



Office of the Personnel Commission

500 South Santa Fe Avenue
Compton, CA 90221

Regular Meeting of the Personnel Commission

AGENDA

Thursday, October 18, 2012

4:30 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meets, please contact Terri Stallings, Administrative Secretary to the Sr. Director of Classified Personnel at (310) 639-4321, 55057 for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 500 S. Santa Fe Avenue, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

A. OPEN SESSION

1. Call to Order

2. Roll Call

Ms. Tara Bonner, ***Chairperson***

Present

Ms. Florence Adams-Vickers, ***Vice Chairperson***

Present

Ms. Janice Irving, ***Member***

Present

Mr. Laurence Adams, ***Secretary***

Present

3. Pledge of Allegiance

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

Public Comments on Closed Session Agenda Items

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission’s adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

B. CLOSED SESSION

1. Public Employment: Sr. Personnel Analyst II or; Personnel Analyst, or Sr. Personnel Technician and/or Personnel Technician (Pursuant to Government Code 54957).
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

4. Approval of Minutes for September 20, 2012

Moved:

Seconded:

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

5. Approval of Minutes for September 27, 2012

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

6. Action Items

a. 12/13-010 **Amendment of Personnel Commission Position Classification Plan to add the classification Sr. Personnel Technician.**
Proposed Action: Motion to ***Place on First Reading*** adding the new classification of Sr. Personnel Technician to the Personnel Commission Position Classification Plan. Classification is restricted to the Personnel Commission staff only. (***Promotional Only***: Employees District-wide may apply).

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

b. 12/13-011 **Budget Amendment: 2012-13 Personnel Commission Budget.**
Proposed Actions: Motion to amend Personnel Commission Budget to eliminate Sr. Personnel Analyst II and fund two (2) of a combination of lower classifications of either Sr. Personnel Analyst; Personnel Analyst; Sr. Personnel Technician; Personnel Technician or Clerk Typist II for 8.25 months.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

7. Informational Item(s)

A. **Public Employees to work an Out of Class/Provisional/Substitute assignment when employees are absent or lack of eligibility list(s) pursuant to PC rule 30.200.7 and Ed. Code 45110.**

Proposed Action: Motion to Receive and File.

B. **Request(s) for Transfer.**

Proposed Action: Motion to Add Applicants to Voluntary Transfers Eligibility List.

8. Senior Director's Report

A. **Staffing Modification to Personnel Commission Budget.**

Proposed Action: Motion to Receive and File.

B. **Re-Opening Plant Worker Recruitment.**

Proposed Action: Motion to Adopt Sr. Director's Recommendation to Re-open recruitment; Revise Class description; and Conduct Pre-Application Workshop for Applicants.

9. **ADJOURNMENT**

Next regularly scheduled meeting is Thursday, November 1, 2012 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 500 S. Santa Fe Avenue, Compton, CA 90221.