



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Special Meeting of the
Personnel Commission**

MINUTES

Friday, December 1, 2017

1:30 p.m.

AGENDA – SPECIAL MEETING MINUTES OF THE PERSONNEL COMMISSION
DECEMBER 1, 2017 1:30 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact **Claudia Lopez, Interim Senior Director, Classified Personnel Services**, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was Called to Order at 1:30pm

2. Roll Call

Ms. Florence Adams-Vickers, **Chairperson**

Present

X

Ms. Angela Burrell, **Vice Chairperson**

Present

X

Mr. Omar Spry, **Member**

Present

X

Ms. Claudia Lopez, **Interim Secretary**

Present

X

3. Pledge of Allegiance

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PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission’s adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

Motion to recess into Closed Session:

Moved: **A.B.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	0

B. CLOSED SESSION – Convened into Closed Session 1:30pm

1. Employee Appeal of Severe Discipline/Termination for Former Employee:
*Update on Hearing Officer Recommendation for Employee No. HZ0079258
(Pursuant to Government Code 54957).*

Proposed Action: *Update on Hearing Officer Recommendation for
Employee No. HZ0079258*

2. Adjournment/Reconvene in Open Session and Report Out of Closed Session
(Pursuant to Government Code Section 54947.1)

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2. Reconvened out of Closed Session 1:47pm

Moved: A.B. Seconded: F.A.V.

Ayes	Nays	Abstention
2	0	0

- There is nothing to report out of Closed Session

3. Reconvened into Open Session 1:47pm

Moved: A.B. Seconded: F.A.V.

Ayes	Nays	Abstention
2	0	0

C. OPEN SESSION

4. INFORMATIONAL ITEM(S)

- ✚ Personnel Commission Meeting Calendar for December 2017 and January 2018.
- ✚ Personnel Commission Department Christmas Luncheon.

5. ACTION ITEM(S)

- a. 17/18-48 **2017/2018 Approval of Transfer Requests:** (with reason for the Transfer Request stated with listing).

Proposed Action: Motion to approve employees **Requests for Transfer** (with Reason for the Transfer Request stated with listing).

Employee Number	Current Classification	Lateral Transfer To
QE4468863	Cafeteria Worker	Cafeteria Worker
KC9433661	School Secretary I - Bilingual	School Secretary I - Bilingual

Moved: A.B. Seconded: F.A.V.

Ayes	Nays	Abstention
2	0	0

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- b. 17/18-49 Approval of a New Classification and Class Specifications for:
Director of Information Technology - Infrastructure.
- Summary:** Proposed creation of a New Classification and Class Specification for: *Director of Information Technology - Infrastructure.*
- Proposed Action:** Motion to approve a New Classification and Class Specifications for: *Director of Information Technology - Infrastructure.*

Moved: **A.B.** Seconded: **F.A.V.**

Ayes	Nays	Abstention
2	0	0

- c. 17/18-50 Approval of a New Classification and Class Specifications for:
Senior Program Systems Analyst.
- Summary:** Proposed creation of a New Classification and Class Specification for: *Senior Program Systems Analyst.*
- Proposed Action:** Motion to approve a New Classification and Class Specifications for: *Senior Program Systems Analyst.*

Moved: **A.B.** Seconded: **F.A.V.**

Ayes	Nays	Abstention
2	0	0

6. ADJOURNMENT – Meeting was Adjourned at 2:15pm

Motion to adjourn meeting:

Moved: **A.B.** Seconded: **F.A.V.**

Ayes	Nays	Abstention
2	0	0

Next scheduled Special PC Meeting is **December 6, 2017** commencing at **5:30 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.