Change a Password or Resetting a Forgotten Password

Note: User must first enroll in the ClassLink Password Reset Tool to be able to reset their password using this system. If you have not yet enrolled, you may do so in your Classlink Profile Settings under the Recovery tab.

Step 1: Go to <u>Classlink</u> on your web browser and click "Help, I forgot my password". In the page that opens enter your district username and click on the checkmark.



Step 2: Depending on which option has been set up previously, either enter the code sent to you via text message or answer the three personal questions to verify your identity. After verification is successful, please choose a new password and enter it twice.

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A text message containing a reset password code has been sent to your registered phone	Change Password Please submit your new password
Please check your SMS and enter the code here	Password Policy +Must be a minimum of 8 characters +Must contain characters from each of the following: +Uppercase Letters (A through Z) +Lowercase Letters (a through z) +Numbers (0-9) OR Special Characters (e.g., !;, \$, #, %) +Must not be one of your previous three passwords
\checkmark	New Password
Didn't get SMS? Send code again	Confirm password
Go back to reset password	\checkmark
	Go back to login page



Created by the Compton Unified School District Information Technology Department