



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Special Meeting of the
Personnel Commission**

MINUTES

Thursday, August 3, 2017

3:00 p.m.

AGENDA – SPECIAL MEETING MINUTES OF THE PERSONNEL COMMISSION
AUGUST 3, 2017 3:00 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact **Claudia Lopez, Interim Senior Director, Classified Personnel Services**, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting Called to Order at 3:31pm

2. Roll Call

- Ms. Florence Adams-Vickers, *Chairperson*
- Ms. Angela Burrell, *Vice Chairperson*
- Mr. Omar Spry, *Member*
- Ms. Claudia Lopez, *Interim Secretary*

Present	X
Present	Excused
Present	X
Present	X

3. Pledge of Allegiance

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission meeting is unlawful and may result in criminal prosecution.

This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission’s adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

Motion to recess into Closed Session:

Moved: **O.S.** Seconded: **F.A.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

B. CLOSED SESSION – Convened into Closed Session 3:33pm

1. “CONFERENCE WITH LEGAL COUNSEL— PENDING LITIGATION,”
(Pursuant to Section 54956.9 of the Government Code).

2. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT:

(Pursuant to Section 54957.1 of the Government Code).

- a) *Assistant Director – Classified Personnel Services*
- b) *Personnel Development Coordinator*
- c) *Senior Personnel Technician*
- d) *Personnel Technician*
- e) *Personnel Specialist*
- f) *Placement Specialist*

**3. Adjournment/Reconvene in Open Session and Report Out of Closed Session
 (Pursuant to Government Code Section 54957)**

3. Reconvened out of Closed Session 3:15pm

Moved: A.B. Seconded: F.A.V.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

- **There is nothing to report out of Closed Session**

4. Reconvened into Open Session 3:19pm

Moved: A.B. Seconded: F.A.V.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

C. OPEN SESSION

- **Closed Session Item B-2 will be tabled until the August 25, 2017 meeting.**

4. MINUTES

1. Approval of Minutes – October 4, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

2. Approval of Minutes – October 11, 2016

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Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

3. Approval of Minutes – October 18, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

4. Approval of Minutes – October 20, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

5. Approval of Minutes – October 25, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

6. Approval of Minutes – November 1, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

7. Approval of Minutes – November 15, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

8. Approval of Minutes – November 17, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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9. Approval of Minutes – December 6, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

10. Approval of Minutes – December 8, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

11. Approval of Minutes – December 13, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

12. Approval of Minutes – December 22, 2016

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

- **Minutes were tabled until the August 25, 2017 meeting.**

Moved: **O.S.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

5. INFORMATIONAL ITEM(S)

- *International Public Management Association of Human Resources - Annual Conference – San Antonio, Texas – September 16th thru 20th, 2017.*
- *NEOGOV Annual Conference – Las Vegas, Nevada – October 26th thru 27th, 2017.*
- *Classified Personnel Actions for August 9, 2017.*

6. PERSONNEL MATTERS

A. Classifications Advertised:	B. Continuous Filing Classifications Advertised:
<i>School Police Captain Close: 8/23/17</i>	<i>AVID Tutor</i>
<i>Instructional Assistant (Bilingual/Spanish) Close: 8/24/17</i>	<i>School Police Officer-Lateral (Limited Term)</i>
	<i>College Tutor</i>
	<i>Program Leader-ASES</i>
	<i>Temporary Office Worker</i>
	<i>Instructional Assistant-Special Education</i>

7. ACTION ITEM(S)

- a. 17/18-06 Approval of a New Classification and Class Specifications for: *Instructional Assistant-Behavior Intervention.*

Summary: Proposed creation of a New Classification and Class Specification for: *Instructional Assistant-Behavior Intervention.*

Proposed Action: Motion to approve a New Classification and Class Specifications for: *Instructional Assistant-Behavior Intervention.*

Moved:

 O.S.

Seconded:

 F.A.V.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

- b. 17/18-07 Approval of an Eligibility List(s) for: *School Secretary I (Promotional) for a one year period pursuant to PC Rule 50.100.1(a)*

Proposed Action: Motion to approve an Eligibility List(s) for: *School Secretary I.*

<i>Number of Candidates</i>	<i>Classification</i>
1	<i>School Secretary I (Promotional)</i>

Moved:

 O.S.

Seconded:

 F.A.V.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

8. ADJOURNMENT – Meeting Adjourned at 5:40pm

Motion to adjourn meeting:

Moved: **O.S.** Seconded: **F.A.V.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
<i>3</i>	<i>0</i>	<i>0</i>

Next scheduled Regular PC Meeting is August 25, 2017 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.