



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Special Meeting of the
Personnel Commission**

MINUTES

Thursday, April 21, 2016

2:00 p.m.

Agenda- Special Meeting Minutes of the Personnel Commission
April 21, 2016

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia K. Lopez, Assistant Director of Classified Personnel Services at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was called to order at 3:00p.m.

2. Roll Call

Ms. Florence Adams-Vickers, *Chairperson*

Present

X

Mr. Jonathan B. Taylor, *Vice Chairperson (Pending)*

Present

X

Ms. Janice Irving, *Member*

Present

X

Mr. Laurence Adams, *Secretary*

Present

X

3. Pledge of Allegiance

4. DIRECTORS REPORT & FOLLOW-UPS

- **Public Hearing Proposed Personnel Commission Budget 2016-2017**
 - Presentation of Personnel Commission Budget. School Board, District Administration, and general public are invited to participate.

Motion to Open the Public Hearing Proposed Personnel Commission Budget 2016-2017:

Moved: **F.A.V.** Seconded: **J.I**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>2</i>	<i>0</i>	<i>0</i>

Public Hearing – Summarization of Public Hearing PC Budget for 2016-2017 year.

Adams-Vickers

No one is present for this hearing today. We will commence.

L. Adams

The superintendent and CFO are out of the country at this time on business. I was told that The Senior Director of Fiscal Services is to attend this public hearing but is not present at this time. This nonattendance maybe because we received written notification from the Director of Budget and Accounting and those comments are written into our budget.

J. Taylor

In what order is our budget presented?

L. Adams

The budget goes before the school board for their concurrence.

Adams-Vickers

The District Administration, Board members, all are invited to come to the hearing and provide their input regarding our budget.

L. Adams

The Ed Code specifically advises us to give notice and consideration to any input from district employees. The Commission holds this meeting today for the opportunity to give input regarding any subject. We are obligated to recognize any and all Board Members, and District Management. We have given personal invitations to the Superintendent, Senior Management, Director of Budget and Accounting, and the Senior Director of Fiscal of Services. Those are the financial officials who are obligated to hear and consider today's meeting. We have received acknowledgement from all officials in writing.

All comments and Fringe benefits are incorporated into the budget. The proposed budget is before you at this time. The PowerPoint presentation of our budget will be presented to you by the Assistant Director, Claudia Lopez.

I would like to add that we sent out formal notices to the bargaining units, the Chief Steward, and as well as the business representatives representing the bargaining units.

Adams-Vickers

Ok, we have given proper notification to everyone that should be attending this meeting.

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C. Lopez

So this is the 2016-2017 Personnel Commission Proposed Budget. You have the printout before you. We are reporting that this budget is the same as our 2015-2016 total cost. There is no increase in the totals for this year. The Commission is proposing the same amount for this school year 2016-2017 of \$770,667.00.

L. Adams

The Commission is also members of an organization representing the Personnel Commission of Southern California, The Schools Association, CODESP, and other fees. These fees are also included into the budget totals along with any legal fees and New Employee packets.

Adams-Vickers

Can we please receive a New Employee Packet of information, for examination purposes only? This is an expense that we would like to take a look at for 2016-2017 school year. Are we using Neo Gov for our testing?

L. Adams

No, Neo Gov is applicant tracking system, CODESP is testing agency, and the cost for those two programs is \$9999.00 per year.

J. Irving

Is there enough money in the budget for the programs that we need to support and the conferences that we need to attend as well?

L. Adams

There is money for four different conferences in October. So the Commission will choose what conference they would like to attend. The conferences are in October 2016 this year. The Commissions conflict council will meet on Monday regarding conflicts that may arise in the future.

The statement is that the current budget is the minimal amount of \$770,667.00. We did not ask for additional funds for this year. We have sufficient funds for this school year of 2016-2017.

J. Taylor

If our budget today is the same as the upcoming year for us, can we show a slight increase in our budget for this upcoming year 2016-2017?

L. Adams

No, because we received more than enough. We received an additional amount of \$40,000.00 in salary savings for last year, any there were other enhancements, so we are in good financial shape for this year. We also have reserves in place to support the departmental needs.

Adams-Vickers

The money is used for employee development as well. I am very satisfied with our budget. We always consider what is needed for each year.

J. Irving

Thank you to Mr. Adams for a great job on the budget.

J. Taylor

I concur with that statement

Adams-Vickers

Thank you Claudia, very good presentation.

Motion to Close the Public Hearing Proposed Personnel Commission Budget 2016-2017:

Moved: **F.A.V.** Seconded: **J.I**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

5. ACTION ITEM(S)

a. 15/16-135 **Discussion and approval of 2016 – 2017 Personnel Commission Budget.**

Proposed Action: Motion to *Discuss and Approve the 2016 – 2017 Personnel Commission Budget.*

Moved:

J.I.

Seconded:

F.A.V.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>2</i>	<i>0</i>	<i>0</i>

b. 15/16-136 **Authorization for the Senior Executive Director to submit Adopted 2016 – 2017 Personnel Commission Budget to Compton Unified School District for Concurrence and to Los Angeles County Office of Education for Approval.**

Proposed Action: Motion to *Authorize the Senior Executive Director to submit Adopted 2016 – 2017 Personnel Commission Budget to Compton Unified School District for Concurrence and to Los Angeles County Office of Education for approval.*

Moved:

J.I.

Seconded:

F.A.V.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>2</i>	<i>0</i>	<i>0</i>

6. ADJOURNMENT-Meeting adjourned at 6:30p.m

Moved:

F.A.V.

Seconded:

J.I.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>2</i>	<i>0</i>	<i>0</i>

Next scheduled Special Meeting on **April 25, 2016** commencing at **2:00 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.