

MEASURES S BOND PROGRAM

CITIZENS' BOND OVERSIGHT COMMITTEE

ANNUAL REPORT, INCLUDING AUDIT FOR
2016/2017 FISCAL YEAR

Submitted to the Compton Unified School District Board of Trustees
December 19, 2018

TABLE OF CONTENTS

I.	Introduction.....	3
II.	About the Compton Unified School District	5
III.	Citizens' Bond Oversight Committee.....	5
IV.	Measure S Bond Program Summary.....	5
V.	Summary of CBOC Activities	6
VI.	Bond Projects and Financial Summary.....	8
VII.	District Measure S Bond Quarterly Progress Update	8
VIII.	Follow-Up to Concerns Raised to Previous CBOC Report.....	8
IX.	Bond Audit Reports for Fiscal Year 2016/2017	8
X.	CBOC Compliance Statement	8

I. Introduction

This Annual Report (“Report”) is submitted to the Compton Unified School District (“District”) Board of Trustees (“Board”) by the District’s Measure S and Citizens' Bond Oversight Committee (“CBOC”).

1. This Report is intended to present the annual financial and performance audits for the 2016/2017 fiscal year, as well as recent activities and opinions of the CBOC. The CBOC is required to prepare and present to the Board, in public session, an annual written report, which includes a summary of the CBOC’s activities and a statement indicating whether the District is in compliance with requirements that bond revenues have been used only for the purposes authorized by the bond measures. (Gov. Code §15280; CBOC Bylaws, Para. 4.1.D.1.)
2. The CBOC advises that, to the best of its knowledge, the District is in compliance with the requirements of Article XIII A, Section 1 (b) (3) of the California Constitution, which requires:

“(b) The limitation provided for in subdivision (a) shall not apply to ad valorem taxes or special assessments to pay the interest and redemption charges on any of the following:...

(3) Bonded indebtedness incurred by a school district, community college district, or county office of education for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities, approved by 55 percent of the voters of the district or county, as appropriate, voting on the proposition on or after the effective date of the measure adding this paragraph. This paragraph shall apply only if the proposition approved by the voters and resulting in the bonded indebtedness includes all of the following accountability requirements:

(A) A requirement that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3), and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

(B) A list of the specific school facilities projects to be funded and certification that the school district board, community college board, or county office of education has evaluated safety, class size reduction, and information technology needs in developing that list.”

3. The CBOC has reviewed the annual financial audit and the annual performance audit produced by the District for the 2016/2017 fiscal year for Measure S.
4. Furthermore, the CBOC has reviewed expenditure reports produced by the District.
5. From 2017 to present, the CBOC met four (4) times to receive updates from District staff on the progress of Measure S projects and to prepare the annual report. The District and

its consultants were forthcoming in providing and presenting requested information and project status updates.

6. To the best of the CBOC's knowledge, the CBOC has determined that:
 - 6.1. All expenditures authorized by the school facility bond has been consistently and transparently presented by District staff and consultants to the CBOC;
 - 6.2. Bond proceeds have been expended only for the purposes authorized by the Bond Act and set forth in the ballot measures;
 - 6.3. Bond proceeds have not been expended for any other purposes, including teacher and administrative salaries and other school operating expenses; and
 - 6.4. Bond proceeds have been maximized.
7. The CBOC reports that, to the best of its knowledge, the District has complied with the requirements of state law in its accounting for and expending of bond funds. Information regarding the Measure S projects is provided in this Report. Expenditures for Measure S are cumulative through June 30, 2018 and are attached herein as **Exhibit "A"** to this Report.
8. A summary of the CBOC's proceedings and activities is provided below.
9. The CBOC looks forward to the next year as the District makes the facility improvements promised in Measure S. The CBOC would like to thank the community for its continued support of Compton Unified School District and its students.



Mitchel R. Weinbaum, Committee Chair

Measure S Citizens' Bond Oversight Committee

Date: 12/7/18

II. About the Compton Unified School District

The District was formed in 1970 and is located in the south-central region of Los Angeles County, California. CUSD encompasses the city of Compton and portions of the cities of Carson and Los Angeles. The District currently serves nearly 26,000 at 21 elementary schools, 7 middle schools, 4 high schools, and 4 alternative schools.

III. Citizens' Bond Oversight Committee

The District's CBOC is currently comprised of seven (7) members representing required constituent groups from throughout the District's service region.

The CBOC is responsible for the review of bond expenditures and preparation and presentation of an annual report. The District's CBOC has oversight responsibilities for Measure S. CBOC members serve a term of two (2) years, commencing as of the date of appointment by the Board. No member may serve more than three (3) consecutive terms. CBOC members are not compensated for their services.

CBOC Members in 2017:

- Mitchel R. Weinbaum, Chair; Business Community
- Samuel Salcedo, Vice Chair,
- Luz Barajas, Parent of Child in District
- Michael Hopwood; Community at Large
- Willie O. Jones, Senior Citizens' Organization
- Jose Luevano; Bona Fide Taxpayers' Organization
- Marjorie A. Shipp, Business Community, Senior Citizen's Organization, Bona Fide Taxpayers' Organization
- Tracie Brown, Parent of Child in the District

CBOC Members in 2018:

- Mitchel R. Weinbaum, Chair; Business Community
- Samuel Salcedo, Vice Chair
- Marjorie A. Shipp, Secretary, Business Community, Senior Citizen's Organization, Bona Fide Taxpayers' Organization
- Jose Luevano; Bona Fide Taxpayers' Organization
- Willie O. Jones, Senior Citizens' Organization
- Tracie Brown, Parent of Child in the District

IV. Measure S Bond Program Summary

The District has 1 bond authorization:

- The District was successful at the election for Measure S, conducted on November 3, 2015, in obtaining authorization from the District's voters to issue up to \$350,000,000 aggregate principal amount of the District's general obligation bond, pursuant to a

greater than 55% vote. The bond was issued to finance the construction, improvement, equipping and furnishing of various capital finances of the District.

Measure S was passed under Proposition 39 provisions, which allow passage of school bond measures with 55% voter approval if certain conditions are met. The elections were conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 et seq. of the Education Code of the State. Proposition 39 allows the District to use bond funds only for projects described in the bond measure language. The funds cannot be used for staff salaries or projects not described in the language of the bond measures. It also mandates the formation of a Citizens' Bond Oversight Committee.

Pursuant to Section 15278 of the Education Code, the District established the Citizens' Bond Oversight Committee and bylaws at a regular meeting of the Board of Education held on October 6, 2016, in order to satisfy the accountability requirements of Proposition 39

V. Summary of CBOC Activities

To satisfy Proposition 39 requirements, the CBOC has met regularly, reviewed expenditure reports, and have been updated on the Bond Program's progress (planning, design, and construction).

The CBOC conducts its meetings in accordance with provisions of the Ralph M. Brown Public Meetings Act, contained in Section 54950 et seq. of the Government Code. Meeting notices and agendas are sent to members of the CBOC, local newspapers, within the required period of time and posted at the District Office and the District's website. Meeting notices, agendas, minutes and all documents and reports received by the CBOC members are a matter of public record and are available at the District Office.

The CBOC conducted meetings on the following dates: February 16, 2017, December 14, 2017 March 22, 2018 and June 21, 2018. CBOC Meeting Packets are attached herein as **Exhibit "C"** to this Report.

1. February 16, 2017, Meeting – District Office Board Room #123

- Dr. Alejandro Alvarez, Deputy Superintendent of the District, welcomed the CBOC and public in attendance, and informed them that bilingual interpretation services will be provided for members who require it.
- Roll Call was taken with the following members in attendance:
 - Ms. Luz Barajas
 - Ms. Tracie Brown
 - Dr. Willie O. Jones
 - Mr. Samuel Salcedo
 - Mrs. Marjorie A. Shipp
- Public Comment
- Dr. Alejandro Alvarez provided a PowerPoint Presentation of Bond and Bylaws.

- The District’s legal counsel, Sarine Abrahamian of Orbach Huff Suarez & Henderson, provided a PowerPoint Presentation and briefing regarding the CBOC’s role, duties, functions and meetings.
- Scheduled future meeting dates/times through the end of the calendar year

2. December 14, 2017, Meeting – District Office Board Room #132

- Roll Call was taken with the following members in attendance:
 - Dr. Willie O. Jones
 - Mr. Jose Luevano
 - Mr. Samuel Salcedo
 - Mrs. Marjorie A. Shipp
 - Mr. Mitchel R. Weinbaum
- Approval of minutes from the February 16, 2017, meeting
- Public Comment
- Update on Measure S Bond Expenditures/Current Financials
Review of CBOC Bylaws

3. March 22, 2018, Meeting – District Office Board Room #132

- Roll Call was taken with the following members in attendance:
 - Dr. Willie O. Jones
 - Mr. Samuel Salcedo
 - Mrs. Marjorie A. Shipp
 - Mr. Mitchel R. Weinbaum
- Approval of December 14, 2017 minutes
- Public Comment
- Officers were elected as follows:
 - Committee Chair – Mitchel R. Weinbaum
 - Committee Vice-Chair – Samuel Salcedo
 - Committee Secretary – Marjorie A. Shipp
- Secretarial duties delegated to Eliana Roaro, District’s Senior Administrative Technician
- Review of Annual Audit Report and Program Budget
- Scheduled Future meeting/dates times through the end of the calendar year

4. June 21, 2018, Meeting – Human Resources Room #109

- Roll Call was taken with the following members in attendance:
 - Dr. Willie O. Jones
 - Mr. Samuel Salcedo
 - Mrs. Marjorie A. Shipp
 - Mr. Mitchel R. Weinbaum
 - Mr. Jose Luevano
- Approval of March 22, 2018 minutes
- Public Comment

- Update on Measure S Bond Expenditures/Current Financials

VI. Bond Projects and Financial Summary

Measure S active projects this fiscal year included:

- Compton High School

VII. Follow-Up to Concerns Raised to Previous CBOC Report

- The Report is the first Annual Report produced by the CBOC since approval of the Bond. Regular reporting occurs through the approval and posting on the District's website of CBOC meeting minutes.

VIII. Bond Audit Reports for Fiscal Year 2016/2017

In accordance with Proposition 39, Measure S contain strict financial safeguards, including a requirement that an independent audit be conducted annually to ensure bond funds are spent on the acquisitions, expansions, upgrades, construction, equipping, furnishing and/or improvements identified in the bond measures.

The Auditor found that the District properly accounted for the expenditures and bond funds were spent on authorized projects.

The Financial and Performance Audit Report for the 2016-2017 fiscal year is attached herein as Exhibit "B" to this Report.

IX. CBOC Compliance Statement

Bond expenditures and bond projects have been reviewed by the CBOC to ensure that the money is spent only on school facility improvements authorized by Measure S. Bond expenditures are audited annually by an independent audit firm retained by the District. The CBOC has reviewed the audit report, Expenditure Reports, and other materials requested from the District, and believes the District is in compliance with the requirements of Article XIII A Section 1(b)(3) of the California Constitution.

Exhibit "A" Bond Expenditures

**Compton Unified School District
Measure S - Building Fund 21
Expenditure Report - 12-04-18**

Expenditures					
Description	2016-17	2017-18	2018-19	Total to Date	Comment
Other Services					
Measure S Election Cost	\$ 146,672.96			\$ 146,672.96	
Contracted Services					
DLR	49,431.51	949,483.59		998,915.10	
Meridian Consultants, LLC	-	170,292.99	21,185.01	191,478.00	
Ninyo & Moore Geotechnical		130,114.00		130,114.00	
Raju Associates, INC		36,640.00		36,640.00	
Raju Associates, INC		(36,640.00)		(36,640.00)	Reversal of amount entered in error.
Raju Associates, INC		36,712.50		36,712.50	
Department of Conservation		3,672.50		3,672.50	
Department of Conservation		(3,672.50)		(3,672.50)	Reversal of amount entered in error.
Department of Conservation		3,600.00		3,600.00	
Tenant		3,672.50	250.00	3,922.50	
Tenant		(3,672.50)	(250.00)	(3,922.50)	Reversal of amount entered in error.
Architect Fee - Bond Projects					
Payment for 3 competing firms	81,000.00			81,000.00	
Legal Fees	12,839.44			12,839.44	
Placer Title Co.	-	446,681.74		446,681.74	
Placer Title Co.	-	(1,681.74)		(1,681.74)	Recognizing credit left out in prior reports
Chicago Title Co.	-	1,355,068.34	618,480.64	1,973,548.98	
Total	\$ 289,943.91	\$ 3,090,271.42	\$ 639,665.65	\$ 4,019,880.98	

MEASURE S BOND BUILDING FUND OF
COMPTON UNIFIED SCHOOL DISTRICT

AUDIT REPORT

FOR THE YEAR ENDED
JUNE 30, 2017

San Diego

Los Angeles

San Francisco
Bay Area

christywhite
A PROFESSIONAL
ACCOUNTANCY CORPORATION *associates*

**MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Table of Contents
June 30, 2017**

Introduction and Citizens' Bond Oversight Committee Member Listing 1
Independent Auditors' Report 2

FINANCIAL SECTION

Balance Sheet..... 4
Statement of Revenues, Expenditures and Changes in Fund Balance 5
Notes to Financial Statements..... 6

OTHER INDEPENDENT AUDITORS' REPORTS

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of
Financial Statements Performed in Accordance with *Government Auditing Standards*..... 13
Independent Auditors' Report on Performance 15

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

Schedule of Findings and Recommendations 19

**MEASURE S BOND BUILDING FUND
 COMPTON UNIFIED SCHOOL DISTRICT
 Introduction and Citizens' Bond Oversight Committee Member Listing
 June 30, 2017**

The Compton Unified School District is located in the south central region of Los Angeles County, California, and encompasses the city of Compton and portions of the cities of Carson and Los Angeles. The district currently serves nearly 22,000 students at 36 sites: twenty-one elementary schools, seven middle schools, three comprehensive high schools and three alternative schools.

In an election held on November 3, 2015, the voters authorized the District to issue and sell \$350,000,000 of principal amount of general obligation bonds. These bonds were issued for the purpose of modernizing schools, safe and inspiring; reconstruct local schools and facilities, including research libraries, modern classrooms and science labs, media and performing arts centers, technology centers and athletic complexes; improve safety, security, roofing, plumbing, heating, electrical, and other systems; with mandatory audits, independent citizen oversight, no money for administrator salaries, and all funds staying local.

The first series of bonds, Election of 2015, 2016 Series A, was issued on October 26, 2016 for \$20,000,000 with interest rates ranging from 2.00% to 5.00%. The principal balance outstanding at June 30, 2017 amounted to \$15,140,000.

All members were appointed by the District's Board of Education with two-year term of office. The Citizens' Bond Oversight Committee had the following members as of June 30, 2017:

Name	Title	Representation	Education Code Section
Luz Barajas	Member	PTA Member and Parent of Child Enrolled in District	15282(a)(5)
Tracie Brown	Member	Parent or Guardian of Child Enrolled in District	15282(a)(4)
Willie O. Jones	Member	Member of Senior Citizens' Group	15282(a)(2)
Samuel Salcedo	Member	Member of Bona-Fide Taxpayer's Association	15282(a)(3)
Marjorie A. Shipp	Member	Member of Bona-Fide Taxpayer's Association	15282(a)(3)
Michael Hopwood	Member	At Large Community Member	
Jose Luevano	Member	Member of Business Organization	15282(a)(1)

INDEPENDENT AUDITORS' REPORT

Measure S Citizens' Bond Oversight Committee and
Governing Board Members of the
Compton Unified School District
Compton, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure S Bond Building Fund of Compton Unified School District (the "District"), as of and for the year ended June 30, 2017, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Christy White, CPA

Michael D. Ash, CPA

John Whitehouse, CPA

Heather Daud Rubio

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Corporate Office:
348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
fax: 619.260.9085
www.christywhite.com

Licensed by the California
State Board of Accountancy

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Measure S Bond Building Fund of Compton Unified School District, as of June 30, 2017, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1A, the financial statements present only the Measure S Bond Building Fund and do not purport to, and do not present fairly the financial position of the Compton Unified School District, as of June 30, 2017, the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 16, 2018, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters specific to the Measure S Bond Building Fund. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Report of Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have issued our performance audit dated February 16, 2018, on our consideration of the District's compliance with the requirements of Proposition 39 as it directly relates to the Measure S Bond Building Fund. That report is an integral part of our audit of the Measure S Bond Building Fund of Compton Unified School District, as of and for the year ended June 30, 2017, and should be considered in assessing the results of our financial audit.

Christy White Associates

San Diego, California

February 16, 2018

FINANCIAL SECTION

**MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Balance Sheet
June 30, 2017**

ASSETS	
Cash and investments	\$ 19,491,730
Accounts receivable	<u>99,942</u>
Total Assets	\$ <u>19,591,672</u>
LIABILITIES AND FUND BALANCE	
Liabilities	
Total Liabilities	\$ <u>-</u>
Fund Balance	
Restricted for capital projects	<u>19,591,672</u>
Total Fund Balance	<u>19,591,672</u>
Total Liabilities and Fund Balance	\$ <u>19,591,672</u>

The accompanying notes to financial statements are an integral part of this statement.

**MEASURE S BOND BUILDING FUND
 COMPTON UNIFIED SCHOOL DISTRICT
 Statement of Revenues, Expenditures and Changes in Fund Balance
 For the Year Ended June 30, 2017**

REVENUES	
Interest income	\$ 143,765
Total Revenues	<u>143,765</u>
EXPENDITURES	
Facilities acquisition and maintenance	289,944
Debt service - issuance costs	262,149
Total Expenditures	<u>552,093</u>
OTHER FINANCING SOURCES AND USES	
Proceeds from long-term debt	20,000,000
Total Other Financing Sources and Uses	<u>20,000,000</u>
Net Change in Fund Balance	19,591,672
Fund Balance, July 1, 2016	<u>-</u>
Fund Balance, June 30, 2017	<u>\$ 19,591,672</u>

The accompanying notes to financial statements are an integral part of this statement.

MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Compton Unified School District (the District) was established under the laws of the State of California. The District operates under a locally elected five-member Board form of government and provides educational services to grades K - 12 as mandated by the state and/or federal agencies. The district currently serves nearly 22,000 students at 36 sites: twenty-one elementary schools, seven middle schools, three comprehensive high schools and three alternative schools.

In an election held on November 3, 2015, the voters authorized the District to issue and sell \$350,000,000 of principal amount of general obligation bonds. These bonds were issued for the purpose of modernizing schools, safe and inspiring; reconstruct local schools and facilities, including research libraries, modern classrooms and science labs, media and performing arts centers, technology centers and athletic complexes; improve safety, security, roofing, plumbing, heating, electrical, and other systems; with mandatory audits, independent citizen oversight, no money for administrator salaries, and all funds staying local.

An oversight committee to the District's Governing Board and Superintendent, called the Citizens' Bond Oversight Committee (CBOC), was established pursuant to the requirements of state law and the provisions of the Measure S bond. The CBOC is required by state law to actively review and report on the proper expenditure of taxpayers' money for school construction. The CBOC provides oversight and advises the public whether the District is spending the Measure S Bond funds for school capital improvements within the scope of projects outlined in the Measure S Bond project list. In fulfilling its duties, the CBOC reviews, among other things, the District's annual performance and financial audits of Measure S activity.

The statements presented are for the individual Measure S Bond Building Fund of the District, consisting of the net construction proceeds of Election of 2015, 2016 Series A general obligation bond as issued by the District, through the County of Los Angeles, and are not intended to be a complete presentation of the District's financial position or results of operations. There are no related parties or component units included in this financial statement presentation.

B. Accounting Policies

The District accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Notes to Financial Statements, continued
June 30, 2017

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Accounting (continued)

The financial statements are presented on the modified accrual basis of accounting. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. "Available" means the resources will be collectible within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Generally, "available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid.

E. Deposits and Investments

In accordance with Education Code Sections 15357 and 41001, the District maintains a portion of its cash in the Los Angeles County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

G. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By state law, the District's governing board must adopt a budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements.

These budgets are revised by the District's governing board during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Notes to Financial Statements, continued
June 30, 2017

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

H. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance in Measure S Bond Building Fund is considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

NOTE 2 – CASH AND INVESTMENTS

Summary of Cash and Investments

Cash and investments as of June 30, 2017 are classified in the accompanying financial statements as cash in county treasury for \$19,491,730.

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations. Investments of debt proceeds held by trustees are governed by the provisions of debt agreements rather than the general provisions of the California Government Code. These provisions allow for the acquisition of investment agreements with maturities up to 30 years.

Cash in County Treasury – The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Notes to Financial Statements, continued
June 30, 2017**

NOTE 2 – CASH AND INVESTMENTS (continued)

General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. The table below identifies examples of the investment types permitted in the investment policy:

<u>Authorized Investment Type</u>	<u>Maximum Remaining Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Obligations	5 years	None	None
Agency Obligations	5 years	None	25%
Local Agency Obligations	5 years	15%	10%
Bankers' Acceptances	180 days	40%	5%
Commercial Paper	270 days	40%	5%
Certificates of Deposit	5 years	30%	5%
Repurchase Agreements	1 year	None	10-15%
Reverse Repurchase Agreements	92 days	20%	10%
Local Agency Investment Fund (LAIF)	N/A	None	None
Corporate Medium-Term Notes	5 years	30%	5%
Money Market Mutual Funds	N/A	20%	10%
Bond Funds	N/A	2.5%	2.5%
Pass-Through Securities	5 years	20%	5%

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are described below:

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains an investment with the Los Angeles County Investment Pool with a fair value of approximately \$19,375,699 and an amortized book value of \$19,491,730. The weighted average maturity for this pool as of June 30, 2017 was 672 days.

MEASURE S BOND BUILDING FUND
 COMPTON UNIFIED SCHOOL DISTRICT
 Notes to Financial Statements, continued
 June 30, 2017

NOTE 2 – CASH AND INVESTMENTS (continued)

Fair Value

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, either directly or indirectly.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonable available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Los Angeles County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District's fair value measurements at June 30, 2017 were as follows:

	<u>Uncategorized</u>
Investment in county treasury	\$ 19,375,699
Total fair market value of investments	<u>\$ 19,375,699</u>

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized credit rating organization. The investments within the Los Angeles County Investment Pool were not rated.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

**MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Notes to Financial Statements, continued
June 30, 2017**

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable amounting to \$99,942 as of June 30, 2017 consists of interest earned on the District’s investment in the County Treasury.

NOTE 4 – MEASURE S GENERAL OBLIGATION BONDS

As of June 30, 2017, the principal balance outstanding on the District’s Measure S general obligation bonds is indicated as follows:

Series	Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds			Bonds
					Outstanding July 1, 2016	Additions	Deductions	Outstanding June 30, 2017
2015 Series A	8/26/2016	6/1/2020	2.00-5.00%	\$ 20,000,000	\$ -	\$ 20,000,000	\$ 4,860,000	\$ 15,140,000
				Unamortized premium	-	1,043,954	208,791	835,163
					\$ -	\$ 21,043,954	\$ 5,068,791	\$ 15,975,163

Election of 2015, 2016 Series A

On August 26, 2016, Series A bonds were issued for \$20,000,000, with stated interest rates of 2.00% to 5.00%. Interest on the current interest bonds is payable on each June 1 and December 1 to maturity, commencing June 1, 2017, through final maturity at June 1, 2020. Principal of the current interest bonds is payable on June 1 in each of the years and in the amounts as per the repayment schedule. The principal balance outstanding at June 30, 2017 amounted to \$15,140,000.

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 2017, are as follows:

Fiscal Year	Principal	Interest	Total
2018	\$ 6,020,000	\$ 577,850	\$ 6,597,850
2019	5,875,000	397,250	6,272,250
2020	3,245,000	162,250	3,407,250
	\$ 15,140,000	\$ 1,137,350	\$ 16,277,350

**MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Notes to Financial Statements, continued
June 30, 2017**

NOTE 5 – CONSTRUCTION COMMITMENTS

As of June 30, 2017, the District had no commitments with respect to unfinished capital projects.

NOTE 6 – EXPENDITURES BY SITE

For the year ended June 30, 2017, the District had the following expenditures by site:

<u>Site</u>	<u>Amount</u>
Compton High School	\$ 236,793
District Wide	53,151
Bond Issuance Cost	262,149
	<u>\$ 552,093</u>

**OTHER INDEPENDENT AUDITORS'
REPORTS**

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Independent Auditors' Report

Measure S Citizens' Oversight Committee and
Governing Board Members of the
Compton Unified School District
Compton, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure S Bond Building Fund of Compton Unified School District (the "District"), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Compton Unified School District's basic financial statements of the Measure S Bond Building Fund, and have issued our report thereon dated February 16, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Compton Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements of the Measure S Bond Building Fund, but not for the purpose of expressing an opinion on the effectiveness of Compton Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Compton Unified School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Christy White, CPA

Michael D. Ash, CPA

John Whitehouse, CPA

Heather Daud Rubio

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Corporate Office:
348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
fax: 619.260.9085
www.christywhite.com

Licensed by the California
State Board of Accountancy

Internal Control over Financial Reporting (continued)

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Compton Unified School District's financial statements of the Measure S Bond Building Fund are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christy White Associates

San Diego, California
February 16, 2018

REPORT ON PERFORMANCE

Independent Auditors' Report

Measure S Citizens' Oversight Committee and
Governing Board Members of the
Compton Unified School District
Compton, California

Report on Performance

We have audited Compton Unified School District's compliance with the performance audit procedures described in the *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810, that could have a direct and material effect on Compton Unified School District's Measure S Bond Building Fund for the fiscal year ended June 30, 2017, as identified below.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to local school construction bonds.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance of Compton Unified School District's Measure S Bond Building Fund based on our performance audit of the types of compliance requirements referred to above. We conducted our performance audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810. Those standards require that we plan and perform the performance audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the local school construction bonds noted on the following page occurred. An audit includes examining, on a test basis, evidence about Compton Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our performance audit provides a reasonable basis for our opinion on compliance with the requirements referred to above. However, our audit does not provide a legal determination of Compton Unified School District's compliance with those requirements.

Christy White, CPA

Michael D. Ash, CPA

John Whitehouse, CPA

Heather Daud Rubio

SAN DIEGO

LOS ANGELES

SAN FRANCISCO/BAY AREA

Corporate Office:

348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229

tel: 619.270.8222

fax: 619.260.9085

www.christywhite.com

Licensed by the California
State Board of Accountancy

Opinion on Performance

In our opinion, Compton Unified School District complied, in all material respects, with the types of compliance requirements referred to above that are applicable to the Measure S Bond Building Fund noted below for the year ended June 30, 2017.

Procedures Performed

In connection with the performance audit referred to above, we selected and tested transactions and records to determine Compton Unified School District's compliance with the state laws and regulations applicable to the Financial Audit Procedures and Performance Audit Procedures over the Measure S Bond Building Fund. Additional agreed upon procedures relating the Measure S Bond Building Fund may also be included.

The results of the procedures performed and the related results are further described in the accompanying performance audit results following this Report on Performance.

Christy White Associates

San Diego, California
February 16, 2018

**MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Performance Audit Results
For the Year Ended June 30, 2017**

SECTION I – FINANCIAL AUDIT PROCEDURES

Financial Statements

As mentioned in the Report on Financial Statements, we have issued an unmodified opinion over the financial statements of the Measure S Bond Building Fund as of and for the fiscal year ended June 30, 2017.

Internal Control Evaluation

We tested internal controls over financial reporting and compliance with laws, regulations, or provisions of contracts or agreements and have determined through our inquiry of management and our evaluation of District processes that no significant deficiencies were noted.

SECTION II – PERFORMANCE AUDIT PROCEDURES

Facility Project Expenditures

We selected a representative sample of expenditures charged to the Measure S Bond Building Fund and reviewed supporting documentation to ensure funds were properly expended on specific projects listed in the text of the Measure S ballot.

We tested \$311,581 of non-personnel expenditures or 56% of total 2016-17 Measure S Bond Building Fund expenditures for validity, allowability and accuracy and concluded that the sampled expenditures were in compliance with the terms of Measure S ballot language, the District approved facilities plan, and applicable state laws and regulations.

Personnel Expenditures

Based on review of expenditure information, we noted that there were no salaries or benefits charged to the Measure S Bond Building Fund during the fiscal year ended June 30, 2017. Audit procedures over personnel expenditures were not applicable.

**MEASURE S BOND BUILDING FUND
COMPTON UNIFIED SCHOOL DISTRICT
Performance Audit Results, continued
For the Year Ended June 30, 2017**

SECTION II – PERFORMANCE AUDIT PROCEDURES (continued)

Facilities Site Walk

We did not perform a facilities site walk for the year ended June 30, 2017 as construction has not begun at any of the school sites.

Contract and Bid Procedures

We reviewed a listing of contracts awarded during the fiscal year ended June 30, 2017 to ensure that contracts for public projects followed appropriate bidding procedures per applicable Public Contract Code. None of contracts awarded related to Measure S, therefore we did not complete contract and bid procedure testing.

Contracts and Change Orders

We reviewed a listing of contracts and change orders during the fiscal year ended June 30, 2017 to ensure that change orders were properly approved and in accordance with District policies. We did not perform change order testing as there were none relating to Measure S.

Citizen's Bond Oversight Committee

In accordance with Assembly Bill (AB) 1908 and Education Code (Ed Code) Section 15278, the District is required to establish a bond oversight committee for Proposition 39 bonds to include one active member from each of the following sectors: a business organization, senior citizens organization, bona fide taxpayers' association, parent/guardian of a child enrolled in the District and a parent/guardian of a child enrolled in the District who is also a member of a parent teacher association. Additionally, no employee or official of the District shall be appointed to the citizens' oversight committee.

We found that the District successfully compiled a citizens' bond oversight committee with an active member from each of the required representations. No members of the citizens' bond oversight committee are also employees, official, vendor or consultant of the District. Refer to the Introduction and Citizens' Bond Oversight Committee Member Listing for a listing of current members as of June 30, 2017.

**MEASURE S BOND BUILDING FUND
 COMPTON UNIFIED SCHOOL DISTRICT
 Schedule of Findings and Recommendations
 For the Year Ended June 30, 2017**

PART I – SUMMARY OF AUDITORS’ RESULTS

FINANCIAL STATEMENTS	<u>Unmodified</u>
Type of auditors’ report issued	
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Non-compliance material to the financial statements?	<u>No</u>
 STATE PERFORMANCE	
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Type of auditor’s report issued on performance for local school construction bonds:	<u>Unmodified</u>

PART II – FINANCIAL STATEMENT FINDINGS

There were no findings related to the financial statements in 2016-17.

PART III – STATE PERFORMANCE FINDINGS

There were no findings and recommendations related to local school construction bonds in 2016-17.

PART IV – PRIOR AUDIT FINDINGS

There were no findings and recommendations during the year ended June 30, 2016 as this is a first-year bond.



COMPTON

UNIFIED SCHOOL DISTRICT

Facilities, Maintenance, Operations & Transportation

MEASURE S CITIZENS' BOND OVERSIGHT COMMITTEE MEETING AGENDA

February 16, 2017

3:00 pm

Room #123

Note: Assistance for the Disabled: Please contact the Deputy Superintendent's Office at (310) 639-4321 Ext. 55350 and ask for Eliana Roaro, at least 24 hours before the scheduled Citizens' Bond Oversight Committee ("CBOC") meeting to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public CBOC meeting in Room #123.

1. **Call to Order**

Time: _____ p.m.

2. **Introduction**

Alejandro Alvarez

3. **Roll Call**

Members

Ms. Luz Barajas

Ms. Tracie Brown

Dr. Michael Hopwood

Dr. Willie O. Jones

Mr. Jose Luevano

Mr. Samuel Salcedo

Mrs. Marjorie A. Shipp

Staff

Darin Brawley, Superintendent

Alejandro Alvarez, Deputy Superintendent

Alvin Jenkins, Senior Director, Facilities Dept.

4. Comments from the Public

NOTE: Remarks are limited to three (3) minutes, unless extended further or limited by vote of the Committee. A maximum of twenty (20) minutes, unless extended by the Committee, is allocated for each subject discussed. Persons wishing to speak are asked to complete "A Request to Speak" card and present it to staff prior to the meeting. Subjects not on the agenda may be introduced at this time, but no action shall be taken on any item not appearing on the agenda unless the action is authorized by Government Code section 54954.2(b). Please state your name for the record.

5. Presentations

a. Overview Presentation of Bond and Bylaws

Presented by Alejandro Alvarez, Chief Administrative Officer – Business and Administrative Services.

b. Citizens' Bond Oversight Committee Overview Presentation

Presentation regarding the role, function, formation, structure, and responsibility of the CBOC, along with the responsibility of CBOC members. Presented by Sarine A. Abrahamian, Esq., of Orbach Huff Suarez & Henderson LLP.

6. Future Meeting Dates

Next Tentative Meeting - _____ - p.m.

7. Adjournment

Adjourn the Meeting of the Regular Citizens' Bond Oversight Committee of Thursday, February 16, 2017.

Move _____ Second _____ Vote _____

Members

- Ms. Luz Barajas**
- Ms. Tracie Brown**
- Dr. Michael Hopwood**
- Dr. Willie O. Jones**
- Mr. Jose Luevano**
- Mr. Samuel Salcedo**
- Mrs. Marjorie A. Shipp**

<u>Yes</u>	<u>No</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Time: _____ p.m.

**COMPTON UNIFIED SCHOOL DISTRICT
MEASURE S**

**Citizens' Bond Oversight Committee
Bylaws**

COMPTON UNIFIED SCHOOL DISTRICT
MEASURE S CITIZENS' BOND OVERSIGHT COMMITTEE
BYLAWS

SECTION I
COMMITTEE ESTABLISHED

The Compton Unified School District ("District") was successful at the election conducted on November 3, 2015 in obtaining authorization from the District's voters to issue up to \$350 million of the District's general obligation bonds ("Measure S"). The election was conducted pursuant to Article XIII A, Section 1, subdivision (b)(3) of the California Constitution, which allows a 55% majority to pass the bond ("Proposition 39"). Pursuant to Section 15278 of the Education Code, the District is now obligated to establish an "independent citizens' oversight committee" in order to satisfy the accountability requirements of Proposition 39.

The District's Board of Education ("Board") hereby establishes the Measure S Citizens' Bond Oversight Committee which shall have the duties and rights set forth in these Bylaws.

SECTION II
NAME AND LOCATION

- 2.1. The name of the committee shall be the Measure S Citizens' Bond Oversight Committee ("Committee"). The Committee was established by Resolution No. 15/16-119 of the Board, pursuant to the passage of Measure S on November 3, 2015, by the electorate of the District.
- 2.2. The office of the Committee shall be located at 501 S. Santa Fe Avenue, Compton, California.

SECTION III
PURPOSE

- 3.1. Pursuant to Education Code section 15278, the purpose of the Committee is to inform the public and the Board regarding the expenditure of Measure S bond proceeds. The Committee shall actively review and report on the proper expenditure of taxpayers' money for school construction, and advise the public as to whether the District is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- 3.2. The Committee shall convene to provide oversight for, but not limited to, the following:
 - A. Ensuring that Measure S bond proceeds are expended only for the purposes described in paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

- B. Ensuring that Measure S bond proceeds are not used for any teacher or administrative salaries or other school operating expenses.

**SECTION IV
COMMITTEE ACTIVITIES**

4.1. The Committee shall engage in any of the following activities in furtherance of its purpose:

- A. Actively review and report on the proper expenditure of taxpayers' money for school construction.
- B. Advise the public as to whether the District is in compliance with the requirements of Article XIII A of the California Constitution.
- C. Conduct all business in accordance with the provisions of the Ralph M. Brown Public Meeting Act, California Government Code sections 54950 *et seq.* ("Brown Act"), which shall include the posting of agendas and minutes of the Committee meetings on the District's website.
- D. Provide for communication with and from the community on all issues related to Measure S.
 - 1. The Committee shall issue an Annual Report of its activities to the Board. Each Annual Report shall concern the events of the preceding calendar year and shall be distributed within sixty (60) days of the end of the relevant calendar year.
 - 2. In addition, the Committee may prepare, approve, and distribute other progress reports of its activities, findings, and recommendations to the Superintendent, the Board, and the public. If in conducting its duties and activities, the Committee finds it necessary to report to the Board on any item it deems to be of immediate concern, the Committee may request that the Board call a special Board meeting as soon as possible in accordance with the provisions of the Brown Act.
 - 3. Committee reports shall be posted on the District's website.
- E. All documents received and reports issued by the Committee shall be made available for public viewing on the District's website.

4.2. In furtherance of its purpose, and pursuant to Education Code section 15278, the Committee may engage in the following activities:

- A. Receive and review copies of the annual, independent financial/performance audits.

- B. Inspect school facilities and grounds to ensure that Measure S bond proceeds are expended in compliance with paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
 - C. Receive and review copies of any deferred maintenance proposals or plans developed by the District including any reports required by Education Code section 17584.1.
 - D. Review efforts by the District to maximize Measure S bond proceeds by implementing cost-saving measures, including, but not limited to, all of the following:
 - 1. Mechanisms designed to reduce the costs of professional fees.
 - 2. Mechanisms designed to reduce the costs of site preparation.
 - 3. Mechanisms designed to reduce costs by incorporating efficiencies in school site design.
 - 4. Recommendations regarding the joint use of core facilities.
 - 5. Recommendations regarding the use of cost-effective and efficient reusable facility plans.
- 4.3. The Committee may review any documents and proposals related to the expenditure of Proposition S proceeds and make recommendations in accordance with its purpose and activities, as stated in these Bylaws, Measure S and Proposition 39.

**SECTION V
DISTRICT DUTIES AND SUPPORT**

- 5.1. The Board shall have the following duties reserved to it, and the Committee shall have no jurisdiction over the following types of activities:
- A. Approval of construction contracts.
 - B. Approval of construction change orders.
 - C. Appropriation of construction funds.
 - D. Handling of legal matters.
 - E. Approval of construction plans and schedules.
 - F. Approval of the sale of bonds.
- 5.2. The District shall provide necessary administrative and technical support to the Committee as shall be consistent with the Committee's purpose, including but not limited to:

- A. Preparation of and posting of public notices as required by the Brown Act, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the Board.
- B. Provision of a meeting room, including any necessary audio/visual equipment.
- C. Preparation and copies of any document or meeting materials.
- D. Retention of all Committee records.

**SECTION VI
COMMITTEE RULES AND PROCEDURES**

- 6.1. **Calling Meetings.** Committee meetings shall be scheduled on a regular basis by majority vote of the Committee. In addition, special meetings may be called by the Chair or Vice Chair, or by any group of Committee members whose number represents a quorum, and if approved by the Board. All Committee meetings shall be arranged through the District-provided administrative services and be noticed in accordance with the Brown Act. Meetings may be adjourned when a quorum is not present.
- 6.2. **Agendas.**
 - A. Agendas for Committee meetings shall be prepared by the Chair. All documents applicable to agenda items shall be distributed in advance of meetings.
 - B. Any member of the Committee may request, and the Chair shall then place an item on a future agenda if the item is within the purview of the Committee.
 - C. Agendas may include a consent calendar for routine, non-controversial items. These items must be clearly identified on published agendas. Any member of the Committee or public may request at the meeting that an item be pulled for discussion.
 - D. After roll-call and the establishment of a quorum, meetings will begin with a consent calendar.
- 6.3. **Quorum.** Actions may be undertaken at a meeting only if a quorum of seated members is present. A quorum is established when any whole number of Committee members greater than half the seated members is present. "Seated members" means the number of members set by the Board, less any who have resigned or been removed.
- 6.4. **Committee Voting.** Unless otherwise specified in these Bylaws, an action item properly placed on the agenda may be approved by a simple majority of Committee members in attendance, a quorum being present. Members may not vote by absentee or proxy.
- 6.5. **Rules of Procedure.** Meetings shall be conducted with courtesy and decorum.

- 6.6. California's Open Meeting Law. All meetings of the Committee shall be open to the public and shall be noticed and conducted in strict compliance with the Brown Act.
- 6.7. Public Participation. Any member of the public present at a meeting may address the Committee. The Chair may, at her/his discretion, choose in advance to place an equal time limit on all speakers.
- A. If a member of the audience has addressed the Committee on matters which are not on the posted agenda for that meeting, members shall refrain from discussing such matters. If the non-agenda matter raised by a member of the public concerns an issue that is within the subject matter jurisdiction of the Committee, any member may request that the Committee vote to place that matter on a future agenda.
 - B. Persons addressing the Committee shall address the Committee as a whole and shall not direct comments to individual members of the Committee or to members of the audience.
 - C. In the event of disorderly conduct by members of the public, the Committee may order the meeting room cleared pursuant to Government Code section 54957.9.
- 6.8. Minutes. Minutes of Committee proceedings and all documents received and reports issued shall be a matter of public record and the District shall make them available on the District's website. The District shall provide administrative services to assist the Committee Secretary in preparation, distribution, and posting of minutes for all Committee meetings. Minutes published before adoption by the Committee shall always be labeled "Unadopted Draft Minutes."
- 6.9. Attendance. Regular attendance at Committee and applicable subcommittee meetings is a fundamental obligation of every member of the Committee. Absences are disruptive to Committee activity and representation. Failure to attend two (2) consecutive meetings without acceptable reason announced in advance shall constitute due cause for member removal.
- A. Members anticipating an absence must call or email the Committee Chair or Secretary no later than 24 hours before the scheduled meeting.
 - B. Committee attendance reports will be distributed annually and upon request by the Chair.
- 6.10. Committee Reports.
- A. The Committee shall prepare regular reports on its activities. A report shall be issued to the Board at least once each year. Upon completion of all bond projects, the Committee Secretary shall prepare or cause to be prepared a final written report summarizing its activities and conclusions.

- B. The Committee shall actively review and report on the expenditure of taxpayers' money for school construction in accordance with voter approved projects. All such reports, written and/or oral, that represent the Committee's position must proceed from Committee review, be duly approved as to substance by an affirmative vote of not less than two-thirds of the members present at a Committee meeting, the matter having been placed on the agenda and a quorum being present, and be faithfully articulated to the public only by the Committee Chair or an approved designee.
- C. Reports of minority viewpoints will be allowed. All such reports, written and/or oral, that represent the minority's position must be reviewed, be duly approved as to substance without prejudice by a vote of the Committee, and be faithfully articulated to the public only by a designated minority spokesperson.
- D. To avoid the need for minority reports, and to maximize working relationships and public confidence in the Committee, all due diligence should be pursued to resolve divisive issues during the review process, thereby attaining fullest possible Committee support for the content of public reports.
- E. Any member of the Committee may speak as an individual on Measure S issues, but must clearly state for the record that such statements are their own personal views which do not necessarily represent those of the Committee or the District.

SECTION VII SUBCOMMITTEES

The Committee may, with a majority vote, form or disband subcommittees (standing or ad hoc) to perform specific parts of its purpose and duties, such as site inspections or issuing specific reports. The Chair shall appoint all subcommittee members. Subcommittees shall elect their own chairs and vice-chairs. Subcommittee meetings may proceed only when a quorum is present, a quorum being defined as half-plus-one of the full number of subcommittee members. Subcommittee chairs shall be responsible for calling its meetings, preparing its agendas, noticing its members, and delivering timely reports of subcommittee actions to the Committee. Subcommittee meetings shall be conducted in accordance with the adopted Committee Rules and Procedures pursuant to these Bylaws.

- A. A standing subcommittee undertakes ongoing duties in preparation for deliberation by the Committee. All standing subcommittees must fully comply with the Brown Act, irrespective of their number of members. Membership can include any number up to the full membership of the Committee.
- B. An ad hoc subcommittee is temporary in nature. They may be formed to undertake specific, one-time duties in preparation for deliberation by the Committee. An ad hoc subcommittee shall be automatically disbanded upon acceptance of its final report to the Committee. Membership on ad hoc

subcommittees will be limited to less than a quorum of the Committee and need not comply with Brown Act noticing.

SECTION VIII AMENDMENTS

- 8.1. These Bylaws shall become effective upon approval of the Board and ratification by the Committee.
- 8.2. These Bylaws may be amended by an affirmative vote of not less than two-thirds of the members present at a Committee meeting at which said amendment has been agendized and a quorum is present. Any amendment of these Bylaws shall only become effective if and when it is approved by the Board.

SECTION IX COMMITTEE SELECTION AND COMPOSITION

- 9.1. The Board shall have sole discretion to select, appoint and remove Committee members and to determine its final size. The Committee shall consist of a minimum of seven (7) members and no more than fifteen (15) members, appointed by the Board after an open and public recruitment process. Employees, officials, vendors, contractors, or consultants of the District are not eligible for voting or active membership on the Committee.
- 9.2. Per Education Code sections 15278 – 15282, the Committee shall include, at least:
 - A. One member who is active in a business organization representation the business community located with the District.
 - B. One member who is active in a senior citizens' organization.
 - C. One member shall be active in a bona fide taxpayers' organization.
 - D. One member who is a parent or guardian of a child enrolled in the District.
 - E. One member who is a parent or guardian of a child enrolled in the District and active in a parent-teacher organization or school site council.
- 9.3. A member originally appointed to serve a term in one of these categories, during the course of the term, no longer qualifies for that category, must so notify the Board and resign from the Committee.
- 9.4. Committee members may not hold any incompatible office or position during their term of membership, pursuant to Government Code sections 1125 *et seq.* Committee members shall abide by the conflict of interest prohibitions contained in Article 4 of Division 4, of Title I (commencing with Section 1090) of the Government Code. Any member shall disclose immediately any possible or potential conflict of interest to the Committee. A

Committee member's failure to disclose any possible or potential conflict of interest when known may result in the member's removal from the Committee.

SECTION X TERMS OF OFFICE

- 10.1. Pursuant to Education Code section 15282, Committee members shall serve for a term of two (2) years and for no more than three (3) consecutive terms. Should a member resign her/his position before her/his term matures, the Board will appoint a new member to complete the term.
- 10.2. The Committee members shall not be compensated for their services.

SECTION XI REMOVAL FROM OFFICE

- 11.1. The Board may remove any Committee member, for cause, including excessive unexcused absences, or for failure to comply with the prohibition against conflict of interest as set forth in these Bylaws. Excessive unexcused absences are defined as unexcused absences for three consecutive regularly scheduled meetings. Upon a member's removal, her/his seat shall be declared vacant. The Board, in accordance with the established replacement process set forth in these Bylaws, shall fill any vacancies on the Committee.
- 11.2. Any Committee member may request that the removal of another Committee member be placed on the agenda for the Committee's next meeting and may, at that meeting, introduce a motion to remove said member from the Committee for cause (as defined above). Specific cause must be cited in the meeting agenda and motion for removal.

SECTION XII REPLACEMENT OF COMMITTEE MEMBER

- 12.1. Vacancies on the Committee shall exist on the death, resignation, or upon excessive unexcused absences of any member. Any member may resign effective upon giving written notice to the Chair of the Committee, or the Vice-Chair of the Committee, unless the notice specifies a later time for the effectiveness of such resignation.
 - A. Vacancies on the Committee may only be filled by the Board through an application and interview process.
 - B. If a Committee position becomes vacant, the Committee Chair shall request that the Board appoint a replacement.
- 12.2. A replacement Committee member may be appointed by the Board if one or more of the following events occurs:

- A. A Committee member submits a written resignation to the Board, with a copy to the Committee Chair.
- B. The Committee approves a motion to remove a member for cause. A motion to remove a member shall be approved by an affirmative vote of not less than two-thirds of the members present at a Committee meeting, the matter having been placed on the agenda and a quorum being present. The motion and its result shall be communicated in writing to the member under consideration and to the Board President within one (1) week after the meeting that the motion was approved. Removal shall be effective immediately upon passing the motion. If the motion fails, the member under consideration cannot be removed by another vote of the Committee based on the specific bases for cause used for that initial vote.

SECTION XIII COMMITTEE OFFICERS

- 13.1. Officers of the Committee shall be a Chair, a Vice-Chair, and a Secretary. The Committee may choose to establish other elected positions by amending these Bylaws.
- 13.2. At the Committee's first meeting following July 1st of each year, the Committee shall place into nomination and elect a Chair, a Vice-Chair, and a Secretary. If the Committee amends these Bylaws to establish other elected positions, their election shall take place at the same meeting as the elections of the Chair, Vice-Chair, and the Secretary.
- 13.3. The Committee Chair, Vice-Chair, and Secretary shall have the following duties:
 - A. Committee Chair Duties
 - 1. The Chair shall call Committee meetings.
 - 2. The Chair shall establish the agenda for each Committee meeting.
 - 3. The Chair shall preside over each Committee meeting, and follow the Rules of Procedure.
 - 4. The Chair shall, upon willing concurrence of candidates, appoint the members of each Subcommittee that the Committee chooses to form.
 - 5. The Chair shall attend, or appoint another Committee member to attend, meetings of the Board at which Measure S planning, revenue, expenditure, reporting, and related budgetary issues are placed on the agenda.
 - 6. The Chair, or her/his Committee-approved designee shall serve as spokesperson for the Committee in all representations of the Committee to the public, the Board, and the media.
 - 7. The Chair is an ex-officio member of all subcommittees.

B. Committee Vice-Chair

1. The Vice-Chair shall perform each of the duties of the Chair as necessary in the absence of the Chair.

C. Committee Secretary

1. Subject to review by the Chair before publishing, the Secretary shall provide oversight in the preparation, recording, and distribution by District-provided administrative services of the following documents in accordance with the Brown Act:
 - a. Committee meeting agendas;
 - b. All reports, materials, and meeting packets as required by or addressed to the Committee;
 - c. The minutes of Committee meetings;
 - d. All written material submitted by the public during Committee meetings;
 - e. All official correspondence addressed to the Committee;
 - f. Reports adopted by the Committee;
 - g. Committee attendance records.
2. The Secretary shall take and record roll at the beginning of each Committee meeting to determine the existence of a quorum. If a quorum ceases to exist during a meeting, the Secretary shall immediately inform the Chair.

- 13.4. The Vice-Chair will accede to Chair when a vacancy occurs in that office. In the event of a vacancy in the office of Vice-Chair or Secretary, the position will be filled by election, placed on the agenda at the next Committee meeting.

**SECTION XIV
TERMINATION**

- 14.1. The Committee shall automatically terminate and disband at the earlier of the date:
- A. All bond proceeds have been expended; or
 - B. All projects funded by Measure S bond proceeds are complete.
- 14.2. At the time of the termination of the Committee, the Committee shall prepare a final report of findings and recommendations to be presented and received by the Board at a regularly scheduled Board meeting within sixty (60) days of termination.

COMPTON UNIFIED SCHOOL DISTRICT
ITEM NO. 15/16-119

RESOLUTION NO. 15/16-22

RESOLUTION AUTHORIZING PROCESS FOR FORMATION OF
A CITIZEN'S OVERSIGHT COMMITTEE PURSUANT TO
EDUCATION CODE SECTION 15278, *et seq.*

January 26, 2016

WHEREAS, on November 3, 2015, the registered voters residing within the Compton Unified School District ("District") approved Measure S, authorizing the District to sell up to \$350,000,000 in general obligation bonds.

WHEREAS, pursuant to Education Code § 15278, *et seq.*, the Board of Trustees ("Board") is required to establish and appoint a Citizen's Oversight Committee ("COC") within 60 days after the Board enters certification of the November 3, 2015 election results for Measure S into the Board's Minutes.

WHEREAS, pursuant to Education Code § 15278, *et seq.*, the statutory purpose of the COC shall be to inform the public concerning the expenditure of bond revenues, actively review and report on the proper expenditure of taxpayers' money for school construction, and advise the public as to whether District is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

WHEREAS, pursuant to Education Code § 15278, *et seq.*, the COC must consist of at least seven members who shall serve for a minimum of two years without compensation for a maximum of three consecutive terms, and shall at minimum consist of members who are: (1) active in a business organization representing the business community located within the District; (2) active in a senior citizens' organization; (3) active in a bona fide taxpayers' organization; (4) the parent or guardian of a child enrolled in the District; and (5) both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the Parent Teacher Association or school site council.

WHEREAS, the Board desires to begin the process to establish a COC within the 60 day period required by law.

NOW THEREFORE, IT IS HEREBY RESOLVED THAT the Board finds the above recitals are true.

IT IS FURTHER RESOLVED THAT the Board welcomes the input, nominations and applications from the Compton Unified School District community for membership on the COC. The Superintendent is directed to make publicly available to the community a standard questionnaire and application for prospective membership on the COC.

ITEM NO. 15/16-119
RESOLUTION NO. 15/16-22
RESOLUTION AUTHORIZING FORMATION OF CITIZEN'S OVERSIGHT COMMITTEE PURSUANT TO EDUCATION CODE §
15278, *et seq.*
January 26, 2016

IT IS FURTHER RESOLVED THAT the target membership of the COC shall be fourteen (14) members and shall be appointed pursuant to the following procedure: (1) Each Trustee shall be entitled to nominate one person to serve on the COC; (2) each nominee shall then be submitted for approval to the Board and appointed if approved by a majority vote; (3) if a nominee is not approved, the Trustee making the unsuccessful nomination shall be entitled to nominate a second candidate; (4) if a second nominee from the same Trustee is not successfully appointed, then nominations for the candidate shall be open to any Trustee until seven members are successfully appointed. This process shall continue until the appointed COC members meet the representative criteria of Education Code section 17278, *et seq.* Once the first seven members are appointed to the COC, this process shall be repeated in an effort to meet the target of fourteen total members on the COC, as well as, meet the statutory requirements for membership type. If after this process the statutory minimum membership has not been successfully appointed, the Board will discuss delegation of this power of appointment to the Superintendent to complete the membership appointment to the COC in order to comply with applicable law.

IT IS FURTHER RESOLVED THAT the Board directs staff to propose appropriate by-laws establishing the policies and regulations of the COC, which shall be placed on the agenda for approval within 60 days of this Resolution.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Compton Unified School District on the 26th day of January, 2016, by the following vote:

AYES: 5

NOES: 1

ABSTENTIONS: 0



Salma Zurita,
President

Attested to:



Margie Garrett,
Clerk



COMPTON

UNIFIED SCHOOL DISTRICT

Facilities, Maintenance, Operations & Transportation

MEASURE S CITIZENS' BOND OVERSIGHT COMMITTEE MEETING AGENDA

December 14, 2017

4:00 pm

Room #132 – Superintendent’s Conference Room

Note: Assistance for the Disabled: Please contact the Deputy Superintendent’s Office at (310) 639-4321 Ext. 55350 and ask for Eliana Roaro, at least 24 hours before the scheduled Citizens’ Bond Oversight Committee (“CBOC”) meeting to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public Asset Management Advisory Committee meeting in the Room #132.

1. Call to Order

Time: _____ p.m.

2. Introduction

Alejandro Alvarez

3. Roll Call

Members

Ms. Tracie Brown

Dr. Willie O. Jones

Mr. Jose Luevano

Mr. Samuel Salcedo

Mrs. Marjorie A. Shipp

Mr. Mitchel R. Weinbaum

Staff

Darin Brawley, Superintendent

Alejandro Alvarez, Deputy Superintendent

Nathaniel C. Holt, Chief Facilities Officer, Facilities Dept.

Alvin Jenkins, Senior Director, Facilities Dept.

4. Review/Approval of Draft Minutes of February 16, 2017 Meeting

Move _____ Second _____ Vote _____

<u>Members</u>	<u>Yes</u>	<u>No</u>
<i>Ms. Tracie Brown</i>	_____	_____
<i>Dr. Willie O. Jones</i>	_____	_____
<i>Mr. Jose Luevano</i>	_____	_____
<i>Mr. Samuel Salcedo</i>	_____	_____
<i>Mrs. Marjorie A. Shipp</i>	_____	_____
<i>Mr. Mitchel R. Weinbaum</i>	_____	_____

5. Public Comment (Only for those matters included on the Agenda)

NOTE: Remarks are limited to three (3) minutes, unless extended further or limited by vote of the Committee. A maximum of twenty (20) minutes, unless extended by the Committee, is allocated for each subject discussed. Persons wishing to speak are asked to complete "A Request to Speak" card and present it to staff prior to the meeting. Subjects not on the agenda may be introduced at this time, but no action shall be taken on any item not appearing on the agenda unless the action is authorized by Government Code section 54954.2(b). Please state your name for the record.

6. Presentations

a. Update of Measure S Bond Expenditures/Current Financials

Presented by Alejandro Alvarez, Chief Administrative Officer – Business and Administrative Services.

b. Review of CBOC Bylaws

Presented by Sarine A. Abrahamian, Esq., of Orbach Huff Suarez & Henderson LLP.

6. Next Tentative Meeting: February 22, 2018 at 4:00 p.m.

7. Adjournment - Adjourn the Meeting of the Citizens' Bond Oversight Committee of Thursday, December 14, 2017.

Move _____ Second _____ Vote _____

<u>Members</u>	<u>Yes</u>	<u>No</u>
<i>Ms. Tracie Brown</i>	_____	_____
<i>Dr. Willie O. Jones</i>	_____	_____
<i>Mr. Jose Luevano</i>	_____	_____
<i>Mr. Samuel Salcedo</i>	_____	_____
<i>Mrs. Marjorie A. Shipp</i>	_____	_____
<i>Mr. Mitchel R. Weinbaum</i>	_____	_____

Time: _____ p.m.



COMPTON

UNIFIED SCHOOL DISTRICT

Facilities, Maintenance, Operations & Transportation

MEASURE S CITIZENS' BOND OVERSIGHT COMMITTEE MEETING - MINUTES

Thursday, February 16, 2017

Room #132

Call to Order

The Measure S Citizen's Bond Oversight Committee meeting was called to order by Facilitator, Mr. Alejandro Alvarez, Deputy Superintendent/CAO – Business and Administrative Services at 3:15 p.m. in the Superintendent's Conference. Mr. Alvarez thanked members for their presence and informed the committee that bilingual (English/Spanish) interpreting services will be provided for members who required it.

Roll Call

The following members were in attendance:

Ms. Luz Barajas

Ms. Tracie Brown

Dr. Willie O. Jones

Mr. Samuel Salcedo

Mrs. Marjorie A. Shipp

Committee Members Absent:

Dr. Michael Hopwood

Mr. Jose Luevano

Comments from the Public

Mr. Raymond Cooper addressed the committee about his concerns regarding the oversight of expenditures as these will be reported to the committee after the fact. He inquired about the committee's ability in making decisions relating to expenditures and reviewing invoices for better control by line items and not whole expenditures. It's explained that it is important to compare purchase orders to invoices and track money through purchase orders and change orders, of annual audit, to match book of records.

Ms. Tracie Brown added that Mr. Cooper's suggestions were a good idea and she would like the Committee to receive purchase orders along with work orders including all materials purchased.

Presentations

a. Overview Presentation of Bond and Bylaws

Mr. Alejandro Alvarez, Deputy Superintendent/CAO – Business and Administrative Services explained the process of bond initiative and the role of the committee: The bond passed in November 2015; a Facilities needs assessment was conducted; as a result, Compton High School and Jefferson Elementary School would be redone, as well as some work at Roosevelt Elementary School. Twenty Million dollars of that bond will be used for up front for architecture and seismic studies. A third party will be conducting audit of bond expenditures. The Committee's is responsible for overseeing bond expenditures.

Dr. Jones requested a copy of the Ballot Measure.

b. Citizens' Bond Oversight Committee Overview Presentation

The Committee heard a presentation by Sarine Abrahamian, Esq. of Orbach Huff Suarez & Henderson LLP regarding the role of the CBOC members and staff, collectively and individually.

Mrs. Shipp expressed her opinion that the lowest possible bidder on a project may not always be the best; change orders occur and in essence then becomes a higher bid, citing unforeseen conditions.

Ms. Abrahamian explained that the District has other procurement methods to select from regarding the process.

Mr. Jenkins informed the committee that since this is a new construction project, meaning everything will be new, change orders should be minimal.

Mr. Alvarez emphasized that the District will not change any on the plans thus reducing change orders.

Mrs. Shipp expressed the need of a qualified Project Manager based on her observations.

Mr. Jenkins responded with stating that it is a critical role that the Board of Trustees will decide on. Also that the role of this Committee is to oversee the expenditures as to the Bond Measure.

Ms. Shipp asked how often will the Committee receive reports and how long will it take to build Compton High School.

Mr. Alvarez explained that the District will provide reports with what has been spent. Also, a list of priorities will be presented to the Committee. He assured the committee about the District's commitment on transparency specifically as it pertains to reports and other documents. As to the length of time for construction of Compton High School, the District is exploring different methods of relocation of student population during construction.

Future Meeting Dates

Next Tentative Meeting – May 25, 2017 at 4:00 p.m.

Other Tentative dates include:

Thursday, August 24, 2017

Thursday, November 16, 2017

Thursday, February 22, 2018

Adjournment

The meet was adjourned at 4:10 p.m. Passed with a motion by Ms. Shipp and a second by Mr. Salcedo. The vote was unanimous.

APPROVED



COMPTON

UNIFIED SCHOOL DISTRICT

Facilities, Maintenance, Operations & Transportation

MEASURE S CITIZENS' BOND OVERSIGHT COMMITTEE MEETING AGENDA

March 22, 2018

4:30 pm

Room #132 – Superintendent’s Conference Room

Note: Assistance for the Disabled: Please contact the Deputy Superintendent’s Office at (310) 639-4321 Ext. 55350 and ask for Eliana Roaro, at least 24 hours before the scheduled Citizens’ Bond Oversight Committee (“CBOC”) meeting to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public Asset Management Advisory Committee meeting in the Room #132.

1. Call to Order

Time: _____ p.m.

2. Introduction

Alejandro Alvarez

3. Roll Call

Members

Ms. Tracie Brown

Dr. Willie O. Jones

Mr. Jose Luevano

Mr. Samuel Salcedo

Mrs. Marjorie A. Shipp

Mr. Mitchel R. Weinbaum

Staff

Darin Brawley, Superintendent

Alejandro Alvarez, Deputy Superintendent

Nathaniel C. Holt, Chief Facilities Officer, Facilities Dept.

Alvin Jenkins, Senior Director, Facilities Dept.

4. Review/Approval of Draft Minutes of December 14, 2017 Meeting

5. Public Comment

NOTE: Remarks are limited to three (3) minutes, unless extended further or limited by vote of the Committee. A maximum of twenty (20) minutes, unless extended by the Committee, is allocated for each subject discussed. Persons wishing to speak are asked to complete "A Request to Speak" card and present it to staff prior to the meeting. Subjects not on the agenda may be introduced at this time, but no action shall be taken on any item not appearing on the agenda unless the action is authorized by Government Code section 54954.2(b). Please state your name for the record.

6. Election of Officers – Chair, Vice-Chair, Secretary

7. Delegation of Committee’s secretary’s duties to Eliana Roaro, District’s Sr. Administrative Technician for Facilities Department

8. Presentations

a. Update of Measure S Bond Expenditures/Current Financials

b. Annual Audit - Presented by Alejandro Alvarez, Chief Administrative Officer – Business and Administrative Services.

9. Next Tentative Meeting Dates for 2018:

10. Adjournment - Adjourn the Meeting of the Citizens’ Bond Oversight Committee of Thursday, March 22, 2018 **Time:** _____ **p.m.**

Move _____

Second _____

Vote _____



COMPTON

UNIFIED SCHOOL DISTRICT

Facilities, Maintenance, Operations & Transportation

MEASURE S CITIZENS' BOND OVERSIGHT COMMITTEE MEETING - MINUTES

Thursday, December 14, 2017

Room #132

Call to Order

The Measure S Citizens' Bond Oversight Committee meeting was called to order by Facilitator, Dr. Alejandro Alvarez, Deputy Superintendent/CAO, Business Services Department at 4:09 p.m. in the Superintendent's Conference Room #132.

Roll Call

The following members were in attendance:

- Dr. Willie O. Jones
- Mr. Jose Luevano
- Mr. Samuel Salcedo *Arrived at 4:16 p.m.*
- Mrs. Marjorie A. Shipp
- Mr. Mitchel R. Weinbaum

Committee Members Absent: Ms. Tracie Brown

Review/Approval of Draft Minutes of February 16, 2017.

Mr. Jose Luevano **Motioned** to approve the Meeting minutes from February 16, 2017. The motion was **Seconded** by Ms. Marjorie A. Shipp. **MOTION PASSED**

Roll Call Vote:

Committee Member	Yes	No	Abstention	Absent
Brown				X
Jones	X			
Luevano	X			
Salcedo	X			
Shipp	X			
Weinbaum			X	

Public Comments

Dr. Alvarez observes and states that there are no community members present at the meeting to comment.

Presentation by Dr. Alejandro Alvarez – Update of Measure S Bond Expenditures/ Current Financials

Dr. Alvarez reviewed the Expenditure Report for Fund 21 beginning with the contracted services. DLR has been selected as the District's Architect of Record for the building of Compton High School and has billed to date \$939,198.60. Also, Meridian Consultants will be providing the CEQA Report along with Geotech environmental testing provided by Ninyo & Moore.

Architect fees were paid to the 3 competing firms to provide the District with renderings and plans for Compton High School. Legal fees are paid to Orbach Huff Suarez & Henderson LLP for variety of projects, to foresee any issues that may arise and assist in CEQA process. The Citi National Bank line item is for an escrow payment toward a property located on Alondra Blvd. that the District is in the process of purchasing. The District is considering acquiring the properties on north side of Alondra Blvd. between Acacia and Oleander for a potential expansion of CHS and to place the new performing arts center.

Ms. Shipp asked if that section would be large enough for a Performing Arts Center.

Dr. Alvarez replied the Performing Arts Center could potentially include Cocoa street as well.

Ms. Abrahamian stated the District is only investigating the purchasing of the properties and has only begun escrow for the car wash property.

Ms. Shipp asked if the acquisition of the properties was being funded by the Bond Measure or the Donation made from Dr. Dre.

Ms. Abrahamian responded the car wash property is being purchased with the Bond Measure funds and the donated funds could potentially be going towards the construction of the Performing Arts Center.

Dr. Jones asks how many different entities/property owners is the District dealing with/investigating for a potential purchase.

Ms. Abrahamian responded with eight property owners.

Dr. Jones what position does the District have if not all properties are acquired?

Dr. Alvarez responded with if not all the properties are acquired, the District could potentially turn the purchased property into additional parking for the Performing Arts Center.

Dr. Jones asked how much space does the District need?

Ms. Abrahamian responded with the District has a few different options. Ideally, the District would like to have the Performing Arts Center on that end on the property.

Dr. Jones asked what was the time limit for the project.

Dr. Alvarez stated the Bond Structure is set up that would make the funds available in November of 2019 and construction can begin in early 2020. Also, the architect has to submit plans to DSA for approval.

Review of CBOC Bylaws

Ms. Abrahamian reviewed Section 6.3 of the CBOC Bylaws as follows, “Quorum. Actions may be undertaken at a meeting only if a quorum of seated members is present. A quorum is established when any whole number of Committee members greater than half the seated members is present. "Seated members" means the number of members set by the Board, less any who have resigned or been removed.’

Also, Section 6.4 of the CBOC Bylaws as follows, “Committee Voting. Unless otherwise specified in these Bylaws, an action item properly placed on the agenda may be approved by a simple majority of Committee members in attendance, a quorum being present. Members may not vote by absentee or proxy.”

Continuing with Section 6.7 of the CBOC Bylaws as follows, “Public Participation. Any member of the public present at a meeting may address the Committee. The Chair may, at her/his discretion, choose in advance to place an equal time limit on all speakers.”

On the next CBOC meeting agenda will have the voting of the Committee Officers, Chair, co-chair, and secretary.

Also, Section 6.8 of the CBOC Bylaws as follows, “Minutes. Minutes of Committee proceedings and all documents received and reports issued shall be a matter of public record and the District shall make them available on the District's website. The District shall provide administrative services to assist the Committee Secretary in preparation, distribution, and posting of minutes for all Committee meetings. Minutes published before adoption by the Committee shall always be labeled "Unadopted Draft Minutes."

Section 8 Amendments of the CBOC Bylaws as follows, “These Bylaws shall become effective upon approval of the Board and ratification by the Committee. These Bylaws may be amended by an affirmative vote of not less than two-thirds of the members present at a Committee meeting at which said amendment has been agendized and a quorum is present. Any amendment of these Bylaws shall only become effective if and when it is approved by the Board.”

Section 9 Committee selection and composition of the CBOC Bylaws, “The Board shall have sole discretion to select, appoint and remove Committee members and to determine its final size. The Committee shall consist of a minimum of seven (7) members and no more than fifteen (15) members, appointed by the Board after an open and public recruitment process. Employees, officials, vendors, contractors, or consultants of the District are not eligible for voting or active membership on the Committee.

Section 10 Terms of Office of the CBOC Bylaws as follows, “Pursuant to Education Code section 15282, Committee members shall serve for a term of two (2) years and for no more than three (3) consecutive terms. Should a member resign her/his position before her/his term matures, the Board will appoint a new member to complete the term. 10.2. The Committee members shall not be compensated for their services.”

Section 11 Removal from Office of the OBCO Bylaws as follows’ “The Board may remove any Committee member, for cause, including excessive unexcused absences, or for failure to comply with the prohibition against conflict of interest as set forth in these Bylaws. Excessive unexcused absences are defined as unexcused absences for three consecutive regularly scheduled meetings. Upon a member’s removal, her/his seat shall be declared vacant. The Board, in accordance with the established replacement process set forth in these Bylaws, shall fill any vacancies on the Committee.

11.2. Any Committee member may request that the removal of another Committee member be placed on the agenda for the Committee's next meeting and may, at that meeting, introduce a motion to remove said member from the Committee for cause (as defined above). Specific cause must be cited in the meeting agenda and motion for removal."

Section 12 Replacement of Committee Member of the CBOC reads as follows, "Vacancies on the Committee shall exist on the death, resignation, or upon excessive unexcused absences of any member. Any member may resign effective upon giving written notice to the Chair of the Committee, or the Vice-Chair of the Committee, unless the notice specifies a later time for the effectiveness of such resignation.

Section 13 Committee Officers of the OBOC as follows, "Officers of the Committee shall be a Chair, a Vice-Chair, and a Secretary. The Committee may choose to establish other elected positions by amending these Bylaws.

13.2. At the Committee's first meeting following July 1st of each year, the Committee shall place into nomination and elect a Chair, a Vice-Chair, and a Secretary. If the Committee amends these Bylaws to establish other elected positions, their election shall take place at the same meeting as the elections of the Chair, Vice-Chair, and the Secretary.

13.3. The Committee Chair, Vice-Chair, and Secretary shall have the following duties:

A. Committee Chair Duties

1. The Chair shall call Committee meetings.
2. The Chair shall establish the agenda for each Committee meeting.
3. The Chair shall preside over each Committee meeting, and follow the Rules of Procedure.
4. The Chair shall, upon willing concurrence of candidates, appoint the members of each Subcommittee that the Committee chooses to form.
5. The Chair shall attend, or appoint another Committee member to attend, meetings of the Board at which Measure S planning, revenue, expenditure, reporting, and related budgetary issues are placed on the agenda.
6. The Chair, or her/his Committee-approved designee shall serve as spokesperson for the Committee in all representations of the Committee to the public, the Board, and the media.
7. The Chair is an ex-officio member of all subcommittees.

B. Committee Vice-Chair

1. The Vice-Chair shall perform each of the duties of the Chair as necessary in the absence of the Chair.

C. Committee Secretary

1. Subject to review by the Chair before publishing, the Secretary shall provide oversight in the preparation, recording, and distribution by District-provided administrative services of the following documents in accordance with the Brown Act:

- a. Committee meeting agendas;
- b. All reports, materials, and meeting packets as required by or addressed to the Committee;
- c. The minutes of Committee meetings;
- d. All written material submitted by the public during Committee meetings;
- e. All official correspondence addressed to the Committee;
- f. Reports adopted by the Committee;
- g. Committee attendance records.

2. The Secretary shall take and record roll at the beginning of each Committee meeting to determine the existence of a quorum. If a quorum ceases to exist during a meeting, the Secretary shall immediately inform the Chair.

13.4. The Vice-Chair will accede to Chair when a vacancy occurs in that office. In the event of a vacancy in the office of Vice-Chair or Secretary, the position will be filled by election, placed on the agenda at the next Committee meeting."

Mr. Weinbaum asks regarding Section 6 Committee rules and procedures of the CBOC Bylaws, does the chairperson write the minutes, or should it be the secretary. How can a non-voting member write the minutes.

Ms. Abrahamian stated it will be addressed in the future.

Adjournment

The meet was adjourned at 4:46 p.m. Passed with **Motion** by Mr. Castaneda and **Second** by Mr. Weinbaum. The vote was unanimous.



COMPTON

UNIFIED SCHOOL DISTRICT

Facilities, Maintenance, Operations & Transportation

MEASURE S CITIZENS' BOND OVERSIGHT COMMITTEE MEETING AGENDA

June 21, 2018

4:30 pm

Room #109 – Human Resources Conference Room

Note: Assistance for the Disabled: Please contact the Deputy Superintendent’s Office at (310) 639-4321 Ext. 55350 and ask for Eliana Roaro, at least 24 hours before the scheduled Citizens’ Bond Oversight Committee (“CBOC”) meeting to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public Asset Management Advisory Committee meeting in the Room #109.

1. Call to Order

Time: _____ p.m.

2. Introduction

**Mr. Mitchel R. Weinbaum
Committee Chair**

3. Roll Call

Members

Ms. Tracie Brown

Dr. Willie O. Jones

Mr. Jose Luevano

Mr. Samuel Salcedo, Vice-Chair

Mrs. Marjorie A. Shipp, Secretary

Mr. Mitchel R. Weinbaum, Chair

Staff

Darin Brawley, Superintendent

Alejandro Alvarez, Deputy Superintendent

Nathaniel C. Holt, Chief Facilities Officer, Facilities Dept.

4. Review/Approval of Draft Minutes of March 22, 2018 Meeting

5. Public Comment

NOTE: Remarks are limited to three (3) minutes, unless extended further or limited by vote of the Committee. A maximum of twenty (20) minutes, unless extended by the Committee, is allocated for each subject discussed. Persons wishing to speak are asked to complete "A Request to Speak" card and present it to staff prior to the meeting. Subjects not on the agenda may be introduced at this time, but no action shall be taken on any item not appearing on the agenda unless the action is authorized by Government Code section 54954.2(b). Please state your name for the record.

7. Presentations

a. Update of Measure S Bond Expenditures/Current Financials

Presented by Alejandro Alvarez, Chief Administrative Officer – Business and Administrative Services.

8. Adjournment - Adjourn the Meeting of the Citizens' Bond Oversight Committee on Thursday, June 21, 2018 **Time:** _____ **p.m.**

Move _____ Second _____ Vote _____



C O M P T O N

UNIFIED SCHOOL DISTRICT

Facilities, Maintenance, Operations & Transportation

MEASURE S CITIZENS' BOND OVERSIGHT COMMITTEE MEETING - MINUTES

Thursday, March 22, 2018

Room #132

Call to Order

The Measure S Citizens' Bond Oversight Committee meeting was called to order by Facilitator, Dr. Alejandro Alvarez, Deputy Superintendent/CAO, Business Services Department at 4:30 p.m. in the Superintendent's Conference Room #132.

Roll Call

The following members were in attendance:

Dr. Willie O. Jones
Mr. Samuel Salcedo
Mrs. Marjorie A. Shipp
Mr. Mitchel R. Weinbaum

Committee Members Absent: Ms. Tracie Brown and Jose Luevano

Review/Approval of Draft Minutes of December 14, 2017.

Mr. Weinbaum **Motioned** to approve the Meeting minutes from December 14, 2017. The motion was **Seconded** by Dr. Jones. **MOTION PASSED**

Roll Call Vote:

Committee Member	Yes	No	Abstention	Absent
Brown				X
Jones	X			
Luevano				X
Salcedo	X			
Shipp	X			
Weinbaum	X			

Public Comments

Dr. Alvarez observes and states that there are no community members present at the meeting to comment.

Election of Officers

Officers were elected as follows:

- Committee Chair – Mitchel R. Weinbaum**
- Committee Vice-Chair – Samuel Salcedo**
- Committee Secretary – Marjorie A. Shipp**

Roll Call Vote: MOTION PASSED UNANIMOSLY

Committee Member	Yes	No	Abstention	Absent
Brown				X
Jones	X			
Luevano				X
Salcedo	X			
Shipp	X			
Weinbaum	X			

Delegation of Committee’s Secretary duties to Eliana Roaro, District’s Sr. Administrative Technician

Dr. Jones **Motioned** to approve the delegation of Secretary duties. The motion was **Seconded** by Ms. Shipp.

MOTION PASSED

Roll Call Vote: MOTION PASSED UNANIMOSLY

Committee Member	Yes	No	Abstention	Absent
Brown				X
Jones	X			
Luevano				X
Salcedo	X			
Shipp	X			
Weinbaum	X			

Update of Measure S Bond Expenditures/Current Financials and Annual Audit

Dr. Alvarez reviewed the Annual Audit performed by Christy White Associates for the Year Ended June 30, 2017. He stated as in Summary of Auditors’ Results, Financial Statements were “unmodified” and there were “no related findings” to local construction bonds in 2016-2017. He also mentioned the CEQA has not been finalized.

Ms. Shipp asked, how long have we been waiting for the CEQA to be finalized?

Dr. Alvarez stated the CEQA began in October 2017.

Ms. Abrahamian responded with CEQA usually takes around one year to complete and additional time to respond to any questions or concerns regarding the CEQA report or finding after it has been completed.

Ms. Shipp asked when will the Community see the bond money at work at the District?

Dr. Alvarez responded with the District has only issued 20 million dollars in bonds to pay the some of the upfront costs in preparing for the construction. The District plans on going back out to the market to sell bonds in December 2019 and are looking ahead to begin construction in the year 2020 depending on the results of the CEQA and the property value at the time.

Dr. Jones asked what the total amount of the bond authorized by the voters?

Dr. Alvarez replied with \$350 million dollars. The District has only issued 20 million which will be fully repaid by 2019 when the District plans to issue another 180 million.

Ms. Abrahamian added that the 20 million dollars was also used to acquire the Car wash property now owned by the District. Also mentioned that this Audit has been finalized and was presented to the Board of Trustees on March 14th Board Meeting.

The Citizens' Bond Oversight Committee agreed on the following Meeting Dates:

Thursday, June 21st at 4:30 pm

Thursday, September 20th at 4:30 pm

Thursday, December 13th at 4:30 pm (schedule 2019 meeting dates)

Adjournment

The meet was adjourned at 4:51 p.m. Passed with **Motion** by Ms. Shipp and **Second** by Mr. Salcedo. The vote was **unanimous**.