## COMPTON UNIFIED SCHOOL DISTRICT Warehouse Department Asset Section

## **Equipment Disposal Request**

Include all equipment/material items to be transferred regardless of bar-coding

SITE LOCATION -			PICK-UP LOCATION -			ASSET USE		
DESCRIPTION	BARCODE#	SERIAL#	BLDG NAME	ROOM#	CONDITION	TRADE/APPRAISAL VALUE	FUNDING	PURCHASE/ DATE
Request Prepared By:								
Title:						<del></del>		
Department Head/ Principal	Approved By: _							
Title:								
Date:								
Reason for Removal of each i	item:							
California Department of Ed	lucation Use On	lly						
Approved by: Title:						Date:		

I hereby certify that federal 34 CFR sections 80.32 and California Code of Regulation and Education Code equipment management regulations have been met and that the equipment listed is no longer used in the CTE programs and request its removal from LEA equipment inventory.

QUESTIONS OR CONCERNS CONTACT: Baker Alloush, The Assistant Director - Warehouse For Scheduling Pick-ups/Moves on Extension 46589 or 55391 Email balloush@compton.k12.ca.us Fax (310) 635-1560 or Eric Wilson, Lead Inventory Specialist <a href="mailto:erwilson@compton.k12.ca.us">erwilson@compton.k12.ca.us</a> Ext. 55181