



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Special Meeting of the
Personnel Commission**

MINUTES

Monday, July 01, 2013

4:30 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia Con, Senior Personnel Technician at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

A. OPEN SESSION

1. Meeting was Called to Order at 4:40 p.m.
2. Roll Call

Ms. Florence Adams-Vickers, <i>Chairperson</i>	Present	X
Mr. Jonathan B. Taylor, <i>Vice Chairperson</i>	Present	X
Ms. Janice Irving, <i>Member</i>	Present	X
Mr. Laurence Adams, <i>Secretary</i>	Present	X
3. Pledge of Allegiance
4. Sr. Director, Facilities Maintenance Operations Transportation (FMOT)

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

There were no public comments.

5. Action Items

- a. 13/14-001 **Approval of a New Classification & Class Specification: Assistant Director-Facilities, Maintenance, Operations, Transportation (FMOT)**
Proposed Action: Motion to approve Class Specification for Assistant Director-Facilities, Maintenance, Operations, and Transportation (FMOT) and to add the Classification to the District Position Classification Plan.

Moved: **TABLED** Seconded: **TABLED**

Ayes	Nays	Abstention
3	0	

- b. 13/14-002 **Approval to amend job specification: Operations Manager**
Proposed Action: Motion to approve the amendment of job Class Specification for Operations Manager.

Moved: **TABLED** Seconded: **TABLED**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

- c. 13/14-003 **Approval to amend job specification: Facilities Coordinator/Operations Compliance**
Proposed Action: Motion to approve the amendment of job Class Specification for Facilities Coordinator/Operations Compliance.

Moved: **TABLED** Seconded: **TABLED**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

B. OPEN SESSION-Informational Item was TABLED

1. Oral Presentation-Re-organization of Facilities, Maintenance, Operations, Transportation

Mr. Adams, Sr. Director of Personnel Commission introduced Mr. Ronald Ellis, Sr. Director of FMOT to the Commissioners, and to those present at the meeting. Mr. Ellis was to present the re-organization of FMOT, but he was not prepared with all required documents and information.

Commissioner Irving suggested that Mr. Ellis re-scheduled his presentation. Commissioner Irving did not feel comfortable with moving forward with the presentation because Mr. Ellis provided documents on the same day of the presentation. Commissioner Irving stated that the re-scheduling will give the Commissioners time to review the re-organization plan, and come prepared to ask questions.

Commissioner Taylor raised the question of what the driving force is of the re-organization. Mr. Ellis stated that the driving force at hand is upgrading the school sites, and assure that the schools are clean and safe before the start of the new school year. Mr. Ellis also stated that the chief item that's in the re-organization plan is called the "Tiger Team," which is the team that will be used for Special Projects that will provide renovations to the school sites.

Commissioner Vickers raised the question that if the plan is to upgrade and clean the schools, what methods were used in past years, and how were they handled. Mr. Ellis' response was that using more capacity, using contractors, and a variety of different tools and methods. Mr. Ellis also stated that in the 2013/2014 School Year there will be a distinct difference between last school year, and this school year in terms of the Maintenance Requests that were submitted, and those that were actually completed.

Commissioner Irving raised the question as to how much outsourcing was done in the 2012/2013 School Year, and how much outsourcing will be done in the 2013/2014 School Year. Mr. Ellis did not have the data and information. Commissioner Irving requested that Mr. Ellis bring that information to the next meeting because of the concerns that have been brought forward regarding outsourcing. Commissioner Irving reminded Mr. Ellis that the Commissioners need the re-organization plan so that they can be able to study the plan, and ask questions.

The Commissioners agreed to Table the oral presentation, and suggested to Mr. Ellis to reschedule the presentation. Also, Mr. Ellis is to notify employees under FMOT within enough time so that they can attend the next meeting. That way Mr. Ellis can receive input by those employees who are within the department.

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

There was nothing to report out of Closed Session

C. Convened into CLOSED SESSION at 5:40 p.m.

1. Public Employment:

- Assistant Director, Facilities Maintenance Operations Transportation (FMOT)
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

Moved: J.I. Seconded: J.T.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

Reconvened out of CLOSED SESSION at 6:48 p.m.

Moved: J.I. Seconded: J.T.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

6. Meeting Adjourned at 6:50 p.m.

Next scheduled Regular Meeting is July 18, 2013 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.

Moved: J.I. Seconded: J.T.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	