



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Special Meeting of
The Personnel Commission**

AGENDA

Tuesday, December 6, 2016 1:00 p.m.

***Special Meeting of The Office of
The Personnel Commission***

COMPTON UNIFIED SCHOOL DISTRICT

Tuesday, December 6, 2016

Commissioner Ms. Janice Irving

Participation by Teleconference from:

1205 North Rose Avenue

Compton, CA. 90221

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Lopez, Assistant Director of Classified Personnel Services at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the *Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221* during normal business hours of Monday through Friday, **8:00 a.m. to 4:30 p.m.** In addition, such writings and documents are posted on the Personnel Commission's website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

***Special Meeting of The Office of
The Personnel Commission
COMPTON UNIFIED SCHOOL DISTRICT
Tuesday, December 6, 2016
Commissioner Ms. Janice Irving
Participating by Teleconference from:
1205 North Rose Avenue
Compton, CA. 90221***

A. OPEN SESSION

1. Call to Order

2. Roll Call

Ms. Florence Adams-Vickers, *Chairperson*

Present

Mr. Jonathan B. Taylor, *Vice Chairperson (Pending)*

Present

Ms. Janice Irving, *Member*

Present

Mr. Laurence Adams, *Secretary*

Present

3. Pledge of Allegiance

4. INFORMATIONAL ITEM(S)

a) ***PUBLIC HEARING, on Proposed Amendments to Personnel Rule 60.1000.2 (Adding a new section 60.1000.2B-C. (Procedures for Disciplinary Action) defining “Progressive Disciplinary Procedures Required” for the Personnel Commission to uphold “Severe Discipline.”***

b) ***Update on Reclassification Request for Employee #WJ4901857.***

c) ***Update on Reclassification Request for Employee #TJ7201927.***

d) ***December Personnel Commission Calendar***

e) ***School/Office/Department Status During Winter Recess***

f) ***Classified Personnel Actions for November 15, 2016 & December 13, 2016.***

5. ACTION ITEM

a. 16/17-32 Approval of Eligibility list(s) for ***Computer Lab Coordinator, for a (one year period pursuant to PC rule 50.100.1 (a)***

Proposed Action: Motion to approve Eligibility list(s) for ***Computer Lab Coordinator.***

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Computer Lab Coordinator (Promotional)</i>
<i>8</i>	<i>Computer Lab Coordinator (Open)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- b. 16/17-33 Approval of Eligibility list(s) for *ASES – Site Supervisor, for a (one year period pursuant to PC rule 50.100.1 (a))*

Proposed Action: Motion to approve Eligibility list(s) for *ASES – Site Supervisor.*

<i>Number of Candidates</i>	<i>Classification</i>
4	<i>ASES - Site Supervisor (Open)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- c. 16/17-34 Approval of a New Classification & Class Specifications for: *Schools Police Records/Dispatch Supervisor.*

Summary: Proposed creation of a new classification & class specification: *Schools Police Records/Dispatch Supervisor.*

Proposed Action: Motion to approve the creation of a new classification and class specifications for: *Schools Police Records/Dispatch Supervisor.*

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

d. 16/17-35 Approval of a New Classification & Class Specifications for:
Schools Police Captain.

Summary: Proposed creation of a new classification & class specification: ***Schools Police Captain.***

Proposed Action: Motion to approve the creation of a new classification and class specifications for: ***Schools Police Captain.***

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

e. 16/17-36 Approval and Authorization of the ***Senior Executive Director*** to hire a ***“Limited Term Personnel Analyst”***, to complete ***Classification Studies for the Grounds Department and selected District Warehouse Classifications.***

Proposed Action: Motion to approve and authorize the ***Senior Executive Director*** to hire a ***“Limited Term Personnel Analyst”***, to complete ***Classification Studies for the Grounds Department and selected District Warehouse Classifications.***

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

6. ADJOURNMENT

Next scheduled Special Meeting on December 8, 2016 commencing at 3:00 p.m., in the office of the Personnel Commission, 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221