



*Office of the Personnel Commission*

500 South Santa Fe Avenue  
Compton, CA 90221

**Notice and Call of Special Meeting of the  
Personnel Commission**

**AGENDA**

*Thursday, December 6, 2012*

*4:30 p.m.*

Agenda– Special Meeting of the Personnel Commission  
December 6, 2012

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meets, please contact Terri Stallings, Administrative Secretary to the Sr. Director of Classified Personnel at (310) 639-4321, 55057 for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 500 S. Santa Fe Avenue, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us).

A. **OPEN SESSION**

- 1. Call to Order
- 2. Roll Call
  - Ms. Florence Adams-Vickers, ***Chairperson*** Present
  - Mr. Jonathan B. Taylor, ***Vice Chairperson*** Present
  - Ms. Janice Irving, ***Member*** Present
  - Mr. Laurence Adams, ***Secretary*** Present
- 3. Pledge of Allegiance

**PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

**Public Comments on Closed Session Agenda Items**

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission’s adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

**4. Approval of Minutes for November 30, 2012**

Moved:

Seconded:

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

**5. Action Items**

a. 12/13-014

**Approval of Classification Specification for Chief Human Resources Officer. [Second Reading]**

Proposed Action: Motion to approve adding the new classification of Chief Human Resources Officer to the Compton Unified School District Position Classification Plan.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- b. 12/13-015 **Approval of eligibility list(s) for Chief Human Resources Officer for a one year period pursuant to PC Rule 50.100.1 (a).**  
Proposed Action: Motion to approve the eligibility list of Chief Human Resources Officer.

<i>Number of Candidates</i>	<i>Classification</i>
3	<i>Chief Human Resources Officer</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- c. 12/13-016 **Approval of eligibility list(s) for a one year period pursuant to PC Rule 50.100.1 (a).**  
Proposed Action: Motion to approve the eligibility list of School Secretary I/Bilingual – Open Recruitment.

<i>Number of Candidates</i>	<i>Classification</i>
8	<i>School Secretary I/Bilingual (Open)</i>

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- d. 12/13-017 **Approval to grant Request for Appeal of classified employee #CN0763818.**  
Proposed Action: Motion to approve the Request for Appeal of classified employee #CN0763818.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- e. 12/13-018 **Approval of extension of 90-day out-of-class appointment for Personnel Technician.**  
Proposed Action: Motion to approve the extension of 90-day out-of-class appointment for Personnel Technician.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

f. 12/13-019

**Approval of extension of 90-day out-of-class appointment for Personnel Analyst.**

Proposed Action: Motion to approve the extension of 90-day out-of-class appointment for Personnel Analyst.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

g. 12/13-020

**Approval of extension of 90-day Provisional Appointment of Sr. Director, Classified Personnel.**

Proposed Action: Motion to approve the extension of 90-day provisional appointment for Sr. Director, Classified Personnel.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

**B. CLOSED SESSION**

1. Public Employment: Sr. Director, Classified Personnel, Personnel Analyst and Personnel Technician (Pursuant to Government Code 54957).
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

**6. Commissioner and Senior Director Discussion & Comments**

**7. ADJOURNMENT**

**Next regularly scheduled meeting is Thursday, December 20, 2012 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 500 S. Santa Fe Avenue, Compton, CA 90221.**