

Active Shooter Incident

(What you need to know)

An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area, typically through the use of firearms.

- **Victims are often selected at random**
- **Event is unpredictable and evolves quickly**
- **Knowing what to do can save lives**

When an Active Shooter is in your vicinity, you must be prepared both mentally and physically to deal with the situation.

You have three (3) options:

1) **RUN**

- Have an escape route and plan in mind
- Leave your belongings behind
- Evacuate regardless of whether other agree to follow
- Help others escape, if possible
- If you/class are in an outdoor area (playground/open eating area/recess) run towards the nearest covered area
- Do not attempt to move the wounded
- Prevent others from entering an area where the active shooter may be
- Keep your hands visible
- Use cell phone to call 911 as soon as it is safe

2. **HIDE**

- Hide in an area out of the shooter's view
- Lock the door and block entry to your hiding place, block it with heavy objects if you cannot lock the door
- Silence your cell phone/student's cell phone (including vibrate mode) and remain quiet

3. **FIGHT**

- **Fight as a last resort and only when your life is in imminent danger**
- Attempt to incapacitate the shooter
- Act with as much physical aggression as possible
- Improvise weapons or throw items at the active shooter
 - Ex: fire extinguisher, heavy text books, staplers, scissors
- Commit to your actions...your life depends on it

Law Enforcement Response/Objective

- The first officers to arrive on scene will not stop to help the injured. Their mission is to find/stop the shooter. Stay out of their way!
- Rescue teams will follow to treat and remove the injured.

When law enforcement arrives:

- Remain calm and follow instructions fully
- Drop items in your hands (i.e., bags, jackets)
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers, such as holding on to them for safety or blocking their movement or view of the scene
- Do not obstruct or delay officers when evacuating, go directly to where the officer directs you

Once you have reached the designated safe location, you will likely be held in an assigned area by law enforcement until the situation is under control, and all witnesses have been identified and questioned. Do not leave the area until law enforcement authorities have instructed you to do so.

Information to provide to 911 operators:

- Location of the active shooter
- Describe location by North/South/East/West direction
- Room number/Building number/letter
- Describe the building (color, floors, any distinguishing features such as a mural, alcoves, towers, etc.)
- Number of shooters
- Physical description of shooter/s
- Be specific: Color of clothing/hat-no hat/glasses/shoes/face cover/mask
- Number and type of weapons shooter has such as pistol, rifle, knife, etc.
- Number of potential victims at location
- Suspect is running/walking towards/on a bike/skateboard/etc.

KEY SAFETY MANDATE:

**** Keep classroom doors locked/closed at all times!**