute employees having to take another exam to become permanent Plant Staff. Commission Adams-Vickers feels that the substitute employees are being over tested and would like to find a way to incorporate a rating sheet from there supervisor on how they have worked in the substitute capacity and use that instead of more testing.

Laurence Adams-Senior Executive Director

Mr. Adams informed Commissioner Irving that based on what the Commission asked, substitutes are no longer required to take a written test to become permanent, but they are required to take a performance or oral exam. Then they will be placed on the eligibility list based on that exams score.

Janice Irving-Commissioner

Commissioner Irving asked Mr. Adams if the performance exam testers will be graded based on each activity asked to complete. For example: proper mixing of chemicals for floor cleaning.

Laurence Adams-Senior Executive Director

Mr. Adams responded to Commissioner Irving that each component of the exam has its own weight; they will all have an equal score.

Janice Irving-Commissioner

Commissioner Irving asked Mr. Adams if the evaluators are aware that each component is an individual score.

Laurence Adams-Senior Executive Director

Mr. Adams responded to Commissioner Irving that each evaluator is provided with a scoring rubric by which to score each applicant on the same criteria.

Janice Irving-Commissioner

Suggested a look at programs like CETA where there is on the job training. She strongly feels that the supervisors should be able to submit a rating that counts as a part of the applicants score.

Laurence Adams-Senior Executive Director

Understands what the Commission is asking and will investigate this in context with the merit rules and bring back a report to the commission on findings.

Jonathan Taylor-Commission Co-Chairperson

Believes the suggestions of Commissioner Irving and Commissioner Adams are great ways to assert motivation in substitutes when they feel that can become permanent employees.

Jonathan Taylor-Commission Co-Chairperson

Thanks the Commission for allowing the meeting to be adjourned in the recognition/memory of former Compton High School Alumni Byron Ogilvie who recently passed. Commissioner Taylor has asked the Commission if a letter can be sent to the brother of Mr. Ogilvie informing him that the meeting was adjourned in his memory. Commissioners did agree to send a letter, all that is required is the date of the funeral service that was held.

Action Item

a. Approval of Minutes for May 8, 2014

Moved: **F.V.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

b. Approval of 2014-2015 Personnel Commission Budget

Proposed Action: Motion to approve the 2014-2015 Personnel Commission Budget

Moved: **F.V.** Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

No further comments were offered.

B. Convened into CLOSED SESSION 12:00pm

1. **Appeals:** Appeal of the decision to affirm the recommendation of the District to remove an eligible from an eligibility list based on information disclosed in a criminal record report (Rule 80.3002B1) for **Applicant No. 35** (Pursuant to Government Code Section 54954.5).

Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1) at 1:35pm

Moved: **F.V.**

Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

Reconvened out of CLOSED SESSION at 1:35pm

1. Adjournment/Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

Moved: **F.V.**

Seconded: **J.T.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

There was nothing to report out of Closed Session.

4. Meeting Adjourned at 1:35pm

Next scheduled **Regular Meeting is May 29, 2014** commencing at **4:30 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.

Moved: **J.T.**

Seconded: **F.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	