



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

Notice and Call of Regular Meeting of the Personnel Commission

AGENDA

Friday, January 26, 2018

4:00 p.m.

AGENDA – REGULAR MEETING OF THE PERSONNEL COMMISSION
JANUARY 26, 2018 4:00 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact **Claudia Lopez, Interim Senior Director, Classified Personnel Services**, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Call to Order

2. Roll Call

Ms. Florence Adams-Vickers, **Chairperson**

Present

Ms. Angela Burrell, **Vice Chairperson**

Present

Mr. Omar Spry, **Member**

Present

Ms. Claudia Lopez, **Interim Secretary**

Present

3. Pledge of Allegiance

AGENDA – REGULAR MEETING OF THE PERSONNEL COMMISSION
JANUARY 26, 2018 4:00 p.m.

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission’s adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

B. CLOSED SESSION

1. **Public Employee Appointment/Employment:**

- **Senior Director – Classified Personnel**
(Pursuant to Government Code Section 54947.1)

Adjournment/Reconvene in Open Session and Report Out of Closed Session
(Pursuant to Government Code Section 54947.1)

C. OPEN SESSION

4. MINUTES

1. Approval of Minutes – January 12, 2018

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

AGENDA – REGULAR MEETING OF THE PERSONNEL COMMISSION
JANUARY 26, 2018 4:00 p.m.

2. Approval of Minutes – January 18, 2018

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

5. INFORMATIONAL ITEMS

- **Classified Actions Report for January 24, 2018**
- **Public Employees to work an out-of-classification assignment when employees are absent or lack of eligibility list(s) pursuant to PC Rule 30.200.7 and Education Code 45110.**

6. PERSONNEL MATTERS

A. Classifications Advertised:	B. Continuous Filings Classifications Advertised:
<i>Director Of Information Technology Infrastructure Closing 2/14/18</i>	<i>Avid Tutor</i>
	<i>College Tutor</i>
<i>Senior Program Systems Analyst Closing 2/14/18</i>	<i>Cafeteria Worker - (Sub)</i>
	<i>Instructional Assistant – Special Education (Sub)</i>
	<i>Program Leader-ASES</i>
	<i>School Police Officer - Lateral (Limited Term)</i>
	<i>Temporary Office Worker</i>

7. ACTION ITEMS

a. 17/18-57 **Budget Amendment #3: 2017-2018 Personnel Commission Budget.**

Proposed Action: Motion to amend the Personnel Commission Budget to include the 3% salary increase for Management and Confidential for the Personnel Commission employees. The Board of Trustees took action on December 20, 2017.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

AGENDA – REGULAR MEETING OF THE PERSONNEL COMMISSION
JANUARY 26, 2018 4:00 p.m.

b. 17/18-58 **2017/2018 Approval of Transfer Requests: (with reason for the Transfer Request stated with listing).**

Proposed Action: Motion to approve employees: *Requests for Transfer, (with Reason for the Transfer Request stated with listing).*

<i>Employee Number</i>	<i>Current Classification</i>	<i>Lateral Transfer To</i>
TU8657066	Cafeteria Worker	Cafeteria Worker
AU0900580	Cafeteria Worker	Cafeteria Worker
MA3626497	Plant Worker	Plant Worker
MZ6841176	Plant Worker	Plant Worker

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

c. 17/18-59 **Approval to grant the Request for Appeal of Classified Employee #RZ9571077 (Pursuant to Government Code 54957).**

Proposed Action: Motion to approve the Request for Appeal of Classified Employee #RZ9571077.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

d. 17/18-60 **Approval to grant the Request for Appeal of Classified Employee #RZ8031666 (Pursuant to Government Code 54957).**

Proposed Action: Motion to approve the Request for Appeal of Classified Employee #RZ8031666.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

AGENDA – REGULAR MEETING OF THE PERSONNEL COMMISSION
JANUARY 26, 2018 4:00 p.m.

e. 17/18-61 Approval of the Extension of an Eligibility List(s) for: ***Library Assistant, for a one year period pursuant to PC Rule 50.100.1(a)***

Proposed Action: Motion to approve the Extension of an Eligibility List(s) for, ***Library Assistant.***

<i>Number of Candidates</i>	<i>Classification</i>
1	<i>Library Assistant (Promotional)</i>
14	<i>Library Assistant (Open)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

f. 17/18-62 Approval of Eligibility list(s) for: ***Instructional Assistant Bilingual Language Assessor, for a one year period pursuant to PC rule 50.100.1 (a)***

Proposed Action: Motion to approve Eligibility list(s) for: ***Instructional Assistant Bilingual Language Assessor.***

<i>Number of Candidates</i>	<i>Classification</i>
2	<i>Instructional Assistant Bilingual Language Assessor (Promotional)</i>
4	<i>Instructional Assistant Bilingual Language Assessor (Open)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

8. ADJOURNMENT

Next scheduled Special PC Meeting is **February 9, 2018** commencing at **1:00 p.m.**, in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.